

2025-02-18 NTC_meeting_agenda _____	2
2025_02_04_NTC_minutes_DRAFT _____	4
2025_02_04_NTC_minutes_RAM_DRAFT _____	7
2025-02-18 NTC Item 8 Payment Approval list amended _____	9
2025-02-18 NTC Item 9 Internal checker _____	14
2025-02-18 NTC Item 10 Internal Auditor appointment _____	15
2025-02-18 NTC Item 11 Chamber of Trade consultation _____	17
2025-02-18 NTC Item 12a I&E Report _____	20
2025-02-18 NTC Item 12b Financial comparison report _____	21
2025-02-18 NTC Item 12c Main bank reconciliation _____	29
2025-02-18 NTC Item 12d Premier bank reconciliation _____	32
2025-02-18 NTC Item 13 NTC Risk Management Review _____	33
2025-02-18 NTC Item 14a Mayors Report _____	41
2025-02-18 NTC Item 14b District Cllrs Report _____	43
2025-02-18 NTC Item 14c County Cllrs Report _____	45
2025-02-18 NTC Item 14d Office Activities _____	46
2025-02-18 NTC Item 15 NTC Action Plan _____	48



# NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: [clerk@nailsworthtowncouncil.gov.uk](mailto:clerk@nailsworthtowncouncil.gov.uk)

Clerk to Council: Katherine Kearns

You are summoned to attend the meeting of Nailsworth Town Council to be held at the Town Hall, Old Bristol Road, Nailsworth on Tuesday 18<sup>th</sup> February 2025 starting at **6.30pm**.

Mrs K Kearns  
Town Clerk  
12<sup>th</sup> February 2025

All residents of the Parish are welcome to attend and a 15 minute period will be set aside for members of the public to raise questions.

- 1 Apologies
- 2 Public Participation
- 3 Declarations of interest and applications for dispensations
- 4 Consideration of Planning Applications received as follows:  
**CONSULTATION**
  - a) None received.  
**TREES IN A CONSERVATION AREA**
  - b) None received.  
**FOR INFORMATION: PREVIOUSLY TRACKED APPLICATIONS**
- c) S.24/2211/HHOLD 1 Orchard Mead, Nailsworth, Stroud, Gloucestershire. Application Householder. Erection of single storey side extension with garage conversion and porch. Application withdrawn. NTC comment: no observation.
- d) S. 25/0042/TCA 1 Dunkirk Bank, Theescombe, Amberley, Stroud. Application: Trees in a Conservation Area. T1 native cherry - fell. Application approved. NTC: No observations
- 5 To confirm minutes of the Full Council meeting on Tuesday 4<sup>th</sup> February 2025
- 6 To confirm the minutes of the Recreation & Amenities Committee on Tuesday 4<sup>th</sup> February
- 7 To consider the recommendations of the Recreation & Amenities Committee  
  
To **recommend** the installation of additional power supplies at the Clocktower by contractor 1 at a cost of £980.  
  
To **recommend** an additional £4,000 be allocated to this Miles Marling path improvements project for additional works.  
  
To **recommend** the legal transfer of Beechwood Close play area goes ahead, in accordance with the historic Section 106 agreement, and only when the remedial work is completed, inspected and a satisfactory ROSPA report is submitted to the Clerk.  
  
To **recommend** legal fees of up to £1,000 are set aside for the legal work for Beechwood Close play area.
- 8 Accounts  
To agree payments in accordance with the budget as listed in the attached reports



# NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: [clerk@nailsworthtowncouncil.gov.uk](mailto:clerk@nailsworthtowncouncil.gov.uk)

Clerk to Council: Katherine Kearns

- 9 To appoint a councillor as an Internal Checker in accordance with the Financial Regulations
- 10 To approve the appointment of the independent Internal Auditor
- 11 To consider a response to a consultation on the future of Nailsworth Chamber of Trade

**Reports for information (no decisions required):**

- 12 Financial summary:
  - a) Income and Expenditure report
  - b) Budget comparison report
  - c) Main bank account reconciliation report
  - d) Premier bank account reconciliation report
- 13 To review NTC's Risk Assessment
- 14 Reports received:
  - a. Report from Town Mayor
  - b. Report from District Councillors
  - c. Report from County Councillor
  - d. To receive an update on NTC office activities
  - e. To receive reports from working parties: none received
  - f. To receive reports from council representatives on outside bodies: none received
- 15 Review [NTC Full Council Action Plan](#)

**NAILSWORTH TOWN COUNCIL**  
**Minutes of a meeting of the Town Council**  
 Held at 6.30pm in the Town Hall, Old Bristol Road  
**on Tuesday 4<sup>th</sup> February 2025**

**DRAFT**

**Present:**

Clr Peter Bodkin (Chair)  
 Clr Ros Mulhall  
 Clr Steve Robinson  
 Clr Phil Sullivan  
 Clr Colleen Rothwell  
 Clr Julian Dennis  
 Clr Paul Francis  
 Clr Tyler White  
 Clr Shelley Rider

**Minutes:**

Deputy Clerk

**Apologies:**

Clr Louis Nicholas  
 Clr Luke Stewart

**2024/176**

**Public Participation**

There were no members of the public present.

**2024/177**

**Declarations of Interest & Applications for Dispensations**

None

**2024/178**

**Consideration of Planning Applications received as follows:**

**CONSULTATION**

- a. S.25/0011/HHOLD. 31 Colliers Wood, Nailsworth, Stroud, Gloucestershire. Application: Householder. Erection of a porch  
**NTC comment:** No observations
- b. S.25/0024/HHOLD. Applecombe House, Horsley Road, Nailsworth, Stroud. Application: Householder. Erection of gabled dormer extension and lean-to canopy. Removal of existing porch.  
**NTC comment:** No observations

**TREES IN A CONSERVATION AREA**

- c. S. 25/0042/TCA 1 Dunkirk Bank, Theescombe, Amberley, Stroud. Application: Trees in a Conservation Area. T1 native cherry - fell.  
**NTC comment:** No observations

**FOR INFORMATION ONLY: PREVIOUSLY TRACKED APPLICATIONS**

- d. S.24/1780/HHOLD. 45 Nortonwood, Forest Green, Nailsworth, Stroud. Application: Householder. Demolition of garage and porch and erection of extension, garden room and raised walkway. Application refused. NTC Comment: NTC request the applicant considers biodiversity in the design.
- e. S.24/2240/TCA The Puzzle House, Old Bristol Road, Nailsworth, Stroud. Application: Trees in a Conservation Area. Monkey Puzzle Tree - Fell. Application approved. NTC:

- f. S.24/2118/HHOLD. Yew Tree Cottage, Bath Road, Nailsworth, Stroud. Application: Householder. Erection of a replacement single storey side extension and a first floor extension. Application refused. NTC: no comment
- g. S.24/0483/FUL. Miry Barn At Miry Fields, Pike Lane, Nailsworth, Gloucestershire. Application: Full. Barn conversion to form a dwelling with associated access arrangements and landscaping. Erection of a stable. Application permitted. NTC: No observation. NTC would like the following condition, the PROW is not to be blocked at any time during or after the renovation work.

**2024/179****To confirm minutes of the Full Council meeting on Tuesday 14th January 2025**

All agreed

**2024/180****To confirm minutes of the Environment meeting held on Tuesday 14th January 2025.**

All agreed

**2024/181****To confirm minutes of the Personnel Committee meeting held on Friday 24th January 2025.**

All agreed

**2024/182****To consider the recommendations of the Personnel Committee of Friday 24<sup>th</sup> January 2025.**

It was **recommended** to engage a pensions law advisor at a cost of £750.

All agreed

**72024/183****To agree an increase in the cost of the Market Street design and feasibility study**

The chair provided an update on the project goals to the newer members of the council. A deadline of 31<sup>st</sup> March 2025 was raised with regards to contractor changes and ownership of the work.

It was **recommended** to approve the increased expenditure of £8,222.55 to complete the Market Street design and feasibility study.

All agreed

It was **recommended** to amend the Town Centre Regeneration Working Party's terms of reference as follows: - to approve a budget of up to £30,000 for the working party to carry out this work.

All agreed

Additional **recommendation**, to seek assurance from the contractor that the work will be completed by 31<sup>st</sup> March 2025.

All agreed

**2024/184**  
**To note a payment of £185 + VAT to Happy Drains**

Noted

.....  
Town Mayor  
Nailsworth Town Council  
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....  
Date



**NAILSWORTH TOWN COUNCIL**  
**Minutes of the Recreation and Amenities Committee**  
Held at 6.45pm in the Town Hall on Tuesday 4<sup>th</sup> February 2025  
**DRAFT**

**Present:**

Cllr Ros Mulhall (Chair)  
Cllr Paul Francis  
Cllr Colleen Rothwell  
Cllr Phil Sullivan  
Cllr Steve Robinson  
Cllr Peter Bodkin (ex officio as Mayor)

**Minutes:**

Deputy Clerk

**Apologies:**

None

**Public Participation**

No members of the public were present

**Declarations of Interest & Applications for Dispensations**

None

**To consider the installation of an electrical supply box at the Clock Tower**

To **recommend** the installation of additional power supplies at the clock tower by contractor 1.

All agreed

**To agree additional funds for the path repairs at Miles Marling Field**

To **recommend** an additional £4000 be allocated to this Miles Marling path improvements project for additional works.

All agreed

**To agree the legal adoption of Beechwood Close play area**

It was noted that due to the delays in the progress of the repair and transfer of the play area, may have contributed to extra legal costs for NTC.

To **recommend** the legal transfer goes ahead, in accordance with the historic Section 106 agreement, and only when the remedial work is completed, inspected and a satisfactory ROSPA report is submitted to the Clerk.

All agreed

To **recommend** legal fees of up to £1,000 are set aside for this work.

All agreed



**To consider the proposed approach to the Committee’s projects in 2025-2026**

All 5 items in the paper were discussed and updates provided when required. Working party meetings were discussed and it was agreed meetings should be held more regularly.

To **recommend** the proposed approach to the Committee’s projects in 2025-2026

All agreed

**To review the Recreation & Amenities Committee RAM Action Plan**

Reviewed and noted

**To receive an update from the KGV Buildings Working Party**

Noted

**To receive a report from Play Gloucestershire on their work in 2024**

It was noted that the differing locations for activities in 2024 was popular and saw residents travel to these locations to take part in the activities.

