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NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are summoned to attend the meeting of Nailsworth Town Council to be held at the Town Hall, Old Bristol Road, Nailsworth on Tuesday 7th November 2023 starting at **6.30pm**.

Mrs K Kearns

Town Clerk

1st November 2023

All residents of the Parish are welcome to attend and a 15 minute period will be set aside for members of the public to raise questions.

- 1 Apologies
- 2 Verbal Introductions
- 3 Declarations of interest and applications for dispensations
- 4 Consideration of Planning Applications received as follows:

CONSULTATION

- a) S.23/2007/HHOLD Clarebourne, Shortwood Road, Nailsworth, Stroud. Application: Householder. Erection of a replacement single storey extension and alterations to the fenestration.
- b) S.23/2031/LBC The Maltings, Tetbury Lane, Nailsworth, Gloucestershire. Application: Listed Building Application. Alterations to combine two dwellings. Resubmission of S.22/1915/LBC.
- c) S.23/2030/FUL The Maltings, Tetbury Lane, Nailsworth, Gloucestershire. Application: Full. Combine two dwellings with associated amendments.
- d) S.23/2053/FUL 5 Old Bristol Road, Nailsworth, Stroud, Gloucestershire. Application: Full Change of use of garden studio / storage to 1 bedroom holiday let /family annexe, including 2.9m² single storey rear extension under existing roof overhang. Installation of woodburning stove / flue.
- e) S.23/2028/HHOLD Weavers House, Horsley Road, Nailsworth, Stroud. Application: Householder. Erection of replacement gates.

TREES IN A CONSERVATION AREA

- f) S.23/1991/TCA. Hollies Cottage, Hollies Hill, Nailsworth, Stroud. Application: Trees in a Conservation Area. Sycamore tree (T2) and Beech tree (T3) - Fell.

PREVIOUSLY TRACKED APPLICATIONS

- g) S.22/0876/FUL Location: Cheldon and The Meadows, Stroud Road, Nailsworth, Stroud. Application Description: Demolition of bungalow and creation of 4no. serviced residences (Resubmission of S.20/1759/FUL - The Meadows) and the demolition of house and annexe & creation of 10no. residences. Application refused. NTC: Object This item was brought forward to earlier in the meeting for discussion in view of the public interest. Both the applicant and residents spoke about the application. After discussion on both sides, the council deliberated. Discussion covered the following points; Gateway location: The proposed development is on a key approach to the town and in conservation area. In this 'gateway' location, it will adversely affect people's perception of the town as people arrive, and damage the development of the town's visitor economy. Conservation Area and setting: While NTC have no objection in principle to development on the site of Cheldon and within the existing footprint of the



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bungalow, the council feel this proposal is overdevelopment which will cause harm to the character of the Dunkirk and Watledge Conservation Area and the setting of the Grade II* Listed building - an unusually high designation. NTC agree with Heritage England who are troubled by the scale and appearance of the proposal of the Cheldon site. NTC note that Heritage England have requested a design analysis of the site. The Town Council oppose development on the verdant green area adjacent to the bungalow. Ecological effects: NTC have concerns about the ecological effects on the adjacent

important wildlife site, concerns about the development of a greenfield site and the effects during construction and afterwards of light and noise on wildlife. NTC have concerns about river management in this flood area. Use as holiday lets: NTC are further concerned about the use of the units as holiday lets and the attraction this will have – being adjacent to a popular wedding venue – to large groups, for example stag and hen parties. There is growing evidence of the adverse effects holiday lettings can have on areas. While the adjacent Egypt Mill 3. NTC 17-05-2022 hotel is controlled by licencing laws, there are no such controls on self-catering establishments. The temporary nature of holiday lettings bring concerns that noise, light and other nuisance from visitors will adversely affect both residents and wildlife. NTC add that if development is permitted, access roads and walkways be of adoptable standard, while recognising there is no obligation for the access ways themselves to be offered for adoption. If development is permitted a full landscaping plan should be submitted for approval before any work commences, and that it should be sufficient to maintain the verdant character of the area. The applicants emphasise that the proposed Cheldon development will be accessible and aimed at the over 55s, for rent; if permission is granted, that use should be secured by conditions. If permission is granted, that the CIL fund should be allocated to NTC to improve the approach to Nailsworth and the setting of the Conservation Area.

