

2024-09-03 NTC agenda _____	2
2024_08_06_NTC_minutes_DRAFT _____	4
2024_08_06_NTC_minutes_RAM_DRAFT _____	7
2024-09-03 NTC Item 8 Ratify August payments _____	9
2024-09-03 NTC Item 9 Audit conclusion _____	13
2024-09-03 ENV_agenda _____	14
2024-08-03 ENV Item 4 Clocktower benches _____	15
2024-09-03 ENV Item 5 VE-Day 80 _____	18
2024-09-03 ENV Item 6 Textile Trail _____	20
2024-09-03 ENV Item 7 Biodiversity activities _____	22
2024-09-03 ENV Item 8 Tree Survey Report _____	23
2024-09-03 ENV Item 9 Action Plan _____	25



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are summoned to attend the meeting of Nailsworth Town Council to be held at the Town Hall, Old Bristol Road, Nailsworth on Tuesday 3rd September 2024 starting at **6.30pm**.

Mrs K Kearns
Town Clerk
28th August 2024

All residents of the Parish are welcome to attend and a 15 minute period will be set aside for members of the public to raise questions.

- 1 Apologies
- 2 Verbal Introductions
- 3 Declarations of interest and applications for dispensations
- 4 Public Participation
- 5 Consideration of Planning Applications received as follows:

CONSULTATION

- a) S.24/1423/CPE. Land To the East of Rock Cottage, Rockness Hill, Nailsworth. Application: Certificate Existing Lawful Use/Dev. Certificate of lawfulness of existing use of the site as residential garden for a period in excess of 10 years.

TREES IN A CONSERVATION AREA

- b) S.24/1511/TPO. Beaudesert Park School, Box, Stroud, Gloucestershire. Application: Tree Preservation Order. Description: (1) T238. Fell to near ground level. (2) T239. Remove major deadwood. (3) T240. Fell to near ground level. 4) G1. Fell to leave as approximate 3.0m stumps for habitat creation.

PREVIOUSLY TRACKED APPLICATIONS

- c) S.24/1161/HHOLD. The Rest, Shortwood, Nailsworth, Stroud. Application: Householder Installation of a fence. Existing access gate to be replaced with timber gate. Application permitted. NTC: No observations
- d) S.24/016/APPREF The Coach House Spring Hill Nailsworth Stroud Insertion of dormer window and re-roofing. Resubmission of S.22/2073/HHOLD. Appeal allowed. NTC: No Observations
- e) S.24/0234/LBC. Flat 4 Spring Hill House, Spring Hill, Nailsworth. Application: Listed building consent. Replacement of two internal doors. Application approved.
- f) S.24/0991/LBC. Park Hill Cottage, Cow Lane, Inchbrook, Stroud. Application: Listed Building Application. Conversion of the existing garage into an accessible bedroom and en-suite. Application approved. NTC: No observations.
- g) S.24/0990/HHOLD Park Hill Cottage, Cow Lane, Inchbrook, Stroud. Application: Householder. Conversion of the existing garage into an accessible bedroom & ensuite. Application permitted. NTC: No observations.
- h) S.24/0726/LBC. Flat 3, Spring Hill House, Spring Hill, Nailsworth. Application: Listed Building Application. Installation of a replacement door with a fire door. Application approved. NTC: No observations.
- i) S.24/1052/VAR. Calder Cottage, Spring Hill, Nailsworth, Stroud. Application: Variation of Condition. Variation of condition 3 (ecological impact assessment) and 4 (biodiversity enhancements) from S.24/0176/HHOLD. Application approved. NTC support this application



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- j) S.24/1146/HHOLD Kingsgate, Horsley Road, Nailsworth, Stroud. Application householder. Erection of a detached, single storey outbuilding. Application permitted. NTC: NTC request a condition that the PROW ZNA21 is not closed or obstructed during construction.

NOTIFIED

- k) S.24/1437/DISCON. Discharge of condition 3 (enhancement of biodiversity) from S.22/2733/FUL

APPEALS

- l) Appeal Ref: APP/C1625/D/24/3342690. The Coach House, Spring Hill, Nailsworth. Appeal allowed in accordance with terms of the application REF S.23/2154/HHOLD

- 6 To confirm minutes of the Full Council meeting held on Tuesday 6th August 2024.
7 To consider the recommendations of the Recreation & Amenities Committee from 6th August 2024;

It was **recommended** to review the stage lighting in the town hall, with a view to future replacement.

- 8 Accounts
To ratify payments for August in accordance with the budget as listed in the attached report
9 To note the conclusion of the Annual Audit and the External Auditor's report

NAILSWORTH TOWN COUNCIL
Minutes of a meeting of the Town Council
 Held at 6.30pm in the Town Hall, Old Bristol Road
on Tuesday 6th August 2024
DRAFT

Present:

Cllr Peter Bodkin (Chair)
 Cllr Ros Mulhall
 Cllr Julian Dennis
 Cllr Paul Francis
 Cllr Shelley Rider
 Cllr Steve Robinson
 Cllr Tyler White
 Cllr Louis Nicholas
 Cllr Luke Stewart
 Cllr Colleen Rothwell

Minutes:

Deputy Clerk

Apologies:

Cllr Phil Sullivan

Verbal Introductions

These were made.