Noted

.....  
Chair of Recreation and Amenities committee  
Nailsworth Town Council  
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....  
Date



# Nailsworth Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Approval no 1

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
17365		£2,370.00	2040/2	21/01/25	1st Fire Solutions Ltd - fire extinguisher annual inspection	7327
		<b>£2,370.00</b>			1st Fire Solutions Ltd - Total	
17347		£110.00	4120	08/01/25	AES Maintenance - Christmas light take down at CC and MR	95
		<b>£110.00</b>			AES Maintenance - Total	
17420		£900.00	1130/2	13/02/25	Arc Pension Law - Professional advice on employer duties in relation to pension contributions under the Pensions Act 2008	8716
		<b>£900.00</b>			Arc Pension Law - Total	
17366		£343.20	6020	21/01/25	Ashwell Building Contractors - Clock tower benches installation	1007/01.25
		<b>£343.20</b>			Ashwell Building Contractors - Total	
17358		£290.00	4140	17/01/25	Avendale Garden Maintenance Service - All Saints Church, Shortwood grass cutting June	250117
		<b>£290.00</b>			Avendale Garden Maintenance Service - Total	
17380		£542.00	2000	31/01/25	A-Z Cleaning - Office clean - Jan	9214
		<b>£542.00</b>			A-Z Cleaning - Total	
17367		£244.00	1090	23/01/25	Bristol Blue Glass - Dippers for the Town meeting awards	
		<b>£244.00</b>			Bristol Blue Glass - Total	
17414	DD240917 BGAS	£119.57		03/02/25	British Gas - Mortimer room gas	819371547
	1	£179.59	2100		Electricity charges	
	2	£-60.02	2100		Credit amount	
17382	DD250213 BRIT	£14.64	3070	28/01/25	British Gas - KGV electricity	810011652
17381	DD250214 BRIT	£36.63	2060	28/01/25	British Gas - Mortimer Room electricity	803609623
		<b>£170.84</b>			British Gas - Total	
17383		£113.55	1140/5	31/01/25	Brutons Hardware Ltd - various	864273
		<b>£113.55</b>			Brutons Hardware Ltd - Total	
17384	DD250225 CLARITY	£79.50	1140/3	27/01/25	Clarity Copiers Ltd - Photocopying charges	78115
		<b>£79.50</b>			Clarity Copiers Ltd - Total	

Signature

Signature

Date

# Nailsworth Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Approval no 1

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
17385		£65.49	1140/5	01/02/25	Cliff Christie - expenses - cups and fuel for conference	EXP250201
		<b>£65.49</b>			Cliff Christie - Total	
17386		£1,374.00	6020	05/02/25	Dando Surveying Ltd - Retaining wall at TH	10029
		<b>£1,374.00</b>			Dando Surveying Ltd - Total	
17387		£2,822.40	6510	04/02/25	David Cridland Contracting - Drainage work and tree planting at Star Hill	000079
		<b>£2,822.40</b>			David Cridland Contracting - Total	
17388		£496.80	1170	30/01/25	Down To Earth Gloucestershire CIC - maintaining town borders	0125R
		<b>£496.80</b>			Down To Earth Gloucestershire CIC - Total	
17389	DD250210 EE	£76.66	1140/1	02/02/25	E E - Groundsman and Deputy phone	VO23112667006
		<b>£76.66</b>			E E - Total	
17390	DD250213F UEL	£26.68	3050/3	26/01/25	Fuel Card Services Ltd - Fuel	9008952387
17415	DD250216F UEL	£25.20	3050/3	09/02/25	Fuel Card Services Ltd - Fuel	9009041265
		<b>£51.88</b>			Fuel Card Services Ltd - Total	
17391		£316.93	1165/6	24/01/25	Gloucestershire County Council - cleaning CC&MR	1800802110
		<b>£316.93</b>			Gloucestershire County Council - Total	
17419		£16,686.00	3000	13/02/25	Goldstones Gardening Ltd - Miles Marling path works	2969
		<b>£16,686.00</b>			Goldstones Gardening Ltd - Total	
17352		£310.25	4000	31/10/24	Greenfields Garden Services - To install additional rope handles to play equipment at Shortwood Green	5495
		<b>£310.25</b>			Greenfields Garden Services - Total	
17392	DD250127 GRUN	£14.30	1260	31/01/25	Grundon Waste Management - waste collection CC	PSI-1217440
17393	DD250220 GRUN	£10.68	1260	31/01/25	Grundon Waste Management - waste management TH	PSI 1217441
		<b>£24.98</b>			Grundon Waste Management - Total	
17394		£1,200.00	6590	31/01/25	Ironcrafts (Stroud) LTD - Manufacture and installation of railings at Bridge Street	13636

Signature

Signature

Date

# Nailsworth Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Approval no 1

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		<b>£1,200.00</b>			Ironcrafts (Stroud) LTD - Total	
17397		£36.39	1120	31/01/25	James & Owen - Office supplies	20866-213
		<b>£36.39</b>			James & Owen - Total	
17395		£200.00	2040/1	02/02/25	James Mustoe Building and Carpentry Services - Handyman work across buildings	250202
		<b>£200.00</b>			James Mustoe Building and Carpentry Services - Total	
17418		£24.32	4090	12/02/25	JW Plant - The Flag Company - Incorrect VAT on original invoice.	12178
		<b>£24.32</b>			JW Plant - The Flag Company - Total	
17348		£2,100.00	6300	10/01/25	Keith Angus - KGV proposed groundsman store	560a
		<b>£2,100.00</b>			Keith Angus - Total	
17398		£1,080.00	6300	01/02/25	L C RED LTD - Groundsman store - structural survey	1026
		<b>£1,080.00</b>			L C RED LTD - Total	
17399		£270.00	6510	05/02/25	Lake Farm Enterprises LTD - Skip for Star Hill	0282
		<b>£270.00</b>			Lake Farm Enterprises LTD - Total	
17370		£500.00	1130/2	20/12/24	Land & Property Registration - Professional charges relating to land registration	NAIL 06
		<b>£500.00</b>			Land & Property Registration - Total	
17411		£840.00	4070	11/02/25	Midland Forestry Ltd - Nortonwood tree work	2859
17412		£108.00	4070	11/02/25	Midland Forestry Ltd - Old Bristol Road tree work	3191
17413		£1,056.00	4070	11/02/25	Midland Forestry Ltd - Bunting Hill tree work	1920
		<b>£2,004.00</b>			Midland Forestry Ltd - Total	
17400		£210.00	1090	29/01/25	Nailsworth Silver Band - Annual meeting performance 2025	250129
		<b>£210.00</b>			Nailsworth Silver Band - Total	
17302	DD241217 OCTO	£5.64	3035	09/12/24	Octopus - Mortimer garden electricity.	KI24066B24-0042
17349	DD250113 OCTO	£3.94	3035	08/01/25	Octopus - Mortimer garden electricity.	KI 24066B24-0043
17408	DD250113 OCTO	£6.20	3035	06/02/25	Octopus - Mortimer garden electricity.	KI 24066B24-0044

Signature

Signature

Date

# Nailsworth Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Approval no 1

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
17357	DD250119 CTOPUS	£652.70	2060	14/01/25	Octopus - Mortimer room	KI-A3005C22-0047
17362	DD250125 OCTO	£360.49	1165/1	21/01/25	Octopus - Civic Centre electricity	I E1CD2BOA 0046
17410	DD250208 OCTO	£20.43	3120	05/02/25	Octopus - Junction Elec	KI-FF17F2FF-0030
17409	DD250208 OCTOPUS	£43.74	3070	03/02/25	Octopus - Changing rooms Elec	KI-94567F80-0048
17404	DD250211 OCTO	£196.64	1165/1	06/02/25	Octopus - Civic Centre electricity	I E1CD2BOA 0047
17407	DD250211 OCTOPUS	£772.03		06/02/25	Octopus - Electricity and gas	I-5C5DCFF8-0042
1		£439.46	2020		Gas	
2		£332.57	2030		Electricity	
17405	DD250214 OCTOPUS	£82.38	2110	03/02/25	Octopus - Clock tower elec	I-01B53B5D-0049
		<b>£2,144.19</b>			Octopus - Total	
17353		£816.35	6510	14/01/25	Old Sodbury Trees - Trees for KGV	SI-1509
		<b>£816.35</b>			Old Sodbury Trees - Total	
17369		£287.00	1165/6	24/01/25	PR Fletcher - Window cleaning at CC for Dec. Town hall and Mortimer room inside and out biannual clean	18908
		<b>£287.00</b>			PR Fletcher - Total	
17363		£75.00	6430	18/01/25	Ragged and Old - Wassail	1801-1
		<b>£75.00</b>			Ragged and Old - Total	
17346		£2,062.80	4120	13/01/25	S P Electrical - Christmas lights take down	28601
		<b>£2,062.80</b>			S P Electrical - Total	
17368		£66.65		23/01/25	Sara Haynes - Expenses	EXP
1		£48.00	1140/5		Eye Test	
2		£18.65	6430		Cakes and biscuits for Wassail	
		<b>£66.65</b>			Sara Haynes - Total	
17354		£85.32	1010	13/01/25	SGC Payroll - Payroll fees	3900023865
17364		£420.00	1130/2	20/01/25	SLCC - Membership fee KK	MEM252713-1
		<b>£420.00</b>			SLCC - Total	

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

# Nailsworth Town Council

## Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

Approval no 1

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
17401		£275.21	2040/1	27/01/25	Spot On Supplies (Cleaning & Packaging) Ltd - Consumables for NTC sites	12229471
		<b>£275.21</b>			Spot On Supplies (Cleaning & Packaging) Ltd - Total	
17402		£24.39	1140/5	05/02/25	Stroud Town Council - Share of travel expenses to conference	STC339
		<b>£24.39</b>			Stroud Town Council - Total	
17406		£250.00	6510	06/02/25	Stroud Valley Projects - Tree planting day	FEB25-1
		<b>£250.00</b>			Stroud Valley Projects - Total	
17403	DD250221 WATER	£59.85	2050	08/02/25	Water Plus - TH water	INVO8260501
17416	DD250223 WATER	£41.75	3080	11/02/25	Water Plus - CR water	INV08285188
17417	DD250225 WATER	£27.27	2090	12/02/25	Water Plus - MR water	INV08310786
		<b>£128.87</b>			Water Plus - Total	
		£17,422.07			Confidential transactions	
<b>Total</b>		£59,071.04				

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



# Nailsworth Town Council

## Agenda Item 9

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**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To appoint a councillor as Internal Checker in accordance with Audit requirements

**Author** Clerk

**Status** Action

---

**If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.**

---

### Summary

NTC needs to nominate a councillor to act as Internal Checker.