- h) S.23/0765/FUL Gigg Mill, Old Bristol Road, Nailsworth, Gloucestershire. Application: Full Erection of single storey ancillary building to provide toilet facilities. Application permitted. NTC: No observations.
 - i) S.23/1809/TCA. Watledge Bank House, Watledge Bank, Nailsworth, Stroud. Application: Trees in a Conservation Area. (1) Holly - trim all over (2) 2 x Silver Birch - reduce by 1.0 - 2.0m (3), Conifers - trim the inside (4) Ash - fell (5) Hazel - coppice and clear the area. Application consent. NTC no observation.
 - j) S.23/1724/FUL. Former Oldstone Restaurant, Old Market, Nailsworth, Stroud. Application: Full. Installation of a flue for a wood-burning pizza oven (retrospective). Resubmission of S.23/1108/FUL. Application permitted. NTC: support this application and assert that it is of benefit to the town, with the reopened restaurant having revitalised the area. NTC has concerns that some public comments may be spurious and that these should not influence the Planning Officer's decision.
 - k) S.23/1990/TCA Grove Lodge, Watledge Road, Nailsworth, Stroud. Application: Trees in a Conservation Area. Description: T1 Ash tree - takedown in sections to just above ground level. Application approved. NTC: Noted.
- 5 To confirm minutes of the Full Council meeting held on October 17th 2023.
- 6 Matters of Urgency: *important items that have arisen since the meeting summons (agenda) and cannot wait to be addressed with a written report at a future meeting, due to inflexible deadlines.*

NAILSWORTH TOWN COUNCIL
Minutes of a meeting of the Town Council
 Held at 6.30pm in the Town Hall on Tuesday 17th October 2023
DRAFT

Present:

Cllr Mike Kelly (Chair)
 Cllr Patsy Freeman
 Cllr Steve Robinson
 Cllr Peter Bodkin
 Cllr Ros Mulhall
 Cllr Jonathan Duckworth
 Cllr Colleen Rothwell
 Cllr Paul Francis

Minutes:

Clerk

Apologies:

Cllr Angela Norman
 Cllr Shelley Rider
 Cllr Natalie Bennett

Public Present

None

Verbal Introductions and safety briefing

Those present identified themselves. Cllr Jonathan Duckworth will assist Cllr Mike Kelly in case of fire.

2023/101**Declarations of Interest & Applications for Dispensations**

None

2023/102**Consideration of Planning Applications received as follows:**

- a) S.23/1938/VAR. Nailsworth Garden Centre, Avening Road, Nailsworth, Stroud. Application: Variation of Condition. Description: Variation of condition 2 (approved plans) from application S.21/1934/FUL - alteration to the design of ancillary retail unit (retrospective).
NTC comment: Object. In many areas the building does not resemble the one which was approved. There are significant changes from the agreed plan; the finishes, cladding, size of glazed areas and loading bay are different or larger.
 Three trees were pictured on the front area on the original drawing; there are no trees on the finished building and no evidence of a landscape plan prior to completion. NTC do not approve of the practice of applying for planning permission retrospectively.

TREES IN A CONSERVATION AREA

- b) S.23/1978/TPO. Beaudesert Park School, Box, Stroud, Gloucestershire. Application: Tree Preservation Order. Two Ash Trees - Fell.
NTC comment: Noted.
- c) S.23/1990/TCA Grove Lodge, Watledge Road, Nailsworth, Stroud. Application: Trees in a Conservation Area. Description: T1 Ash tree - takedown in sections to just above ground level
NTC comment: Noted.

APPEAL

- d) S.23/028/APPREF for S.23/0245/HHOLD. Rock Cottage Rockness Hill Nailsworth Stroud. Proposed single storey side extension.
NTC comment: Noted.

2023/103**To confirm minutes of the Full Council meeting held on Tuesday 3rd October 2023**

The minutes were approved.

All agreed

2023/104**To confirm the minutes of the Recreation and Amenities Committee meeting held on Tuesday 3rd October 2023**

The minutes were approved.

All agreed

2023/105

Matters of Urgency: *important items that have arisen since the meeting summons (agenda) and cannot wait to be addressed with a written report at a future meeting, due to inflexible deadline.*

The Mayor reminded all of the arrangements for Remembrance on Saturday 11th November, gathering at the Clocktower for the national two minutes silence.

On Sunday 12th November, meet at 10.20am in the Town Square for 10.40am parade to St George's Church via the Clocktower war memorial and Church Street war memorial. Seats will be reserved in St George's Church for cllrs. The Council represents the town at these events and cllrs are encouraged to take part.

FGR have confirmed they aren't willing to contribute to the cost of double yellow lines to mitigate parking problems on match days.

OPCC cllr advocacy scheme: cllrs were asked to attend this as Cllr Steve Robinson (NTC Police Liaison representative) cannot attend.