2024/064**Public Participation**

There were no members of the public present.

2024/065**Declarations of Interest & Applications for Dispensations**

Cllr Stewart declared an interest in planning item e.

2024/066**Consideration of Planning Applications received as follows:****CONSULTATION**

- a) S.24/1240/DISCON. Newt Lodge, Windsoredge Lane, Nailsworth. Application discharge of condition. Discharge of condition 4 (biodiversity enhancement) from S.21/2532/VAR

No observations

- b) S.24/1155/HHOLD. Worley House, Worley, Nailsworth, Stroud. Application: Householder Erection of a single storey front extension and extension of loft conversion including increase in roof height and dormer window. Installation of a parking and turning area.

No observations**TREES IN A CONSERVATION AREA**

- c) S.24

PREVIOUSLY TRACKED APPLICATIONS

- d) S.24/0784/CPE. 19 Colliers Wood, Nailsworth, Stroud, Gloucestershire. Application: Certificate Existing Lawful Use/Dev. Certificate of Lawfulness for a garage conversion for a period in excess of four years. Application permitted NTC: No observations

- e) S.24/1092/PBC. Ruggers Green Barn, Tetbury Lane, Nailsworth. Application: PBC. Notice for 60 day camping rule. Application notification received NTC: No Observations
- f) S.24/0919/HHOLD Harley Wood House, Bath Road, Nailsworth, Stroud. Application: Householder. Erection of a replacement garage. Application permitted. NTC: No observations.
- g) Appeal ref APP/C1625/W/23/3329704 for S.23/0237/PIP Land North Of, Windsoredge Lane, Nailsworth, Gloucestershire. The development proposed is described as 'between 2 and 4 custom build houses. Decision: The appeal is allowed and permission in principle is granted for between 2 and 4 custom build houses at Land North of Windsoredge Lane, Nailsworth, Gloucestershire GL6 ONP in accordance with the terms of the application, Ref S.23/0237/PIP and the plans submitted with it.
- h) S.24/1103/TPO. Swedish House, Spring Hill, Nailsworth, Stroud. Application: Tree Preservation Order. T1 (TPO 484) Copper beech tree to be inner crown thinned by 20%. Remove deadwood and crossing branches. Application approved. NTC: No observations
- i) S.24/0929/HHOLD. 34 Park Road, Nailsworth Stroud. Application: Householder. Erection of a single storey rear extension, raised level area of front garden and dropped kerb. Application permitted. NTC: No observations.
- j) S.23/2258/HHOLD 1 Dark Lane, Nailsworth Stroud Gloucestershire GL6 0DR. Application Household Proposal. Reconfigured vehicular access. Ground floor windows to existing wc and new ensuite. Application permitted. NTC: Object. NTC is very concerned about the intention to use the pavement for vehicle parking and feels this will set a precedent for others to do so.
- k) S.24/0795/LBC. Weavers House, Horsley Road, Nailsworth, Stroud. Application: Listed Building Application. Removal of electric gates. Application permitted. NTC No observations
- l) S.24/0794/HHOLD. Weavers House, Horsley Road, Nailsworth, Stroud. Application: Householder. Removal of electric gates. Application permitted. NTC No observations
- m) S.24/0983/LBC. Barley House, Horsley Road, Nailsworth, Stroud. Application: Listed Building Application. Installation of an EV charger (Ohme ePod) on the side rear wall. Application permitted. NTC: Support; this application is in line with NTC's policies on Climate Change.
- n) S.24/0982/HHOLD Barley House, Horsley Road, Nailsworth, Stroud. Application: Householder. Installation of an EV charger (Ohme ePod) on the side rear wall. Application permitted. NTC: Support in line with NTC's policies.
- o) S.24/1131/TPO. Beaudesert Park School, Box, Stroud, Gloucestershire. Application: Tree Preservation Order. TPO group 0245 - Crown raise over the road to 6.0m & cut back to the inside of the wall between the 2 entrances. Small Chestnut tree - fell to near ground level. Application approved. NTC: no comments

2024/067

To confirm minutes of the Full Council Meeting held on Tuesday 16th July 2024.

These were noted.

All agreed

2024/068

To consider the recommendations of the Environment Committee from 2nd July 2024;

It was **recommended** to approve the midsummer tree survey at a cost of up to £2,715.50.

It was **recommended** to adopt the Biodiversity Policy in accordance with legislation



NAILSWORTH TOWN COUNCIL
Minutes of the Recreation and Amenities Committee
Held at 7.00pm in the Town Hall on Tuesday 6th August 2024
DRAFT

Present:

Clr Ros Mulhall (Chair)
Clr Steve Robinson
Clr Paul Francis
Clr Colleen Rothwell
Clr Peter Bodkin (ex officio as Mayor)

Minutes:

Deputy Clerk

Apologies:

Clr Phil Sullivan

Public Participation

Julian Dennis (Clr)

To consider a review of the special rates for use of the Town Hall for performances.