---

### Detail:

NTC is required to nominate a councillor as an Internal Checker to make regular audits of financial processes. The last Internal Checker's report was received in March 2024.

Since the last Internal Checker report, there has been an election and new cllrs may not be aware of the systems, procedures and checks in place to maintain the Council's transparency, governance and financial records.

The Council is asked to nominate a councillor as the Internal Checker to undertake quarterly checks. The Internal Checker's role means they cannot authorise payments.

The appointed councillor must be available for at least one meeting to review procedures before 31<sup>st</sup> March 2025.

---

### Options

1. To nominate a councillor as the Internal Checker
- 

### Recommendations

1. To nominate a councillor as the Internal Checker
- 

### Costs

None

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**ENDS.**



# Nailsworth Town Council

## Agenda Item 10

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**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To approve the appointment of the independent Internal Auditor

**Author** Clerk

**Status** Action

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### Summary

Each year an independent Internal Auditor is appointed to carry out checks of the council's finances and governance.

---

### Detail

Every year as part of the Annual Audit, the council appoints an independent Internal Auditor to carry out an inspection of NTC's finances and the systems in place to ensure the correct processes are being followed. NTC passed 2023-2024 External Audit with no notes or exceptions.

NTC is required to appoint qualified Internal Auditors with no connections to the council.

Internal Auditor, Ian Crowe, has no connections to NTC. The Internal Audit includes random checks of income and expenditure transactions, an interview with the Responsible Financial Officer about the processes in places for managing the council's finances, and the people who carry out this work. The Internal Auditor will ask about the resilience of these processes; how easy it is to check who has carried out each task, who has the authority to carry out tasks and what oversight there is.

The Internal Audit is carried out from April – May.

The council is asked to consider the independence of the Internal Auditor and to agree the internal audit programme.

---

### Options

1. To agree the appointment of the independent Internal Auditor and to agree the proposed scope of work
- 

### Recommendations

1. To agree the appointment of the independent Internal Auditor and to agree the proposed scope of work
- 

### Costs

c. £600

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# **Nailsworth Town Council**

## **Funding Source**

Budget heading 1130 Professional Fees

**ENDS.**





# Nailsworth Town Council

## Agenda Item 11

---

**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To consider a response to a consultation on the future of Nailsworth Chamber of Trade

**Author** Clerk

**Status** Action

---

**If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.**

---

### Summary

Stroud District Chamber of Trade are carrying out a consultation on the future of Nailsworth Chamber of Trade. Businesses and interested parties are asked to respond by Saturday 22<sup>nd</sup> February.

### Detail

Stroud District Chamber of Trade are carrying out a consultation on the future of Nailsworth Chamber of Trade.

Stroud and District Chamber of Trade collect and analyse footfall data for all the Stroud District market towns, and data from the past few months shows a dip in Nailsworth's footfall which goes against the common trend, even considering the post-covid recovery. Stroud and District Chamber of Trade has asked Nailsworth Chamber of Trade to run an event in February for local businesses (Bolster Nailsworth) to work together on ideas to reverse this trend. It's not clear what progress has been made on this event.

Stroud and District Chamber of Trade's consultation states that Nailsworth Chamber of Trade have taken a decision to split the monthly market from the Chamber. The monthly market has traditionally been run by the Chamber, with profits being put back into town events and improvements for the benefit of commerce in Nailsworth.

### Background

Around 7 years ago Nailsworth Chamber of Trade discussed a similar move when they were approached by a local businessperson who wanted to take the market on as a commercial concern. At that time the Chamber took the decision to carry on running the market using a mix of voluntary and paid work, with profits going towards town events and improvements.

During covid a separate organisation, Love Nailsworth, was set up to work together with NTC on covid recovery for the local economy, including events, markets, tourism and visitor attractions. The aim of Love Nailsworth was to allow all organisations – commercial, local authority and voluntary – to work together on projects. Love Nailsworth is still going and was behind Nailsworth Goodwill event. Nailsworth Chamber of Trade has also run town events since covid. The two organisations are run separately.

### Assets and finances



## Nailsworth Town Council

It's not clear what assets are currently held by Nailsworth Chamber of Trade and the accounts are not made public. The main assets of the Chamber are the market stalls which provide a way of gathering income for use on projects for the good of the town. In recent years The Chamber has expanded the enterprise and hired out the market stalls to other towns and organisations, to gain more income.

A market of approximately 20 stalls held 10 times a year, with a nominal minimum charge of £25 per stall would generate an income of £500 per market (less costs); an annual income of c. £5,000 p.a.

NTC charge £50 for hire of Mortimer Garden and £20 for use of electricity (£70 per month). The Chamber of Trade hire a storage cupboard from NTC at an annual fee of £100.

The decision by Nailsworth Chamber of Trade to split the monthly market to become a separate organisation from the Chamber will impact on the Chamber's ability to generate income to benefit the local economy.

### Membership

It's not clear how many members Nailsworth Chamber of Trade has. Preferential annual membership fees (£25) are offered to market stall holders. The membership fee for a Nailsworth business without a market stall is £99.

### Future of Nailsworth's Chamber of Trade

The consultation asks for responses to help decide whether the Nailsworth Chamber of Trade should be dissolved, become a Chapter of the Chamber of Trade for the District, or be reborn within the town with a renewed outlook.

It asks what the purpose of a Chamber of Trade should be, what respondents can bring to the Chamber, what is considered a fair subscription and what respondents can bring to the organisation.

Stroud District Chamber of Trade invites respondents to take part in an event looking at footfall and visitor behaviour in March or April 2025.

Council is asked to consider a response to the consultation.

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### Options

1. To submit a response to the consultation on the future of Nailsworth Chamber of Trade
2. To not submit a response

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### Recommendation

1. To submit a response to the consultation on the future of Nailsworth Chamber of Trade

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### Costs

None

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### Funding Source



# **Nailsworth Town Council**

n/a

**ENDS.**

# Income and Expenditure Account

31/03/24 £		11/02/25 £
	<b>INCOME</b>	
33,709.03	Grants	20,315.07
14,001.00	Arkeil Centre Trust	14,000.00
40,620.27	Bookings - all	36,682.51
361,635.00	Precept	435,876.00
4,050.27	Interest on Investments	3,499.83
2,170.23	Other income	7,688.54
214.22	Rights of way/Wayleaves	214.22
456,400.02	<b>TOTAL INCOME</b>	518,276.17
	<b>EXPENDITURE</b>	
30,540.75	General Administration	29,483.79
5,500.00	S. 137 Payments	5,520.00
10,305.74	Loan interest/Capital repayments	10,305.74
196,983.76	Staff costs	176,954.24
7,303.00	Insurance	7,830.34
42,800.74	Repairs & maintenance - buildings	26,299.09
21,658.79	Utilities & Rates	18,387.66
50,891.19	Maintenance of Open Spaces	36,252.87
55,356.83	Special projects and miscellaneous	29,504.60
652.00	Hazelwood Bungalow	0.00
1,713.60	Town Information Centre	1,713.60
50,030.00	Support for town services	50,030.00
14,001.00	Arkeil Community Centre	14,000.00
15,983.77	Expenditure	3,250.62
	Capital reduction long term borrowing	0.00
503,721.17	<b>TOTAL EXPENDITURE</b>	409,532.55
109,375.14	Balance as at 01/04/24	85,040.80
456,400.02	Add Total Income	518,276.17
565,775.16		603,316.97
503,721.17	Deduct Total Expenditure	409,532.55
0.00	Stock Adjustment	0.00
22,986.81	Transfer to/ from reserves	-25,357.65
85,040.80	Balance as at 11/02/25	168,426.77

# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Revised	Actual Net	Balance
<b>INCOME</b>						
<b>Council</b>						
100	Precept - Council	£361,635.00	£435,876.00	£0.00	£435,876.00	£435,876.00
105	Refunds,donations grants - Council	£33,109.03	£0.00	£0.00	£20,215.07	£20,215.07
110	ACC-Admin recharge	£14,001.00	£14,000.00	£0.00	£14,000.00	£14,000.00
120	Agency services	£0.00	£100.00	£0.00	£0.00	£0.00
130	CIL income	£2,170.23	£0.00	£0.00	£7,688.54	£7,688.54
<b>Total Council</b>		£410,915.26	£449,976.00	£0.00	£477,777.90	£477,777.90
<b>Property Management</b>						
205	Town Hall bookings	£14,361.00	£17,000.00	£0.00	£11,970.00	£11,970.00
210	Town Hall rent of offices	£15,899.88	£15,900.00	£0.00	£13,249.90	£13,249.90
220	Mortimer Room bookings	£5,089.00	£6,000.00	£0.00	£5,647.50	£5,647.50
225	Council bookings (all land and facilities)	£595.00	£500.00	£0.00	£250.00	£250.00
245	Leases/Licences//Wayleaves	£214.22	£1,000.00	£0.00	£214.22	£214.22
<b>Total Property Management</b>		£36,159.10	£40,400.00	£0.00	£31,331.62	£31,331.62
<b>Recreation &amp; Amenities Committee</b>						
305	Hire KGV Field facilities	£4,185.39	£4,900.00	£0.00	£4,935.11	£4,935.11
310	Market Street Garden - hire and electricity	£0.00	£200.00	£0.00	£0.00	£0.00
320	Mortimer Garden - hire/electricity charge	£490.00	£600.00	£0.00	£630.00	£630.00
<b>Total Recreation &amp; Amenities Committee</b>		£4,675.39	£5,700.00	£0.00	£5,565.11	£5,565.11
<b>Environment Committee</b>						
405	Grants, donations, refunds - Environment	£600.00	£0.00	£0.00	£100.00	£100.00

# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

	<b>Previous Year's Net</b>	<b>2024/25</b>	<b>Revised</b>	<b>Actual Net</b>	<b>Balance</b>
410 Town Information Centre	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Environment Committee</b>	£600.00	£0.00	£0.00	£100.00	£100.00
<b>Bank Interest</b>					
500 interest on main account	£0.00	£0.00	£0.00	£0.00	£0.00
505 Investment interest Premier Account	£3,585.79	£2,500.00	£0.00	£3,054.64	£3,054.64
520 Interest from Income Bonds (paid to main account)	£464.48	£450.00	£0.00	£445.19	£445.19
<b>Total Bank Interest</b>	£4,050.27	£2,950.00	£0.00	£3,499.83	£3,499.83
<b>Total Income</b>	<u>£456,400.02</u>	<u>£499,026.00</u>	<u>£0.00</u>	<u>£518,274.46</u>	<u>£518,274.46</u>

# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Revised	Actual Net	Balance
<b>EXPENDITURE</b>						
<b>Council</b>						
1000	Salaries - all	£196,983.76	£228,500.00	£0.00	£173,211.55	-£173,211.55
1010	Payroll charges	£300.55	£360.00	£0.00	£284.40	-£284.40
1040	Churchyard grants	£1,100.00	£1,100.00	£0.00	£1,100.00	-£1,100.00
1050	Subscriptions	£550.00	£2,100.00	£0.00	£1,842.87	-£1,842.87
1060	Grants from NTC	£4,000.00	£4,000.00	£0.00	£4,590.00	-£4,590.00
1070	Town Crier's expenses	£500.00	£500.00	£0.00	£500.00	-£500.00
1080	Town Archives	£530.19	£600.00	£0.00	£472.53	-£472.53
1090	Civic Fund	£3,305.23	£3,500.00	£0.00	£2,527.06	-£2,527.06
1100	Insurance	£7,303.00	£7,500.00	£0.00	£7,830.34	-£7,830.34
1120	Office equipment	£3,243.40	£3,000.00	£0.00	£2,071.01	-£2,071.01
1130	Licences,fees and allowances	£10,974.72	£12,500.00	£0.00	£15,177.56	-£15,177.56
1140	Office management	£7,862.57	£4,800.00	£0.00	£5,253.26	-£5,253.26
1160	Town Mayor's Allowance	£900.00	£900.00	£0.00	£30.00	-£30.00
1165	Civic Centre	£9,019.79	£11,900.00	£0.00	£6,210.96	-£6,210.96
1170	Gardening contract for town centre	£5,645.83	£6,500.00	£0.00	£5,105.00	-£5,105.00
1180	Training for staff & councillors	£2,112.37	£3,000.00	£0.00	£1,110.00	-£1,110.00
1195	Support for Arkell Community Centre	£14,001.00	£14,000.00	£0.00	£14,000.00	-£14,000.00
1210	Library extra hours	£3,960.00	£3,700.00	£0.00	£3,960.00	-£3,960.00
1250	Support for Childrens Centre	£5,500.00	£5,500.00	£0.00	£5,500.00	-£5,500.00
1260	Waste/Recycling Collection	£220.23	£200.00	£0.00	£773.94	-£773.94
5330	Web site and Hosting	£0.00	£700.00	£0.00	£0.00	£0.00
<b>Total Council</b>		<b>£278,012.64</b>	<b>£314,860.00</b>	<b>£0.00</b>	<b>£251,550.48</b>	<b>-£251,550.48</b>

## Property Management

# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		<b>Previous Year's Net</b>	<b>2024/25</b>	<b>Revised</b>	<b>Actual Net</b>	<b>Balance</b>
2000	Town Hall cleaning	£8,668.60	£8,700.00	£0.00	£7,113.25	-£7,113.25
	Town Hall cleaning					
	Town Hall cleaning					
2010	Town Hall business rates	£3,976.79	£4,000.00	£0.00	£0.00	£0.00
2020	Town Hall gas	£2,494.66	£3,600.00	£0.00	£2,300.13	-£2,300.13
2030	Town Hall electricity	£437.48	£3,720.00	£0.00	£2,209.90	-£2,209.90
2040	Town Hall repairs & maintenance	£18,541.48	£17,000.00	£0.00	£18,219.83	-£18,219.83
2050	Town Hall - water rates	£686.02	£700.00	£0.00	£693.18	-£693.18
2060	Mortimer Room electricity	£429.68	£610.00	£0.00	£951.64	-£951.64
2080	Mortimer Room repairs & maintenance	£1,494.38	£3,000.00	£0.00	£799.55	-£799.55
2090	Mortimer Room - water rate	£310.37	£500.00	£0.00	£295.06	-£295.06
2100	Mortimer Room gas supply	£2,142.96	£960.00	£0.00	£1,197.83	-£1,197.83
2110	Memorial Clock - electricity	£492.97	£550.00	£0.00	£465.51	-£465.51
2120	Memorial Clock - repairs	£30.00	£600.00	£0.00	£0.00	£0.00
2140	Hazelwood Bungalow	£652.00	£1,500.00	£0.00	£0.00	£0.00
	<b>Total Property Management</b>	<b>£40,357.39</b>	<b>£45,440.00</b>	<b>£0.00</b>	<b>£34,245.88</b>	<b>-£34,245.88</b>
	<b>Recreation &amp; Amenities Committee</b>					
3000	Miles Marling Field maintenance	£2,530.00	£2,300.00	£0.00	£2,163.07	-£2,163.07
3010	KGV Field maintenance	£11,710.09	£14,200.00	£0.00	£4,812.05	-£4,812.05
3030	Town Gardening (incl Mortimer Gardens)	£2,843.07	£2,900.00	£0.00	£2,170.54	-£2,170.54
3035	Mortimer Garden electricity	£385.54	£650.00	£0.00	£1,220.59	-£1,220.59
3050	Grounds maintenance equipment	£2,500.63	£2,665.00	£1,500.00	£3,035.59	-£1,535.59
3060	KGV Field changing rooms - maintenance	£1,581.76	£1,000.00	£0.00	£1,068.75	-£1,068.75



# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		<b>Previous Year's Net</b>	<b>2024/25</b>	<b>Revised</b>	<b>Actual Net</b>	<b>Balance</b>
3070	KGV Field changing rooms - electricity	£815.65	£1,360.00	£0.00	£577.10	-£577.10
3080	KGV changing rooms - water rates	£421.81	£500.00	£0.00	£400.38	-£400.38
3100	Garage storeroom	£91.66	£100.00	£0.00	£0.00	£0.00
3120	Market Street Garden - electricity	£176.03	£250.00	£0.00	£189.15	-£189.15
3130	Playrangers - support	£2,350.04	£3,540.00	£0.00	£2,937.55	-£2,937.55
3140	Youth provision	£46,070.00	£46,070.00	£0.00	£46,070.00	-£46,070.00
3150	Dunkirk Museum maintenance	£0.00	£0.00	£0.00	£0.00	£0.00
3160	Community Development Worker (2yrs)	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Recreation &amp; Amenities Committee</b>		£71,476.28	£75,535.00	£1,500.00	£64,644.77	-£63,144.77
<b>Environment Committee</b>						
4000	Upkeep council land (Shortwood manorial waste)	£5,910.33	£5,500.00	£0.00	£482.12	-£482.12
4021	Town Information Centre	£1,713.60	£1,700.00	£0.00	£1,713.60	-£1,713.60
4030	TIC loan repayment - capital	£7,697.08	£7,983.29	£0.00	£7,983.29	-£7,983.29
4040	TIC loan repayment - interest	£2,608.66	£2,322.45	£0.00	£2,322.45	-£2,322.45
4050	Bunting Hill Nature Reserve (not tree maintenance)	£0.00	£500.00	£0.00	£0.00	£0.00
4060	Environmental enhancement projects	£844.24	£0.00	£0.00	£0.00	£0.00
4070	Tree maintenance (all NTC land)	£11,643.00	£8,000.00	£0.00	£4,529.50	-£4,529.50
4090	Tourism promotion/Town events	£2,988.00	£5,000.00	£0.00	£134.64	-£134.64
4120	Christmas lights	£8,144.10	£9,000.00	£0.00	£4,516.22	-£4,516.22
4140	Upkeep of All Saints graveyard	£3,480.00	£4,000.00	£0.00	£3,190.00	-£3,190.00
<b>Total Environment Committee</b>		£45,029.01	£44,005.74	£0.00	£24,871.82	-£24,871.82