2023/106**Accounts****To agree payments in accordance with the budget as listed in the attached reports**

Cllr Steve Robinson and Jonathan Duckworth agreed to authorise payments online before midday on Friday. It was explained that the payment to PWLB (Public Works Loan Board) is a twice-yearly repayment of the loan taken out to purchase the old Police station (Civic centre). There are nine years remaining on the loan.

2023/107**To consider an Asset Transfer working party for the transfer of Beechwood Close play area.**

Redrow Homes installed the play area at Beechwood Close in 2008 and have not progressed the legal transfer to NTC in accordance with the Section 106 Agreement. A working party to negotiate the transfer of land is advised.

It was **resolved** that the terms of Reference of the Asset Transfer working party to be;

To discuss in confidence and make recommendations concerning transfer of assets to NTC

To negotiate and secure the best deal to recommend to Council

To ensure NTC seeks the best solution for the community and with regards to value for money

All agreed.

It was **resolved** that the following cllrs form the Asset Transfer working party:

Cllr Steve Robinson, Cllr Colleen Rothwell and Cllr Peter Bodkin.

All agreed.

2023/108**To consider the registration of NTC land with HM Land Registry.**

It was noted that the importance of this work is;

- To establish legal title to the land without lengthy searches
- To quickly resolve disputes
- To make it easier to identify ownership and responsibility

It was **resolved** to allocate £5,000 to a new Land Registry Reserve to carry out this work from the General Fund.

All agreed

2023/109

To consider feedback from Heritage Open Day and discuss the event next year.

There was a discussion about whether NTC coordinate the event for the town in 2024 or 2025. Some sites (for example Quaker Meeting House) may take part in the national event regardless, and many of the other sites may also choose to open again in 2024.

It was noted that there may be a local organisation willing to take on coordination in the future.

It was **agreed** to not coordinate the Heritage Open Day event in 2024 and to see if others wish to take it on after that.

All agreed.

2023/110

Financial summary:

- a) Income and Expenditure report**
- b) Budget comparison report**
- c) Main bank account reconciliation report**
- d) Premier bank account reconciliation report**

Noted.

2023/111

To review NTC's Risk Assessment

Noted.

2023/112

To note the conclusion of the Annual Audit and the External Auditor's report

This was noted.

2023/113

Report from Town Mayor

Noted.

2023/114

Report from the Deputy Mayor

Noted.

2023/115

Report from District Councillors

There was a discussion about a deadline for private landlords to meet energy efficiency requirements. After this deadline, many private landlords may choose to stop renting and to sell their properties. District Cllr Steve Robinson was asked if SDC have plan to address this potential shortfall in rental properties.

District Cllr Steve Robinson undertook to find out what the current situation is and what plans SDC have to address this.

2023/116

Report from County Councillor

Core samples are being taken in Nympsfield Road to assess its condition for resurfacing in the new financial year.

2023/117

To receive an update on NTC office activities

There will be a joint Christmas get together and thank you for TIC and Library volunteers on Friday 15th December 1-2pm in the Library.

.....
Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....
Date



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Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are invited to attend a meeting of the **Environment Committee** to be held in the Town Hall on Tuesday 7th November 2023 starting at 7pm.

K Kearns
Town Clerk
1st November 2023

1. Apologies
2. Verbal Introductions
3. To consider NTC's biodiversity duties under new government guidance
4. To consider producing 'Green Plaque' walking route maps
5. To consider the Environment Committee draft annual budget for 2024-2025
6. To review Environment Committee [Action Plan](#)
7. To acknowledge the tree works scheduled to be carried out over the winter period following the professional tree survey report.



Nailsworth Town Council

Agenda Item 3

Meeting of Environment Committee

Meeting date Tuesday 7th November 2023

Subject To consider NTC's biodiversity duties under new government guidance

Author Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

Strengthening of the Environment Act 2021 means that town and parish councils must consider how they can improve and protect biodiversity. By 1st January 2024, all town and parish councils must consider biodiversity and take steps to follow up this consideration with policies and actions.

Detail

Under the 2021 Environment Act, public authorities (including town and parish councils) who operate in England must consider what they can do to conserve and enhance biodiversity in England.

Government guidance published on 17th May 2023 clarifies that, as a public authority, town and parish councils must:

- Consider what they can do to conserve and enhance biodiversity.
- Agree policies and specific objectives based on their consideration.
- Act to deliver their policies and achieve their objectives.

Town and parish councils, unlike other authorities, are not obliged to publish a report on their actions, but the Government guidance requires all public authorities to complete their first consideration of what action to take for biodiversity by 1 January 2024. They must agree their policies and objectives as soon as possible after this and may reconsider the selected actions within 5 years of completing their previous consideration, or more frequently if they choose.