To **recommend** the new Set Building Rate (£55 a day) and Performance Rate (£276) for the Town Hall.

To **recommend** the introduction of a Rehearsal Rate charged at the current room rate.

To **introduce** the new rates immediately.

To encourage hirers to seek grant funding for activities which fall within NTC's grant funding criteria.

To **review** the new Performance, Set Building and Rehearsal rates in January 2025.

Clr Dennis (member of NDS) provided a brief on the concession rates were put in place over 20 years ago. NDS have provided entertainment to the community for over 75 years. Without the concession the cost of a ticket will increase from £10 to approx. £15-£18. All points of the paper regarding the concession are understood.

NDS would be reluctant to submit grant applications due to the process involved.

Currently, NDS are struggling to find new members if the concessions were changed NDS may fold.

It was suggested a meeting should be held with NTC and NDS on the points raised by Clr Dennis prior to a decision being made on the recommendations above.
Meeting date to be decided



To consider a review of the Town Hall stage lighting.

To **recommend** a review is carried out for the replacement stage lighting in the town hall.

All agreed

To review the Recreation & Amenities Committee Action Plan

All agreed

.....
Chair of Recreation and Amenities committee
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....
Date

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
17075		£385.38	2040/2	28/06/24	1st Fire Solutions Ltd - fire extinguisher annual inspection	7243
		£385.38			1st Fire Solutions Ltd - Total	
17039		£128.00	1165/3	14/07/24	AES Maintenance - Civic Centre garage electrical socket and timer	87
		£128.00			AES Maintenance - Total	
17063		£690.00		06/08/24	Aquasafe Environmental - Chlorination of tanks at KGV and TH	240801
	1	£108.00	2040/1		TH heater header tank	
	2	£582.00	3060		KGV chlorination of tanks	
		£690.00			Aquasafe Environmental - Total	
17040		£290.00	4140	19/07/24	Avendale Garden Maintenance Service - All Saints Church, Shortwood grass cutting June	240719
		£290.00			Avendale Garden Maintenance Service - Total	
17051		£805.00	2000	30/07/24	A-Z Cleaning - Office clean - July	9178
		£805.00			A-Z Cleaning - Total	
17044	DD2408112 BRIT	£18.90	3070	27/07/24	British Gas - KGV electricity	813012383
		£18.90			British Gas - Total	
17052		£171.70	1140/5	31/07/24	Brutons Hardware Ltd - various	825658
		£171.70			Brutons Hardware Ltd - Total	
17025		£420.00	2040/1	11/07/24	Chinnick Theatre Services - Annual stage equipment inspection,service and test	12012
		£420.00			Chinnick Theatre Services - Total	
17041	DD240825 CLARITY	£106.48	1140/3	23/07/24	Clarity Copiers Ltd - Photocopying charges	75775
		£106.48			Clarity Copiers Ltd - Total	
17046		£400.00	1060	01/07/24	Concord Coffee Group - Grant for outdoor summer requests	240701con
		£400.00			Concord Coffee Group - Total	
17053		£211.86	3010/2	30/07/24	Denis Brown and Son - KGV	12968
		£211.86			Denis Brown and Son - Total	
17054		£517.50	1170	30/07/24	Down To Earth Gloucestershire CIC - maintaining town borders	010724R

Signature _____

Signature _____

Date _____

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£517.50			Down To Earth Gloucestershire CIC - Total	
17050	DD240810 EE	£75.90	1140/1	02/08/24	E E - Groundsman and Deputy phone	VO2252221218
		£75.90			E E - Total	
17033		£118.80	1140/5	18/07/24	Edge IT Systems - Set up of new councillor emails	38011
17078		£1,782.72	1130/2	16/07/24	Edge IT Systems - IT support contract	38005
17079		£1,814.74	1130/2	16/07/24	Edge IT Systems - Microsoft365 annual fees	38004
17080		£2,294.40	1130/2	16/07/24	Edge IT Systems - Microsoft 365 set up	38003
		£6,010.66			Edge IT Systems - Total	
17026		£213.00	1140/5	12/07/24	Eleksafe - PAT testing across sites	6120
17055		£30.00	1140/5	01/08/24	Eleksafe - PAT test	6138
		£243.00			Eleksafe - Total	
17076		£6,990.00	2040/1	08/08/24	Flooring Solutions and Maintenance Ltd - Main hall and stage refurbishment	192n
		£6,990.00			Flooring Solutions and Maintenance Ltd - Total	
17056	DD240814 FUEL	£36.47	3050/3	31/07/24	Fuel Card Services Ltd - Fuel	9007902797
		£36.47			Fuel Card Services Ltd - Total	
17034		£567.04	1080	19/07/24	G Ryder & Co Ltd - archive boxes	33723
		£567.04			G Ryder & Co Ltd - Total	
16992		£292.36	1165/6	25/06/24	Gloucestershire County Council - cleaning CC&MR	1800763592
17013		£428.40	4021/9	02/07/24	Gloucestershire County Council - Library	1800764058
17035		£292.36	1165/6	15/07/24	Gloucestershire County Council - cleaning CC&MR	1800768218
		£1,013.12			Gloucestershire County Council - Total	
17036		£50.00	1180	23/07/24	Great Oldbury Parish Council - Planning course	240723
		£50.00			Great Oldbury Parish Council - Total	
17073	DD240820 Grenke	£168.00	1120	17/09/24	Grenke Leasing Ltd - Documentation fee	0000346804/2024
17074	DD240820 Grenke	£48.28	1120	17/09/24	Grenke Leasing Ltd - Insurance	0000346803/2024