## Bank Interest

# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Revised	Actual Net	Balance
1155	Bank charges on main account	£261.72	£300.00	£0.00	£215.10	-£215.10
<b>Total Bank Interest</b>		£261.72	£300.00	£0.00	£215.10	-£215.10
<b>Earmarked Reserves</b>						
6000	Election expenses RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6010	Play & tennis court equipment RESERVE	£2,684.00	£0.00	£0.00	£1,895.00	-£1,895.00
6020	Town improvements RESERVE	£0.00	£0.00	£0.00	£1,431.00	-£1,431.00
6030	Town Hall repairs RESERVE	£5,441.67	£3,150.00	£0.00	£0.00	£0.00
6040	Mortimer Room repairs RESERVE	£6,600.00	£0.00	£0.00	£0.00	£0.00
6050	Hazelwood Bungalow RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6060	Miles Marling Field improvements RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6100	Energy efficiency improvements RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6120	Shortwood Churchyard RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6130	Replace groundsman's vehicle RESERVE	£0.00	£1,100.00	£0.00	£0.00	£0.00
6140	Town centre/Mkt St improvements RESERVE	£0.00	£0.00	£0.00	£150.00	-£150.00
6150	Clock tower refurbishment RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6170	20mph town scheme RESERVED DO NOT USE	£0.00	£0.00	£0.00	£0.00	£0.00
6220	Dunkirk Mill Museum RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6240	Emergency tree work RESERVE	£0.00	£0.00	£0.00	£600.00	-£600.00
6280	WW1 & II plaques project RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		<b>Previous Year's Net</b>	<b>2024/25</b>	<b>Revised</b>	<b>Actual Net</b>	<b>Balance</b>
6300	KGV buildings RESERVE	£0.00	£5,000.00	£0.00	£5,603.50	-£5,603.50
6310	Civic Centre RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6330	CONTINGENCY	£0.00	£0.00	£0.00	£0.00	£0.00
6340	KGV Extension Field RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6350	Staff Recruitment RESERVE	£0.00	£0.00	£0.00	£0.00	£0.00
6380	War Memorial refurbishmentRESERVE	£0.00	£0.00	£0.00	£7,190.00	-£7,190.00
6430	6430 Tourism promotion RESERVE	£0.00	£0.00	£0.00	£93.65	-£93.65
6450	6450 Heritage Open Day RESERVE	£270.83	£0.00	£0.00	£0.00	£0.00
6460	6460 Town Archives	£0.00	£0.00	£0.00	£0.00	£0.00
6500	6500 CIL projects	£15,983.77	£0.00	£0.00	£3,250.62	-£3,250.62
6510	6510 Climate Emergency Reserve	£0.00	£0.00	£0.00	£3,507.29	-£3,507.29
6520	6520 COVID-19 response	£10,156.73	£0.00	£0.00	£0.00	£0.00
6530	6530 Build Back Better Fund	£100.00	£0.00	£0.00	£0.00	£0.00
6540	6540 Welcome Back Fund	£0.00	£0.00	£0.00	£389.75	-£389.75
6550	6550 UKSPF grants	£13,939.13	£31,500.00	£0.00	£2,827.00	-£2,827.00
6560	6560 Highway improvements	£6,350.00	£0.00	£0.00	£0.00	£0.00
6570	6570 Registering NTC Land	£4,058.00	£0.00	£0.00	£0.00	£0.00
6580	6580 Town Hall retaining wall	£3,000.00	£15,000.00	£0.00	£1,824.00	-£1,824.00
6590	6590 Textile Trail	£0.00	£0.00	£0.00	£1,500.00	-£1,500.00
<b>Total Earmarked Reserves</b>		£68,584.13	£55,750.00	£0.00	£30,261.81	-£30,261.81
<b>Total Expenditure</b>		£503,721.17	£535,890.74	£1,500.00	£405,789.86	-£404,289.86

# Financial Budget Comparison

Comparison between 01/04/24 and 11/02/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

	<b>Previous Year's Net</b>	<b>2024/25</b>	<b>Revised</b>	<b>Actual Net</b>	<b>Balance</b>
Total Income	£456,400.02	£499,026.00	£0.00	£518,274.46	£518,274.46
Total Expenditure	£503,721.17	£535,890.74	£1,500.00	£405,789.86	-£404,289.86
<b>Total Net Balance</b>	<b>-£47,321.15</b>	<b>-£36,864.74</b>	<b>-£1,500.00</b>	<b>£112,484.60</b>	

# Bank Account Reconciled Statement

<b>Main Account</b>	<b>2040157</b>	<b>30-98-29</b>
Statement Number	217	Bank Statement No. 217
Statement Opening Balance	£56,790.95	Opening Date 01/01/25
Statement Closing Balance	£58,764.34	Closing Date 31/01/25
True/ Cashbook Closing Balance	£58,764.34	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
02/01/25	FPI250102STRIPES	Stripes Payments	0.00	65.80	56,856.75
02/01/25	SO250102EMMA	Emma Mills Accountants Admin Centre	0.00	270.83	57,127.58
03/01/25	DD250102HOST	Easyspace t/a HostingUK	167.16	0.00	56,960.42
06/01/25	BGC250106NAT	National Savings	0.00	42.34	57,002.76
06/01/25	DD250101GRENKE	Grenke Leasing Ltd	299.58	0.00	56,703.18
06/01/25	FPI250102FLEA	Flea market	0.00	40.00	56,743.18
06/01/25	FPI250102MEN	Mens Talking Group	0.00	20.00	56,763.18
06/01/25	FPI250102MER	Merretts Mill Industrial Estate	0.00	20.00	56,783.18
06/01/25	FPI250102NFC	Nailsworth Football Club	0.00	140.00	56,923.18
06/01/25	FPI250102PIL	Pilates Elizabeth Williams	0.00	96.00	57,019.18
06/01/25	FPI250103PIL	Pilates Elizabeth Williams	0.00	72.00	57,091.18
06/01/25	FPI250106MU18	MINCHINHAMPTON U18	0.00	49.00	57,140.18
06/01/25	PAY250106LLOYD S	Lloyds Bank	27.65	0.00	57,112.53
07/01/25	PAY250109LLOYD S	Lloyds Bank	28.65	0.00	57,083.88
09/01/25	DD250114BRIT	British Gas	16.95	0.00	57,066.93
10/01/25	DD250107OCTOPU S	Octopus	37.19	0.00	57,029.74
10/01/25	DD250110EE	E E	75.90	0.00	56,953.84
13/01/25	CHQ250110WAY	Western Power	0.00	14.22	56,968.06
13/01/25	DD250113BRIT	British Gas	18.12	0.00	56,949.94
13/01/25	DD250113FUEL	Fuel Card Services Ltd	14.40	0.00	56,935.54
13/01/25	SO250113MIKE	Mike Jefferies-Accountants	0.00	1,054.16	57,989.70
14/01/25	DD250108OCTO	Octopus	19.82	0.00	57,969.88
14/01/25	DD250111OCTOPU S	Octopus	641.36	0.00	57,328.52
14/01/25	DD250114BRIT	British Gas	31.35	0.00	57,297.17
14/01/25	DD250114OCTOPU S	Octopus	74.36	0.00	57,222.81
15/01/25	FPO240115GCC	Gloucestershire County Council	428.40	0.00	56,794.41
15/01/25	FPO250115AVEN	Avendale Garden Maintenance Service	290.00	0.00	56,504.41
15/01/25	FPO250115A-Z	A-Z Cleaning	665.00	0.00	55,839.41

# Bank Account Reconciled Statement

15/01/25	FPO250115AZI	Azimuth Structural Engineering Ltd	576.00	0.00	55,263.41
15/01/25	FPO250115BLUE	Blue Diamond Garden Centre (Nailsworth)	2.99	0.00	55,260.42
15/01/25	FPO250115BRUT	Brutons Hardware Ltd	22.84	0.00	55,237.58
15/01/25	FPO250115FEST	Nailsworth Festival	2,200.00	0.00	53,037.58
15/01/25	FPO250115GCC	Gloucestershire County Council	316.93	0.00	52,720.65
15/01/25	FPO250115JWP	JW Plant - The Flag Company	166.43	0.00	52,554.22
15/01/25	FPO250115KKEAR NS	Katherine Kearns	179.91	0.00	52,374.31
15/01/25	FPO250115MID	Midland Forestry Ltd	996.00	0.00	51,378.31
15/01/25	FPO250115PAR	Parish Online	252.00	0.00	51,126.31
15/01/25	FPO250115SARA	Sara Haynes	28.00	0.00	51,098.31
15/01/25	FPO250115TWH	T W Hawkins & Sons SGMS	99.00	0.00	50,999.31
15/01/25	FPO250115WILL	Willow and Oak	60.00	0.00	50,939.31
15/01/25	FPO25015DOWN	Down To Earth Gloucestershire CIC	662.40	0.00	50,276.91
15/01/25	TRANSF250115LLOYDS		0.00	20,000.00	70,276.91
16/01/25	DEP250103NDFC	Nailsworth & District Flower Arrangement Society	0.00	96.00	70,372.91
16/01/25	FPI250106DOG	Dog Training	0.00	24.00	70,396.91
16/01/25	FPI250106ROCK	MINCH ROCKETS U15	0.00	34.00	70,430.91
16/01/25	FPI250110NEWS	Nailsworth News	0.00	48.00	70,478.91
16/01/25	FPI250110YOGA	Yoga With Miranda	0.00	30.00	70,508.91
16/01/25	FPI250114FILM	Film Club	0.00	10.00	70,518.91
16/01/25	FPI250116NWI	Nailsworth WI	0.00	40.00	70,558.91
17/01/25	DD250117SGC	SGC Payroll	3,645.64	0.00	66,913.27
20/01/25	DD250117GRUN	Grundon Waste Management	13.30	0.00	66,899.97
20/01/25	DD250119FUEL	Fuel Card Services Ltd	22.32	0.00	66,877.65
20/01/25	DD250120GRUN	Grundon Waste Management	11.00	0.00	66,866.65
20/01/25	DD250120SGC	SGC Payroll	10,033.74	0.00	56,832.91
20/01/25	DEP 500384	Nailsworth Christmas Hall	0.00	80.00	56,912.91
22/01/25	DD250220SGC	SGC Payroll	3,742.69	0.00	53,170.22
23/01/25	BGC250123HMRC	HMRC	0.00	4,511.29	57,681.51
23/01/25	DD250123WATER	Water Plus	101.60	0.00	57,579.91
23/01/25	DD250125WATER	Water Plus	27.27	0.00	57,552.64
28/01/25	DD250119CTOPUS	Octopus	100.30	0.00	57,452.34
31/01/25	FPI250127CHL	Chloe Kempton	0.00	20.00	57,472.34
31/01/25	FPI250127KATY	Katy Walton Theatre School	0.00	514.00	57,986.34

# Bank Account Reconciled Statement

31/01/25	FPI250129BARN	Barnabas Painters	0.00	40.00	58,026.34
31/01/25	FPI250129NCM	Nailsworth craft market	0.00	60.00	58,086.34
31/01/25	FPI250130CHAM	Chamber of Trade	0.00	100.00	58,186.34
31/01/25	FPI250130NDS	Nailsworth Dramatic Society	0.00	432.00	58,618.34
31/01/25	FPI250130TAI	Tai Chi	0.00	36.00	58,654.34
31/01/25	FPI250131NFC	Nailsworth Football Club	0.00	70.00	58,724.34
31/01/25	FPI250131YOG	Yoga With Miranda	0.00	40.00	58,764.34

## Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	26096.25	28069.64

Reconciled by Sara Haynes

Signed \_\_\_\_\_

Clerk / Responsible Financial Officer

\_\_\_\_\_

Chair

Date \_\_\_\_\_

\_\_\_\_\_

# Bank Account Reconciled Statement

<b>Premier 4282</b>	<b>07154282</b>	<b>30-98-29</b>
Statement Number	111	Bank Statement No. 111
Statement Opening Balance	£351,545.19	Opening Date 01/01/25
Statement Closing Balance	£331,853.63	Closing Date 31/01/25
True/ Cashbook Closing Balance	£331,853.63	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
09/01/25	INTEREST	Lloyds Bank	0.00	308.44	351,853.63
15/01/25	TRANSF250115LLO YDS		20,000.00	0.00	331,853.63

## Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
Total debits / credits	20000	308.44

Reconciled by Sara Haynes

Signed \_\_\_\_\_  
Clerk / Responsible Financial Officer

\_\_\_\_\_  
Chair

Date \_\_\_\_\_





# Nailsworth Town Council

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## Agenda Item 13

**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To note NTC's Risk Management Review

**Author** Clerk/Deputy Clerk

**Status** Information

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### Summary

The risk assessment for NTC activities.