Action for biodiversity must be ongoing, built into everyday work and regularly reviewed.

To comply with the guidance, town and parish councils can as a minimum:

- Have biodiversity as an agenda item for a meeting before the end of 2023.
- Note what action in respect of biodiversity is already taking place locally.
- Agree what further steps to take at this stage.

Such steps may include:

- Reviewing what biodiversity or nature recovery plans are already in place from other local authorities.
- Making contact with local voluntary groups working on nature conservation.
- Carrying out a biodiversity audit of council landholdings and/or the whole council area
- Gathering expert advice on possible actions in support of biodiversity.



Nailsworth Town Council

- Drafting an action plan that covers action that the council will take itself as well as support for the actions of other local bodies.

As a minimum NTC can ensure they address biodiversity concerns when commenting on planning applications. This might include;

- recommending 'swift bricks' (nest boxes built into new buildings or extensions of two storeys or more)
- commenting on tree or hedge removal
- suggesting 'hedgehog highways' in fences

The Clerk has spoken to Stroud Valleys Project who can provide biodiversity awareness training for up to 10 NTC staff and cllrs. At least part of the training will be outside, preferably on one of NTC's open spaces. There may be the opportunity to offer the training to other parishes to help fund the course.

The Environment Committee is asked to consider the following actions towards NTC's biodiversity commitments:

- to recommend biodiversity awareness training for staff and cllrs
- to recommend addressing biodiversity when commenting on planning applications
- to change the wording of the Climate Emergency Impact assessment on NTC reports to include biodiversity (see below).

Future actions

The Clerk is developing a draft Biodiversity Policy with advice from NALC, for the Committee to consider and comment on in the New Year.

SDC are developing the Local Nature Recovery Strategy and will consult town and parish councils on this in 2024. SDC will also produce evaluation methods to measure progress. NTC will be asked to contribute to the Local Nature Recovery Strategy where appropriate.

Town and parish councils can use South Gloucestershire Council's Local Nature Action Plan Field Guide to assess sites for wildlife. This is a useful tool for people with little or no ecological knowledge.

The Environment Committee is advised to review NTC's biodiversity action plan every year to track progress (the legislation states plans must be reviewed at least every 5 years).

Climate Emergency Impact

What are the Climate Emergency benefits or impacts?

Carbon Reduction: Good management of trees and open spaces for the benefit of wildlife.

Nature Restoration and Biodiversity: Management of woodland and public open spaces for biodiversity improves the natural landscape, provides better habitat and food for birds and insects, flood alleviation and improves air quality.

Resilience: Strengthening the natural landscape's ability to mitigate climate change.



Nailsworth Town Council

Options

1. To recommend biodiversity awareness training for staff and cllrs.
 2. To recommend addressing biodiversity when commenting on planning applications.
 3. To change the wording of the Climate Emergency Impact assessment on NTC reports to include biodiversity (see below).
 4. To not address the council's obligations to biodiversity.
-

Recommendations

1. To recommend biodiversity awareness training for staff and cllrs.
 2. To recommend addressing biodiversity when commenting on planning applications.
 3. To change the wording of the Climate Emergency Impact assessment on NTC reports to include biodiversity (see below).
-

Costs

Up to £500 for Biodiversity Awareness training.

Funding Source

Budget heading 1180 Training for staff and councillors.

ENDS.



Nailsworth Town Council

Agenda Item 4

Meeting of Environment Committee

Meeting date Tuesday 7th November 2023

Subject To consider producing 'Green Plaque' walking route maps

Author Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

Green Plaques and Blue Plaques are installed around Nailsworth. The Green Plaques mark the homes of people who died in WWII, and who are named on Nailsworth's war memorial. A volunteer has offered to work with a local cartographer to produce Green Plaque walk leaflets.

Detail

Nailsworth's Blue Plaques and Green Plaques are installed across the parish, marking the homes of people who are named on the war memorial.

A Nailsworth resident has previously devised walking routes between the Blue Plaques and these are very popular with both residents and visitors. The original Blue Plaque leaflets were funded by the Rotary Club of Nailsworth and public donations.

The same resident is now working on walking routes between the Green Plaques. When the walking routes have been devised and tested, they will be mapped onto bespoke route maps. Walking leaflets will be designed featuring the maps and route details.

A local cartographer and graphic designer who produced the Blue Plaque walk leaflets, has quoted £788 to produce maps, design and print 600 leaflets.

The Environment Committee is asked to consider supporting this project.

Climate Emergency Impact

What are the Climate Emergency benefits or impacts?