Signature

Signature

Date

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
17029	DD241001 GRENKE	£189.58	1120	01/10/24	Grenke Leasing Ltd - Photocopier leasing	113023433
		£405.86			Grenke Leasing Ltd - Total	
17071	DD240817 GRUN	£14.18	1260	31/07/24	Grundon Waste Management - waste collection CC	PSI-1113385
17072	DD240820 GRUN	£641.00	1260	31/07/24	Grundon Waste Management - waste management TH	PSI 1113386
		£655.18			Grundon Waste Management - Total	
17057		£7,190.00	6380	28/05/24	Hawkins Mason - War memorial refurbishment.	NTC 03 0394
17058		£2,500.00	6380	28/05/24	Hawkins Mason - War memorial refurbishment.	NTC 03A 0395
		£9,690.00			Hawkins Mason - Total	
17077		£129.04	1120	31/07/24	James & Owen - office supplies	20442 206
		£129.04			James & Owen - Total	
17087		£31.18	1140/5	15/08/24	Katherine Kearns - Zoom expenses	EXP
		£31.18			Katherine Kearns - Total	
17037	PAY240805 LLOYDS	£20.70	1155	11/07/24	Lloyds Bank - Bank account charges for	434167720
17049	PAY240805 LLOYDS	£19.85	1155	05/08/24	Lloyds Bank - Bank account charges for	431730300
		£40.55			Lloyds Bank - Total	
17045		£1,000.00	1060	01/07/24	Love Nailsworth - Grant towards Nailsworth Christmas event	240716
		£1,000.00			Love Nailsworth - Total	
17085		£25.00	3050/2	14/08/24	Nailsworth Garden Machinery - Blades for strimmer	65346
		£25.00			Nailsworth Garden Machinery - Total	
17047		£150.00	1060	01/07/24	Nailsworth In Bloom - Grant	240701nib
		£150.00			Nailsworth In Bloom - Total	
17070	DD240808 CTOPUS	£32.49	2060	07/07/24	Octopus - Mortimer room	KI-A3005C22-0043
17059	DD240812 OCTOPUS	£33.57	2110	05/08/24	Octopus - Clock tower elec	<I-01B53B5D-0043
17060	DD240814 OCTO	£6.93	3035	06/08/24	Octopus - Mortimer garden electricity.	KI24066B24-0037

Signature _____

Signature _____

Date _____

Nailsworth Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
17061	DD240821 OCTOPUS	£31.23	3070	03/08/24	Octopus - Changing rooms Elec	KI-94567F80-0042
		£104.22			Octopus - Total	
17062		£1,638.00	1130/2	25/07/24	PKF Littlejohn LLP - Professional services for accounting	SB20240063
		£1,638.00			PKF Littlejohn LLP - Total	
17038		£245.00	1165/6	16/07/24	PR Fletcher - Window cleaning at Town hall and MR	18276
17086		£42.00	1165/6	14/08/24	PR Fletcher - Window cleaning at CC	18492
		£287.00			PR Fletcher - Total	
17042		£256.98	2040/1	29/07/24	Roman Glass - window at TH	0000617257
		£256.98			Roman Glass - Total	
17043		£27.50	1090	29/07/24	Royal British Legion - D Day wreath	
		£27.50			Royal British Legion - Total	
17027		£85.32	1010	09/07/24	SGC Payroll - Payroll fees	3900007442
17088		£7.28	3050/2	14/08/24	Trade UK Ltd - side inlet float valves X2	1527355969
17089		£12.99	3050/2	14/08/24	Trade UK Ltd - Half mask	1527355977
		£20.27			Trade UK Ltd - Total	
17090		£2,381.40	4070	16/08/24	Tree Maintenance Ltd - hazard survey	42417
		£2,381.40			Tree Maintenance Ltd - Total	
17082	DD2407824 WATER	£41.75	3080	11/08/24	Water Plus - CR water	INV06543322
17081	DD240823 WATER	£59.85	2050	08/08/24	Water Plus - TH water	INVO6522868
17084	DD240826 WATER	£27.27	3080	13/08/24	Water Plus - MR water	INV06574666
		£128.87			Water Plus - Total	
		£16,673.28			Confidential transactions	
Total		£52,860.66				

Signature _____

Signature _____

Date _____



Nailsworth Town Council

Agenda Item 9

Meeting of Full Council

Meeting date Tuesday 3rd September 2024

Subject To note the conclusion of the Annual Audit and the External Auditor's report

Author Clerk

Status Information

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

The conclusion of the External Audit and the External Auditor's report.