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### Detail

Identified Area and Risk

#### Governance and Management

##### 1. Activities outside objectives/budget

#### Potential Impact

- Breach of regulations
- Unlawful spending

#### Management/Control of Risk. Action Required.

- NTC's Policies are due to be reviewed, in accordance with NALC guidance before April. Changes will be highlighted in the policies.
- Policies are amended and new policies brought to council as legislation changes (e.g. Biodiversity Policy).
- Council has delegated decision making on utilities contracts to office staff.
- Financial Regulations clarify that expenditure on revenue items in the Annual Budget are delegated to the Clerk.
- Continuous training and development of both cllrs and staff to ensure understanding of regulations.
- Cllrs have been advised not to work outside of NTC's Health & Safety Policy.
- Information booklet for volunteers working on the highway.
- Cllrs are advised not to act as individuals and without a remit from the council.
- Briefings are planned throughout the year to keep cllrs up to date on current best practice.
- Councillors are requested to review all Policies and the information pack provided to ensure any impact on council activities is kept to a minimum.
- The Annual Audit (AGAR) was successfully completed in September 2024.
- NALC has made significant changes to the Financial Regulations template for town and parish councils. This will be brought to the Personnel Committee in due course.
- A review of the Strategic Priorities took place in October – six month's into the new council term.
- Annual NTC policy review scheduled for February to April

Impact: 3

Probability: 3

Rate: [Medium](#)



# Nailsworth Town Council

## 2. Service provision/customer satisfaction

### Potential Impact

- Complaints from hirers
- Loss of income
- Lack of service provision due to stretched resources at all levels
- Loss of reputation
- Public increase in fear or confusion
- Vulnerable people at risk

### Management/Control of Risk. Action Required

- The Civic Centre office is open to the public.
- The Civic Centre office may need to close to the public at times due to staff absence. Opening times are advertised on the door and appointments can be made outside of these times.
- To ensure there is no confusion with regards to hire charges for NTC facilities, council has agreed the management and control of hire charges is the responsibility of the office staff. Any queries are to be directed to office staff.
- The Town Meeting provides a chance for residents to meet and speak to cllrs and staff, as well as community groups.
- Councillors are visiting town events, groups and businesses on market Saturdays, to listen to residents' concerns.
- Applications for tree works in the Conservation Area (Mortimer Gardens) have been approved and Winter tree maintenance work has been ordered.
- A new TIC working party will be set up to move forward NTC's service for visitors and residents.

Impact: 3

Probability: 3

Rate: [Medium](#)

## 3. Project or service development

### Potential Impact

- Skills availability
- Resource availability
- Lack of clear direction and decision making

### Management/Control of Risk. Action Required

- Committee and project work is ongoing; progress is reported on Action Plans at each meeting.
- Specialist resources are needed to progress some projects.
- Prompt responses needed from cllrs when working party meetings are being arranged, to ensure informed project direction.
- Councillors are requested to review all Policies and the information pack provided to ensure any impact on committees and working groups is minimal.
- A review of the Strategic Priorities took place in October – six month's into the new council term. This confirms the council's clear direction.
- Several projects are progressing at pace, this has led to an increase in workload in the office.
- In this last quarter of the council year, new projects have an impact on delivering those projects which have been identified as Strategic Priorities
- 

Impact: 4

Probability: 4



# Nailsworth Town Council

Rate: **High**

## 4. Loss of key people.

### Potential Impact

- Staff/cllrs off sick
- Change of cllrs due to the election
- Loss of credibility with the public
- Extra pressure on remaining staff
- Impact on service delivery

### Management/Control of Risk. Action Required.

- Staff can work flexibly. Contingencies for home working include existing remote access to Edge software, use of Sharepoint.
- Staff stay in contact daily, sharing training and information on new systems.
- Staff workloads increase as projects and events gain momentum. Specialist resources are needed to progress some projects.
- A Staff Handbook is in place.
- Deputy Clerk is now CiLCA qualified.
- There are a reduced number of cllrs who can authorise payments. This may impact on payments at times. Cllrs are asked to respond as quickly as possible to requests to update bank mandates.
- Possibility of staff absence due to winter illnesses

Impact: 3

Probability: 4

Rate: **High**

## 5. Dependency on Suppliers/Tendering process

### Potential Impact

- Suppliers unable to deliver goods
- Shortages of goods
- Dependency on key supplier
- Lack of suppliers to meet key operational objectives e.g. cleaning companies

### Management/Control of Risk. Action Required

- Repair and maintenance work is costed and carried out and is ongoing.
- Staff are prioritising repair and maintenance work according to contractor availability as well as urgency.
- Staff are continually hastening contractors to ensure work is carried out promptly.
- Action plan is assisting in the management of contractors with regards to delivery of projects.
- New Financial Regulations may change tender limits.

Impact: 3

Probability: 3

Rate: **Medium**

## 6. Maintenance of buildings/properties and use of resources

### Potential Impact

- Inadequate maintenance due to cost and contractor availability
- Emergency closure of buildings due to maintenance issues
- Loss of income

### Management/Control of Risk. Action Required

- Staff continue to monitor and maintain buildings.



## Nailsworth Town Council

- Staff are prioritising repair and maintenance work according to contractor availability as well as urgency.
- Timetabling of work agreed is updated regularly and new maintenance tasks added.
- Some major repair and maintenance projects are being scoped with a view to creating a programme of future projects spread across several years.
- An amendment to Financial Regulations has improved response times to repair and maintenance work.
- Six monthly building inspections introduced to identify any possible issues.
- Major work to the back of the Town Hall is being planned and costed with involvement of NTC's insurers. The work will consider the impact on hirers and tenants.
- Increased informal building inspections by staff is helping to identify new tasks.
- Work being carried out reduce the risk of Legionella within NTC buildings.
- Due to time constraints attached to grants, there could be issues in meeting funders deadlines.

Impact: 3

Probability: 3

Rate: **Medium**

### 7. Employment issues

#### Potential Impact

- Health & Safety issues
- Grievances raised against the council
- Loss of staff

#### Management/Control of Risk. Action Required

- Payroll outsourced to a larger council to ensure timely payment.
- A Staff Handbook is in place.
- Payroll and pensions information has been updated for the new financial year.
- A HR and Health & Safety support contract for three years (2022-2025) provides employment and legal advice.
- Staff have access to counselling services.
- Consideration should be given to employee workloads and the additional pressure this brings.
- Online training courses for all staff to ensure all relevant H&S subjects are covered.
- Personnel Committee have agreed a staff and cllr training and development plan.
- An amendment to Standing Orders states that there is an expectation that cllrs will undergo training.
- Cllr training available from GAPTC.
- Contracts and Job Descriptions are being reviewed by Worknest (annual task).
- NTC follows internal policies and consults the employment lawyer when dealing with staff matters.
- A Staffing Review for the 'estates' roles has been delayed.

Impact: 3

Probability: 3

Rate: **Medium**

### 8. Health & Safety of Staff, Councillors, Visitors and Contractors arising from Council activities

#### Potential Impact

- Staff, Councillor or public infection, injury and illness
- Inability to operate
- Legal action



## Nailsworth Town Council

### Management/Control of Risk. Action Required

- Staff are aware of covid-19 risks and take measures to keep themselves and others safe. Risk assessments are updated regularly.
- Play areas are regularly inspected.
- Information for cllrs is circulated via Sharepoint.
- Legionella and other building safety checks are regularly carried out.
- Staff monitor and maintain buildings.
- Risk assessments are carried out for activities and events.
- All members of staff check in with the team every morning.
- Any staff who are lone working are checked on periodically during the working day.
- Staff are flexible in where they work, according to the needs of the service and their safety.
- A HR and Health & Safety support contract for three years (2022-2025) has been agreed.
- Issues raised during the Health and Safety audit have been addressed by staff.
- Some working practices have been changed in response to concerns about staff health & safety, in particular lone working.
- Recent concerns will result in staff understanding of instructions and communications being confirmed. Relevant health & safety training will be repeated, and risk assessments rewritten or signed as read and understood.
- Possibility of staff absence due to winter illnesses.
- Health and Safety considerations are now agreed prior to tasks being carried out.

Impact: 4

Probability: 4

Rate: High

### 9. Computer Records/Reliability of system/Loss of data

#### Potential Impact

- Computer system failure or loss of data

#### Management/Control of Risk. Action Required

- Our accounts package is online and is backed up and can be used remotely. Remote servers are in place to back up the system, to ensure business continuity.
- All office files are now cloud based, reducing the risk of data loss if a desktop PC fails
- Firewalls and laptop security are regularly updated.
- Council emails and documents are accessed via SharePoint and IT is administered by a safe outside organisation, taking pressure off staff.
- All staff are reminded to ensure files are saved to the cloud and not on laptops

Impact: 3

Probability: 2

Rate: Low

### 10. Procedural and Compliance Risk (law and regulation)

#### Potential Impact

- Action taken without proper authority
- Lack of transparency
- Council non-compliant or breaching regulations

#### Management/Control of Risk. Action Required

- Advice is sought from others (SDC Democratic Services, GAPTC, SLCC, NALC) on the interpretation of legislation and government guidance.
- GAPTC deliver online and in person training



## Nailsworth Town Council

- Minutes are regularly uploaded onto NTC's website
- H&S audit work is kept up to date
- Health and Safety training is available through WorkNest for staff. Consideration of specific training for cllrs is being investigated.
- New Policies are brought to Council as needed; NTC's Policies are reviewed annually. Next review due in February 2025.
- Cllrs have been advised not to work outside of NTC's Health & Safety Policy.
- Information booklet to be created for volunteers working on the highway.
- Cllrs are advised not to act as individuals and without a remit from the council.
- NALC have updated Financial Regulations and these will be brought to Council for agreement.
- Some working practices have been changed in response to concerns about staff health & safety, in particular lone working.
- Recent concerns will result in staff understanding of instructions and communications being confirmed. Relevant health & safety training will be repeated, and risk assessments rewritten or signed as read and understood.
- Discussions on council structure may affect transparency and governance; GAPTC's advice should be sought before implementation.