Detail

PKF Littlejohn, the external auditor has completed their examination of NTC's finances and processes. The auditor has issued their completion certificate with the following observation;

In the completion of the Annual Internal Audit Report, and their detailed report, the Internal Auditor has drawn attention to weaknesses in relation to the accounting for the mayoral allowance. The smaller authority must ensure that action is taken to address this area of weakness in a timely manner.

The matter of the Mayor's Allowance was discussed at the Full Council meeting on 14th May 2024 and it was resolved that the Mayor's Allowance is to be issued via NTC's payroll services (minute 2024/011).

The Notice of Conclusion of Audit was received on Thursday 1st August 2024 and was published on NTC's website and in the Civic centre as required.

ENDS.



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are invited to attend a meeting of the **Environment Committee** to be held in the Town Hall on Tuesday 3rd September 2024 starting at 7pm.

K Kearns
Town Clerk
28th August 2024

1. Apologies
2. Verbal Introductions
3. Note of Public Participation
4. To consider two replacement benches for the Clocktower Garden
5. To consider participation in the VE Day 80th Anniversary Celebration on the 8th May 2025
6. To receive a report on a proposed 'textile trail' to improve access to Dunkirk Mill Museum from the town centre
7. To report on Summer events to promote biodiversity
8. To inform the committee of the tree works identified by the annual tree survey
9. To review Environment Committee [Env Action Plan](#)



Nailsworth Town Council

Agenda Item 4

Meeting of Environment Committee

Meeting date Tuesday 3rd September 2024

Subject To consider two replacement benches for the Clocktower Garden

Author Clerk

Status Action

Summary

NTC has had a request for a commemorative bench at the Clocktower and a resident has already launched a crowdfunding page.

The two benches at the Clocktower will soon need replacing. NTC's Open Spaces Policy sets out guidance for the style and material of benches at each piece of NTC owned land.

Detail

The Environment Committee is responsible for the Council's Commemorative Policy and for benches and other street furniture. A resident has launched a crowdfunding page for a bench to remember a well-known Nailsworth trader.

The two benches at the Clocktower Garden will soon need replacing; both are showing damage from wear and tear, and one is now unusable in wet weather. This is an ideal time to replace both the benches and to use this as an opportunity to enhance the garden.

Bench slats are coming away and damaged. One bench is loose from the ground.



NTC's Open Spaces Policy (section 11) gives guidance for style and materials for all benches on NTC land, to ensure replacements are in keeping with each location. For the Clocktower Garden, the guidance states;

- in 2021 it was estimated that the benches would need replacing within 5 years.
- the two benches to be replaced at the same time, to keep the symmetry of the garden.
- benches with backs and arms are recommended with space for wheelchairs or walking aids at the side.
- For the replacement benches to be either wood or metal.
- the style to emphasize the character of Nailsworth, and the location.



Nailsworth Town Council

A resident has requested a dedicated bench at this location. This seems like a good opportunity to replace both benches, refreshing the look of the garden and upgrading the facilities. The style of bench will need to be in keeping with the Clocktower as a war memorial.

Two residents would like to decorate the sides of the benches with daisies and poppies, as a reference to the war memorial at in memory of their friend. It has been agreed that no plaque will be added to the bench, out of sensitivity for its location.

The following bench has been sourced from a reputable street furniture supplier. NB the bench is straight, and not curved as this photo implies:



Cost: £1,000 each bench + delivery and installation

The Committee is asked to recommend;

- that the two benches at the Clocktower Garden are replaced.
- that one of the benches is a dedicated bench, with decoration in keeping with the location near the war memorial.

Climate Emergency and Biodiversity Impact

What are the Climate Emergency benefits or impacts?

Health & Wellbeing: Strengthening the community by emphasizing our local identity and valuing places and people.

Options

1. To recommend the two Clocktower Garden benches are replaced at the same time
 2. To recommend the request for a dedicated bench is approved with additional decoration by the residents
 3. To not replace the benches
 4. To not recommend a dedicated bench at this location
-



Nailsworth Town Council

Recommendation

5. To recommend the two Clocktower Garden benches are replaced at the same time
6. To recommend the request for a dedicated bench is approved with additional decoration by the residents

Costs

c. £2,800

Funding Source

Local crowdfunding (this has already reached over £1,000)

Budget heading 6020 Town Improvements Reserve (currently £4,048)

ENDS



Nailsworth Town Council

Agenda Item 5

Meeting of Environment Committee

Meeting date Tuesday 3rd September 2024

Subject To consider participation in the VE Day 80th Anniversary Celebration on the 8th May 2025

Author Deputy Clerk

Status Action

Summary

NTC have received a guide regarding involved in VE Day 80 - 'A Shared Moment of Celebration' - 8th May 2025

Detail

NTC have received the email below from the King's Pageant Master regarding the VE Day 80 celebrations.

Following on from the great success of D-Day 80 - 6th June 2024, in which you and your community played a major, important role, in helping to commemorate the 80th Anniversary of the D-Day Landings in Normandy, France, through the lighting of over one thousand Beacons and five hundred Lamp Lights of Peace, as well as all other various activities that day throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories, all of which are still available to be viewed on the D-Day 80 website, we are now focusing all our efforts on the celebration of the 80th Anniversary of VE Day which marked the end of the war in Europe 80 years ago.

So with this in mind, we would very much like to encourage your involvement in this special celebration too, using the occasion to pay 'tribute' to the millions that sacrificed so much during the dark days of war, helping to secure the starting point of all the years of peace, by undertaking the following outlined in the attached Guide To Taking Part, which will be up on the VE Day 80 website - www.VEday80.org.uk from 1st July.

NTC alongside Nailsworth Royal British Legion ran the event which was a great success and involved two of the town's schools holding a special assembly to mark the occasion.

The plan for VE Day 80 is similar to that of D-Day 80.

- 8:00am A proclamation read by the Town Crier
- 9:00am Raising of the VE Day 80 Flag
- 9:30pm Reading of the Tribute, lighting the lantern of peace and lowering the flag (the D-Day 80 Lanterns will be reused).

Consideration will be given as to what type of event is best for NTC to organise alongside Nailsworth RBL on the day. This could be a street party in Mortimer Gardens, a tea dance in the Mortimer Room/Town Hall. Suggestions will be distributed, and agreement made as to the best type of event, once ideas and options are received and ready for consideration.

The Environment Committee is asked to consider participation in the VE Day 80 celebrations and agree a budget of £1,000 to assist in the planning and organisation of an event (street party/tea dance) within Nailsworth to celebrate VE Day 80.

It's suggested that a new budget for community events is introduced to cover this kind of occasion. This will be brought to Council during the Annual Budget process.



Nailsworth Town Council

Climate Emergency and Biodiversity Impact

What are the Climate Emergency benefits or impacts?

Local Economy: Welcoming visitors to the town and encouraging them to participate in the event.

Health & wellbeing: Strengthening the community by emphasizing our local identity and valuing places and people.

Resilience: Building a strong local economy and strengthening our local community.

Options

1. To recommend a budget of £1,000 for Nailsworth to participate in the VE Day 80 Celebrations on the 8th May 2025
2. To not be involved.
3. To recommend introducing an Events budget.

Recommendation

4. To recommend a budget of £1,000 for Nailsworth to participate in the VE Day 80 Celebrations on the 8th May 2025
5. To recommend introducing an Events budget.

Costs up to £1,000

Funding Source

A new Events budget heading for 2025-2026

ENDS.



Nailsworth Town Council

Agenda Item 6

Meeting of Environment Committee

Meeting date Tuesday 3rd September 2024

Subject To receive a report on a proposed 'textile trail' to improve access to Dunkirk Mill Museum from the town centre

Author Clerk

Status Information

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

A new 'textile trail' - accessible walking route – for Nailsworth, to emphasize the town's rich history, increase awareness of Dunkirk Mill Museum and Gigg Mill, and to encourage people to use the trail for gentle exercise.

Detail

Stroudwater Textile Trust (STT), who run both NTC's Dunkirk Mill Museum and Gigg Mill, are keen to increase the profile of these buildings, and to promote Nailsworth's connection to a rich textile history. STT are working with the Clerk to identify improvements to the walking route from the town centre (bus station) to Dunkirk Mill Museum and Gigg Mill.

The purpose of the trail is to;

- connect the town centre with Dunkirk Mill Museum and Gigg Mill
- celebrate Nailsworth's textile history and unique identity
- create an attractive, accessible walking route for people with limited mobility
- encourage Active Travel and sustainable tourism
- increase visitor footfall for both Dunkirk Mill Museum and Gigg Mill
- Act as a catalyst for future textile history projects

A joint walk of the trail (STT and NTC) has identified changes which can be made to improve the route. These include;

- Changes to existing signage
- Adding and improving interpretation panels
- Adding way markers
- Introducing regular resting points
- Making it clear how long each section will take and the location of resting points
- Improvements to be made to other features e.g. GCC's metal railings at the stream (Bridge Street)
- Potential for new downloadable and printed maps

The route follows GCC owned pavements, roads and the cycle path. GCC Public Rights of Way team have been included in early conversations about the trail, and GCC will need to approve some of the changes. An external grant has been applied for and confirmation of this is expected soon. If the grant request is successful, the funder will require the work to be completed as soon as possible.

The County Cllr has verbally pledged £1,000 towards this project from the Build Back Better Fund, with the condition that the funds are allocated by December 2024.



Nailsworth Town Council

ENDS.