Impact: 4

Probability: 4

Rate: **High**

### 11. Insurance Risks/uninsured losses

#### Potential Impact

- Inadequate Cover
- Areas not covered
- Financial Loss

#### Management/Control of Risk. Action Required

- NTC's insurance cover is regularly reviewed
- Buildings are regularly checked and maintained
- A Facilities Review was carried out in 2022 and the updated charges and conditions are now in place.
- Specialist insurance is arranged as needed e.g. Festival of Words art exhibition insurance
- Staff work with outside organisations to make sure risk, insurance and safety is understood when running community/public events
- NTC insurers are being consulted on costs for work to the Town Hall retaining wall.
- NTC's insurers are updated with changes to the council's assets.
- Compliance inspections for insurance are carried out as needed.
- An insurance claim has been raised for the Town Hall retaining wall and an assessor has arranged to visit. An assessor has visited the site and the results of the surveys will determine the insurers response.
- All information relevant to the Town Hall wall has been passed to the insurers and further assistance requested.

Impact: 3

Probability: 2

Rate: **Low**

### 12. Budgetary control and financial reporting/ adequacy of precept

#### Potential Impact

- Proper financial controls not maintained
- Inability to meet commitments or key objectives
- Unexpected and unknown costs



## Nailsworth Town Council

### Management/Control of Risk. Action Required

- Systems are in place for paperless finance including payment approval and audit
- In the event of an emergency, Council will reprioritise activities and projects
- Council has earmarked reserves in place for specific projects.
- Grant applications are made where possible.
- The External Audit was completed as required by 30<sup>th</sup> September 2024.
- The financial implications of new projects are looked at before a decision is made by council and the council's report template asks for details of costs and budget sources.
- An Internal Check and Internal Control visit by an appointed cllr needs to be arranged.
- The whole of the precept has been received for this financial year.
- Council's General Fund (free reserves) was lower than recommended at 1<sup>st</sup> April 2024.
- Grants of c.£60,000 have been awarded this financial year to support council projects

Impact: 3

Probability: 2

Rate: **Low**

### 13. Banking/Cash and Petty Cash

#### Potential Impact

- Payments not made by hirers
- Increase in administration, dealing with cash

#### Management/Control of Risk. Action Required

- The office does not accept cash payments and the petty cash account has been closed
- Most hirers have accepted bank transfer as a method of payment. Occasional long-standing hirers don't yet pay online
- The Lawn Tennis Association's (LTA) booking app for the tennis courts takes away the need for cash payment
- Expenses claims are used instead of petty cash
- Procedures are in place for TIC volunteers to sell tickets on behalf of local groups. All activities are monitored and recorded.
- Civic Centre and the TIC are both used as a ticket office for local events as appropriate.
- Party bookings are now being paid for in advance following non-payments.
- Due to the change in cllrs, there will be a reduced number of bank payment authorisers. This could impact on payments.
- Councillors are reminded to ensure any banking paperwork/authorisation links requested are completed quickly.
- NTC will be changing banking supplier. This will be a planned process so that NTC's many customers are kept informed.
- A new savings account is being set up as part of the planned change of banking supplier.

Impact: 2

Probability: 2

Rate: **Medium**

### 14. Dependency on income sources/lettings

#### Potential Impact

- Cash flow & budget impact of loss of income source
- Hirer income is not covered by insurance

#### Management/Control of Risk. Action Required

- Council isn't solely reliant on hirer income to operate
- Town Hall business tenants offer a regular source of income; tenancies will be reviewed in 2025.
- The Annual Budget for 2024-2025 reflects changes in income from hire charges.



## Nailsworth Town Council

- Grants are applied for where possible.
- Grants of c.£60,000 have been awarded this financial year to support council projects

Impact: 2

Probability: 2

Rate: Low

### 15. Public concern and fear

#### Potential Impact

- Increase in panic and confusion
- Mistrust of the council

#### Management/Control of Risk. Action Required

- There are regular updates on NTC's website
- Civic Centre window display is changed regularly and used to communicate positive messages. The Civic Centre noticeboard is used to communicate important information to those with limited access to the internet – i.e. Bus routes, SDC/GCC contact details
- Articles are sent to Nailsworth News, Stroud Times, SNJ and other media
- Regular contact with NTC volunteers such as TIC and Archives helps to reassure people that NTC can be trusted
- Staff recognise the importance of small, positive actions.
- Staff reassure callers to the office.
- NTC are involved in various initiatives to boost local confidence and celebrate the town.
- Annual Town Meeting is an opportunity for the public to meet cllrs and ask questions
- All NTC agendas, papers and minutes are available on the website.
- Councillor surgeries and walkabouts increase awareness of council roles to residents.
- Quarterly ASB meeting are held with all relevant stakeholders to discuss issues and what actions can be taken to prevent ASB.
- A new TIC working party will be set up to move forward NTC's service for visitors and residents.
- The office staff report ASB, graffiti and damage incidents to the police. Incidents are currently low.

Impact: 1

Probability: 2

Rate: Low





# Nailsworth Town Council

## Agenda Item 14a

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**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To receive a report from the Mayor

**Author** Cllr Peter Bodkin

**Status** Information

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### Summary

The Mayor's report for February.

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### Detail

1. I attended the Wassail and community tree planting at Miles Marling and KGV Fields on 18<sup>th</sup> January. My thanks go to the office staff for organizing the event and for their participation on the day. Thanks also go to the Morris Dancers from Bussage and the volunteers from Stroud Valley Projects and Gloucestershire Wildlife Trust.
2. The Youth Club Management Committee met on Monday 10<sup>th</sup> February. I attended as an observer.

### NTC Funding of Youth Work

The Management Committee thanked NTC for the £5000 increase in its Service Level Agreement for 2025/26.

### Youth Feedback

In line with a recommendation from NTC's Town Services Working Party, the Juniors had been surveyed for their feedback and suggestions.

What is your favourite thing about youth club?

Football

Bean Bags

Activities

Friends

Gossip!

What could we do to make youth club better?

Basketball

More bean bags

More art things

Karaoke

Why do you come to the youth club?

Friends

Because it's Fun

On a sliding scale between 'Youth Club is Brilliant' or 'Youth Club is Rubbish', all our young people voted that youth club was brilliant.

Following this feedback, the Club will introduce more basketball into the activities and invest in some new art stuff.



## **Nailsworth Town Council**

### **Fundraising for building and refurbishment**

The Youth Club is applying to SDC's Crowdfunding scheme for money towards material changes to the kitchen and the purchase of new appliances. The funding window is now open, and the funding has to be raised over a three-month period from May. For it to be successful, the Club must crowdfund 50% of the total applied for or SDC will not match fund. The total cost of the work is just over £21,000.00, approximately £14,000.00 for building work and just over £7,000.00 for appliances. A decision was made to aim to crowdfund a total of £7000 (i.e. the Club would need to raise £3500 which would be match funded by SDC). This would pay for the appliances. A separate grant application is to be made for the building work.

### **Fundraising Evening**

The Youth Club will be holding its annual fundraising evening on Saturday 26<sup>th</sup> April 2025. A curry (mild) night will include an auction, a raffle and other fundraising activities. Tickets are available from the Youth Club.

### **Police Liaison**

The local neighbourhood police arranged visits to all 3 of the Club's groups, Juniors, Inters and Seniors. During the police visit, the young people were given a quiz where they needed to answer questions. The questions were based on issues that may affect them such as:

At what age can young people purchase vapes?

What is the law regarding electric scooters?

The quiz was delivered in a fun active way with young people using the hall to go left or right depending on their answer. The young people also had the opportunity to try on police uniform and talk to the PCSOs building positive relationships.

### **Community Support**

The Club has also been supporting families and others over the winter. The energy fund, NRG4, supports people of all ages from families through to pensioners and individuals living on their own. The Youth Club also delivered 40 Christmas Hampers which included a £40 Morrisons voucher, a £30 meat voucher, a £20 book voucher and some treats such as biscuits, chocolate and crisps to families whom they have been working with over the year. The costs of this support is met by specific grant funding and donations.

The next Councillors' Surgery/ Walkabout will be on Saturday 22<sup>nd</sup> February between 10.00am and Noon. I am seeking volunteers please. There is no Market this month so we will be starting in the Library at 10.00am.

**ENDS**



# Nailsworth Town Council

## Agenda Item 14b

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**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To receive the County Councillors monthly report

**Author** County Councillors Steve Robinson, Maggie Dutton, Kate Kay

**Status** Information

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### Summary

The District Councillor's report for February.

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### Detail

#### Local Government Reorganisation

Change is in the air and local government is facing substantial transformation over the next couple of years. The Govt's White Paper proposes new unitary authorities together with Combined Mayoral Authorities which will deal with strategic planning ,transport ,and economic decisions. The latest position is that Gloucestershire will not be in the first tranche and so County elections proceed in May as planned . However, the Minister has written to all Councils asking for firm proposals by March 21st about how they intend to proceed. In Gloucestershire work is underway on looking at whether we should opt for one large unitary based on existing boundaries (pop.-600000) or possibly two based around Gloucester/Stroud/FoD and Cheltenham/Cotswold /Tewkesbury. It is likely that there will be a Special Council in mid-March for SDC to decide its position and there will then be many discussions with the other Councils to try to agree a unified proposal which will be acceptable to the Government. You may wonder where local democracy figures in all of this as there is little room for consultation with residents . There will inevitably be consequences for Town and Parish Councils who may have to consider whether they step in to fill the gaps left by the new structures.

#### SDC Budget and Council Plan

There has been a huge amount of work on the the Council's new plan for the next 4 years .This was circulated for consultation so we hope you have had a chance of looking at it .The council's financial position is robust and £1million has been set aside for new initiatives which support the initiatives identified . These include work on a play strategy to improve delivery to children within the District; CCTV replacement ; additional air quality monitoring ( we have asked that attention is paid to the area around the A46 roundabout which has major traffic movements); more EV chargers in SDC car parks ;and upping the commitment to our litter Champion work. In addition, there is an additional £3million for provision of affordable housing across the District. The final decisions will be taken at the Council meeting on the 13th February.