Nailsworth Town Council

Agenda Item 7

Meeting of Environment Committee

Meeting date Tuesday 3rd September 2024

Subject To report on Summer events to promote biodiversity

Author Clerk

Status Information

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

Progress on biodiversity actions and promotion, following NTC's adoption of a Biodiversity Policy.

Detail

NTC adopted a Biodiversity Policy in August 2024 (minute 2024/068). Since that time NTC have carried out the following actions;

- Adopted a five year tree planting plan
- Had a Bioblitz at KGV Field, working with Stroud Valleys Project's Garden Guardians project. The bioblitz resulted in a list of species which were recorded by people taking part.
- Had a Bee Safari at Miles Marling Field (SVP Garden Guardians project)
- Gloucestershire Wildlife Trust (Community Action Officer), working in partnership with NTC, SVP, and NCAN to establish a Nailsworth Wildlife Group.
- Assessed and mapped NTC's green spaces to identify maintenance changes for biodiversity. An extra 4,000 square metres of grass are being left longer so that wildflowers can grow.
- Uncovered a natural spring which ran through an underground pipe. This has been turned into a shallow, open stream, contributing to Natural Flood Management.

Further work is planned for 2024-2025;

- Two further areas have been identified for Natural Flood Management (the green at Star Hill and Common land at All Saints churchyard entrance. Grant funding has been awarded for this work to take place in October 2024.
- Two community tree planting days are planned to involve residents and raise awareness of biodiversity. Early plans for a Wassail in January.
- Assessment of 14 annual bedding planters to see if they can be improved for biodiversity (working with Nailsworth in Bloom).
- A change to town centre shrub pruning to allow more flowers and berries to flourish.

The next meeting of the Nailsworth Wildlife group is planned for September/October.

ENDS.



Nailsworth Town Council

Agenda Item 8

Meeting of Environment Committee

Meeting date Tuesday 3rd September 2024

Subject To inform the committee of the tree works identified by the annual tree survey

Author Deputy Clerk

Status Information

Summary

The 2024 annual tree survey has identified trees within NTC's sites which require work to make them safe or improve their lifespan. This is in accordance with NTC's Open Spaces Policy.

Detail

The annual tree survey report has been received and has highlighted the trees that require work to be carried out. The work will require some tree's to be felled and other works to be carried out to extend the lives of the trees. The tree survey has been passed to NTC's tree surgery contractors (a separate contractor) to provide a quote. The committee will be informed of the quote once received.

The following winter tree work has been identified in the survey.

Site Code / Tree No.	Specified Work Reason	Time Frame
B216	Crown raise over road.	6 Months
B 217	Crown raise over road.	6 Months
B 218	Notify owner and fell to ground level.	3 Months
SMWRLWW 219	Fell	6 Months
SMWRLWW 220	Sever Ivy	12 Months
TCCC 221	Cut back from building	6 Months
TCCC 222	Crown raise over road.	6 Months
TCMG 223	Fell to ground level.	12 Months
KGV 224	Fell to leave 3.0m section for habitat creation.	6 Months
WLW 225	Fell to safe height.	6 Months
WLW 226	Fell to safe height.	6 Months
BH 227	Fell to safe height.	6 Months
NW 228	Fell to safe height.	6 Months
NW 230	Fell to ground level.	6 Months
NW 231	Fell to ground level.	6 Months
NW 232	Fell to ground level.	12 Months
NW 233	Fell to safe height.	6 Months
NW 234	Sever Ivy	6 Months
MMF 235	Fell to ground level.	6 Months
MMF 236	Reduce crown	6 Months
MMF 237	Reduce crown	6 Months
SH 261	Further survey required of lower trunk using Picus Tomograph to determine extent of decay at 500mm above ground level.	3 Months

Site code / Grp No.	Specified Work	Time Frame
B Grp.1	Fell to 3m.	6 Months
BH Grp.2	Sever Ivy	6 Months
BH Grp.3	Sever Ivy S	Months



Nailsworth Town Council

The committee is being made aware of the extent winter tree works required to rectify the issues identified in the survey.

Climate Emergency Impact

What are the Climate Emergency benefits or impacts?

Carbon Reduction: Good management of trees and open spaces and prioritising the health of trees for the benefit of wildlife.

Health & Wellbeing: Providing good quality, safe public open spaces for the enjoyment of all residents.

Nature Restoration: Good management of woodland and public open spaces improves the natural landscape, provides better habitat and food for birds and insects, flood alleviation and improves air quality. NTC has signed the Woodland Trust Tree Charter and has a commitment to manage trees for their longevity.

Resilience: Strengthening the natural landscape's ability to mitigate climate change.

Costs

To be confirmed.

Funding Source

4080 Tree maintenance (currently £6,015)

ENDS.