Council Tax is proposed to rise by 2.99% - an average of 13p per week for a Band D property.

#### Planning

The Govt. has increased SDC's housing need from 620 to 840 housing units per annum through the new NPPF. Using the new methodology SDC is no longer able to demonstrate a 5 yr housing supply . It is now 3.24 yrs. SDC's Local Plan is now technically out of date and so all new applications will have to be considered using the "tilted balance" criteria , which means that more applications not planned for will be approved. Protected areas remain ( SSSI s/National Landscape / local Green Spaces) and SDC will continue apply strict controls.

The Head of Planning is leaving the Council to go to another job and the Economic Development lead is retiring, and so there may be a period of change also in this area.



## **Nailsworth Town Council**

### **Local Issues**

We continue to work with local residents on a variety of issues -particularly housing and planning matters. We will have our "surgery" in the Library on the 22<sup>nd</sup> February (10.00 - 12.00). We are trying to improve the Bunting Hill play area and the first step will be to plant some trees and primroses to improve the environment , with the help of the local community.

The second round of the Stroudfunding project opens up this month with a closing date on May 7th. This offers grants up to £10000 for community projects and help with crowdfunding on the Council's platform. Some of the projects from the first round are now coming to fruition so it would be great to publicise this within the town groups.

**ENDS**



# Nailsworth Town Council

## Agenda Item 14c

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**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To receive the County Councillors monthly report

**Author** County Councillor Steve Robinson

**Status** Information

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### Summary

The County Councillor's report for February.

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### Detail

#### Devolution in Gloucestershire

National Government has made it clear that it wants reorganisation of Local Government. National Government turned down the request from GCC Cabinet to postpone the county elections in May, so they will now take place on Thursday 1st May.

#### Highways

The resurfacing of the pathway in Badgers Way, Nortonwood will take place this month. This will be paid for from my Local Highways Fund.

Work has taken place on the spring close to the farm in Tetbury Lane. There is still a problem with water coming up in the middle of the lane which will need to be investigated.

Work has been completed on the drains which run from Old Bristol Road down Butcher Hills Lane.

#### Highways projects from Councillor's budget

During 2025/26 the following projects in Nailsworth have been agreed, to be funded from my Highways Local Budget:-

Funding towards resurfacing George Street

Funding towards resurfacing Tinkley Lane (Nailsworth Parish end)

Improved signage for elderly people crossing the A46 at Inchbrook

Improved signage to advise large vehicles not to use Church Street

New large gullies on the Avening Road, just past the garden centre (known to flood on a regular basis)

#### New road safety policy

I have been sitting on a Task & Finish Group looking at a New Road Safety Policy for Gloucestershire, which includes safer walking and cycling. With many of the roads across my Division not having pavements, it is extremely important that residents feel safe when sharing the space with vehicles. I would like to restart our Nailsworth 20mph group, so that we can look at roads/lanes around the town which would benefit from reduced speed limit.

#### Car park for users of the cycle track

Unfortunately, the car park at the end of Station Road did not meet the criteria for Development Funding from SDC. This is because major housing developments are not currently taking place in the Nailsworth area.

The good news is that the car park improvements at Station Road will be funded by the Rural Prosperity Fund, at a cost of £11,560. I will be speaking to officers regarding limiting the time for parking, otherwise it will be taken up by people working in town, instead of people using the cycle track.

### ENDS



# Nailsworth Town Council

## Agenda Item 14d

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**Meeting** of Full Council

**Meeting date** Tuesday 18<sup>th</sup> February 2025

**Subject** To receive an update on NTC office activities.

**Author** Clerk/Deputy Clerk/Office staff

**Status** Information

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### Summary

Activities by NTC staff to support council business and residents, and the activities of key town organisations.

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### Detail:

#### **Buildings and facilities: repair and maintenance**

A point cloud survey has been carried out of the Town Hall retaining wall on the 27<sup>th</sup> of January. The survey report has been received and copy sent to the Town Hall Major Projects Working Party for review.

The fire alarm at the Town Hall went off intermittently of a period of 4 days. A contractor has been approached and is attending on the 11<sup>th</sup> of February or inspect and repair the fire alarm sensor that has tripped the system.

#### **Green Spaces**

The trees that were planted in the King George V playing field during the Wassail were damaged by rabbits. Tree guards have been put at the base of each tree to protect them from further damage.

Flood alleviation work was carried out at Star Hill during the week of the 3-7 February. The work had been planned for some time and involved unblocking three curb drains to allow water to drain off onto the grassed area. Soil was also scraped and moved to create a bunded area to allow water to settle and soak away. Seven trees have been planted on the largest and smallest green to increase biodiversity. This work was part-funded from a grant from SDC.

Work in the Mortimer Gardens continues, creating a new planting bed including some plants used for dyeing. This is part of the larger Textile Trail project which has been funded by grants from the Build Back Better Fund, Rural Prosperity Fund and BOLT/FGF. Trees and roses are due to be planted before the end of February with perennials being planted in March. A large block of evergreen shrubs has been removed to open up the area and reduce hiding places for people and litter. Also, part of the Textile Trail, there are new railings near the Clocktower Garden, next to the stream, making this area smarter and safer. These have been funded from GCC Highways and from a grant.

Due to the inclement weather over the last few weeks there have been several football matches cancelled at the KGV.

As part of the 'Take A Stand' scheme, applications for 7 new cycle stands have been made: some for KGV Field and some for Miles Marling Field. The team has been encouraging local businesses to apply to the scheme and this could result in an extra 17 cycle stands for Nailsworth.

#### **Carters Way allotments**

A visit for cllrs is being arranged to Carters Way allotments to see how the site and the group are progressing since taking on the allotment site.



## Nailsworth Town Council

### **SLCC Practitioner's Conference**

The Clerk and Deputy Clerk attended the annual Clerk's Practitioner's Conference.

The presentation on Martyn's Law (planning to protect events against acts of terrorism) highlighted that the Law is expected to come into place in May 2025. SLCC's executive reported that they are working with central government to ensure the Law includes and understands the position town and parish councils have in delivering large and small events, and how the Law will affect these events. There are concerns that small events, such as village Remembrance Parades may not go ahead due to lack of resources to put in place protection, and that the Law be able to be interpreted in a way that protects the public while still allowing important community events to go ahead.

A presentation on High Street Vitality, using Stockport as an example, highlighted how social and community experiences are an important driver to increase footfall. Some online experiences can be seriously damaging to traditional retail shops, but that while retail chains with 5 or more stores are disappearing, independent shops are key to an attractive high street. For Stockport, failures in the town's vitality included;

- Turning their back on heritage and landscape
- A heavy focus on big retail brands
- The threat from out-of-town shopping centres

With the town refocussed, there is now a focus on health and wellbeing, green/blue infrastructure, heritage and 'street activation' (events).

A high-level presentation on Devolution underlined that there is set to be a profound reorganisation of local government, as fundamental as the reforms which happened in 1973. Again, SLCC and NALC is working to ensure central government understand the importance of town and parish councils in these changes.

Planning and new development in the light of changes to planning law were discussed. Again, there is still uncertainty about the changes. One important point was emphasized; the importance of making sure comments on planning consultations are material considerations. If a planning comment contains one comment which is not materials (or a lawful reason to not allow the application) then the entire comment must be disregarded.

Non-material planning comments include;

- The character or personal circumstances of the applicant
- Taste/design
- Land ownership
- Commercial impact
- Private issues
- The number of representations for/against (including petitions)

The list of material and non-material planning considerations will be printed on the back of cllr name plates for easy reference in meetings.

**ENDS.**

Ser No	Date added	Strategic Plan	Vision	Priority	Committee	Location	Task detail	Comments	Budget	Estimated Cost	Minute Reference	Projected completion date	Status
37	09-Oct-23	Y	1,7	Med	Full Council	Civic Centre	Register all NTC land	09 Oct 23 NTC Deed packets have been assessed and an estimate received for this work. Council decision and budget allocation needed. 15 Nov 23 Assessment of the deeds is nearly complete some questions to be asked and further investigation to be carried out 15/16 Nov 23 . 27 Nov 23. Approx 60% of the work has been completed. Contractor has meeting scheduled with clerk 28 Nov to review progress. 14 Feb 24 All land can be registered in 8 registrations. Clerk gathering information required. 23 Apr 24 Clerk hastening contractor for completion date. 03 July 24 Contractors visited for hopefully the last time. awaiting confirmation of task completion. 21 Oct 24 additional documentation to be scanned and forwarded to contractors. 12 Nov 24 Final copies of documents have been passed to the contractor. 11 Dec 24. Contractor visited the office and discussed the final details with the Clerk on 10th December 24. They will return on the week of 16th December for final meeting.	General Fund	£5,000.00	2023/108	01-Oct-24	Not started
38	09-Oct-23	N	7		Full Council	Civic Centre	Internal audit checks by cllr	09 Oct 23. Next appointment to be arranged (quarterly checks and reports). 02 Jan Inspection due for December was delayed until January, date not yet set. 14 Feb 24 audit scheduled for 20th Feb. 11 Mar 24. Check carried out and report passed to council. 07 Jan 25 Agenda item on the council meeting on the 14 Jan 25.	none	£0.00			ongoing
39	09-Oct-23	Y	8	Low	Full Council	Civic Centre	Local Council Award Scheme						
41	09-Oct-23	N	2, 3, 6		Full Council	Civic Centre	Support for Town Services monitoring	09 Oct 23. First meeting held. Monitoring forms being drafted and discussed. 03 Jul 24 Reports have been received, awaiting feedback before passing on. 12 Nov 24 A meeting has been held with the Youth Club to discuss the content and the way forward.	Annual Budget				
62	12-Jun-24	Y	2	Med	Full Council	Civic Centre	Cllr Visibility	Cllrs should be more accessible to the residents of Nailsworth. Consideration should be given as to how this will be achieved. 12 Nov 24 Councillors attended the market at the end of October. There was lots of interaction with residents and market stall holders. Several points were raised and actioned.					