Ser No	Date added	Vision	Priority	Committee	Task detail	Comments	Budget	Estimated Cost	Minute Reference	Owner	Projected completion date	Status	Remarks
13	12-Jun-24	2, 3, 4	High	Environment	TIC development and promotion	Regular volunteer meetings resumed. Ticket sales procedures and day-to-day procedures: training ongoing. Volunteer and cllr input required for recruitment and induction process. Office window display planned.	none			Cllr Dennis			TIC procedures, recruitment and induction agreed with volunteers, ready for recruitment drive starting in February 2024.
15	23-Aug-23	1, 2	High	Environment	New NTC website	Quotes received from two suppliers for a new website. Also investigating Office365 to resolve and upgrade online meetings, storage and digital phones. 23 Feb. Contractor has been approached and we are awaiting confirmation regarding the website. 3rd May Draft website link has been provided, site to be reviewed and changes submitted.	none	TBC		Clerk		ongoing	Quotes to be taken to Full Council with a view to migrating email and website in time for 1st May 2024.
24	29-Aug-23		Med	Environment	Tree planting strategy	Agenda item 02 Jul. 24 July additional meeting was held at the KGV to discuss the tree planting strategy. The plan was agreed with further consideration reference type and location of trees.							
26	29-Aug-23	2	Med	Environment	Twinning and friendship; expanding connections internationally	23 Apr 24. Discussions should be held with NTC Twinning rep and the twinning assoc on how this will be achieved. 21 Jun 24 Meeting held on the 17 Jun to discuss the Twinning Charter/Constitution. Further meeting to be held to discuss prompting the aims.	none						
30	29-Aug-23	1, 5	High	Environment	Emergency plan	An emergency plan has been produced and should be passed to council in July for approval. Some work is still required to ensure the document is fit for purpose. 21 Jun Additional information required to complete the plan, once information received the plan will be passed to council for approval.							
40	09-Oct-23	1, 6	High	Environment	Star Hill Green flood swale and tree planting	09 Oct. Quote sought for creating swale on Star Hill Green to cope with surface rainwater.	4000: Upkeep of Council Land	£1,000.00	Council meeting 06.09.2022: 2: 2022/096	Environment Committee	01-Mar-24		Quote for tree planting needed. 4x trees on Star Hill including 2x Tilia (Lime); 3x small trees (Rowan/Birch/Bird Cherry) on Moffatt Rd green.

42	24-Oct-23		High	Environment	Biodiversity action	Biodiversity Policy and Action Plan needed under new government guidance. Biodiversity Awareness training delivered Jan 2024. Biodiversity policy being drafted. Grounds maintenance investigations for biodiversity improvements: KGV extension Field meeting March 2024. Bioblitz proposal for Summer 2024. 24 July a successful Bioblitz was carried out on the 14th July.	n/a	n/a	Environment meeting 07.11.23	Environment Committee/ Clerk	01-Apr-25	ongoing	Biodiversity Policy being drafted. Action Plan will be required which will affect grounds maintenance.
48	12-Jun-24	1, 2, 3, 6	High	Environment	Norton Wood Improvements	Improvements to Norton wood area and the paths to stop path erosion. 18 Jun 24 further investigation will need to be carried out to decide on a plan and how the work will be carried out.							
49	12-Jun-24	1, 2, 3, 6	High	Environment	KGV Extension Field Improvements	Improvements to the biodiversity and appearance of the extension field.							
52	12-Jun-24	2, 4	High	Environment	Free Parking Signs	Work has been ongoing with regards to free parking sign. Money has been allocated. Detail from GCC highways to be sought to ensure the signage meets GCC Highways requirements. 03 July 24 Information passed to contractor, quote received but had errors. Information resent awaiting response. 18 July New free parking signs have now been ordered. 15 August New sign have been install in town and on the Nailsworth signs as you enter town.		£400.00		Cllr Robinson			
56	12-Jun-24	2, 3, 4	high	Environment	TIC Volunteer management and retention					Cllr Dennis/Cllr Rider			
57	12-Jun-24	2	High	Environment	Town Centre no alcohol zone	To deter ASB behaviour it is suggested that a non alcohol zone be introduced in the thown centre.							
58	12-Jun-24	2	High	Environment	Introduce CCTV to areas of the town	Due to the higher ASB activity in the town it is recommended that a feasibility study be carried out with regards to the installation of CCTV							
59	12-Jun-24	1, 4	High	Environment	Flood management All Saints	An area by All Saints floods action need to be taken to reduce the risk of flooding.							
60	12-Jun-24	1, 2, 3, 4,	High	Environment	High Street Vitality								
63	12-Jun-24	1, 4	Med	Environment	Flood alleviation	Across NTC consideration should be given to flood alleviation and how it can be managed.				Cllr Dennis			

65	12-Jun-24	1, 2	Med	Environment	Mortimer Garden plants	There is a need for the plants in the gardens to be remodelled and the layout changed to ensure hiding places are removed. 21 August Discussion held with town gardeners reference cutting back some hedges. This will be carried out in conjunction with NTC groundsman.							
68	12-Jun-24	1, 4, 5	Med	Environment	Route improvements to Dunkirk Mill	The route between the town and Dunkirk Mill needs some attention to ensure visitors are aware of the walking route and the fact that Dunkirk Mill is there.				Cllr White			