Local Economy: Welcoming visitors to the town by providing interesting and relevant walking routes.

Health & Wellbeing: Providing well thought out walking routes of different lengths, to encourage walking.

Resilience: Maintaining a strong sense of community by commemorating Nailsworth's past residents.



Nailsworth Town Council

Options

1. To recommend supporting the Green Plaque initiative by funding 600 walking leaflets at a cost of up to £800
 2. To not fund the Green Plaque walking leaflet
-

Recommendation

1. To recommend supporting the Green Plaque initiative by funding 600 walking leaflets at a cost of up to £800
-

Costs

Up to £800

Funding Source

Budget heading 4090 Tourism Promotion

ENDS.



Nailsworth Town Council

Agenda Item 5a

Meeting of Environment Committee

Meeting date Tuesday 7th November 2023

Subject To consider the draft Environment budget for 2024-2025

Author Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

A look at the budget requirements for Environment Committee for 2024-2025

Detail

The Environment committee is invited to consider predicted income and expenditure for the annual budget for 2024-2025

The attached spreadsheet shows:

- Actual Figures from 2022-2023
- Budget for 2023-2024
- Actual net Apr to Oct 2023
- Estimated Nov to March 2024
- Total Estimate for 2023-2024
- 2024-25 Budget Forecast
- 2025-26 Budget Forecast

The draft budget spreadsheet shows the details of each budget heading and what the money is spent on. Each budget heading has been adjusted according to annual projected spending. Column B shows the percentage change between the current year's budget and the draft budget for the next year. The colours (blue, orange and red) highlight whether there is no change (blue), a small difference (orange) and a large difference (red).

The draft Environment budget shows proposed increases for several budget headings.

1. 4000 Upkeep of Council Land: to simplify budget headings the £500 usually allocation to Environmental enhancement projects is included in this budget heading. The Environmental enhancement project budget heading will be disused. Due to increased material and labour costs an increase in the Upkeep of Council Land budget has been proposed.
2. 4050 Bunting Hill Nature Reserve: scrub clearance work is needed to maintain the steep grassland which is home to a rare species of snail and butterfly.
3. 4090 Tourism promotion: a small increase to this budget is proposed to be able to support ongoing tourism work, and to provide updated promotional materials for the TIC.
4. 4120 Christmas Lights: an increase in this budget is proposed to take into account the increased cost of annual installation and maintenance.

Investment in well managed green spaces contributes to the health and well being of residents, and the overall biodiversity of the district.



Nailsworth Town Council

Investment in tourism and Christmas lights supports the local economy and encourages visitors and residents alike to spend more time using the many small businesses and services in Nailsworth.

The Environment budget presented here is still in draft form, and some predictions may be adjusted before the full annual budget is presented to Council for debate at the Special Budget meeting on Tuesday 28th November.

If you have any questions, please ask the Clerk for more details and they will be brought to the meeting.

Options

To use this information and discussion to inform the Environment Committee budget for 2024-2025 and to make recommendations to Council.

Recommendation

To use this information and discussion to inform the Environment Committee budget for 2024-2025 and to make recommendations to Council.

Costs

As detailed in the attached spreadsheet.

Funding Source

Environment Committee annual budget

ENDS.

ANNUAL BUDGET - NAILSWORTH TOWN COUNCIL 2024-2025

Key

- % no change; fixed cost, no change forecast or not possible to estimate income from grants, bookings and other payments
- % low change; 1-24% increase or decrease
- % high change; 25 upwards % increase or decrease

NOTES	Estimated % increase for 2024-2025	BUDGET HEADINGS FOR OFFICE USE	[COLUMN NUMBERS FOR OFFICE USE]							Budget		Estimated		
			ACTUAL 2022-23	BUDGET 2023-24	Actual Net APR-OCT 2023-24	Estimated NOV-MAR 2023-24	Total estimated for 2023-24	2024-25	2025-26	VARIANCE 2023-24 vs 2024-25	VARIANCE 2023-24 estimated vs 2024-25 budget	% VARIANCE		
			1	2	4	4a	3	6	7					
ANNUAL BUDGET - ENVIRONMENT COMMITTEE														
INCOME														
	405	Grants, donations, refunds	-£600.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	0%	
		Total Income	-£600.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	0%	
TOWN INFORMATION CENTRE														
INCOME														
	410	Town Information Centre	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	0%	
		Total income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	0%	
TOWN INFORMATION CENTRE														
EXPENDITURE														
	4021/9	Contribution to GCC library building costs for TIC space in the Library (8%)	£1,713.60	£1,800.00	£856.00	£856.00	£1,712.00	£1,800.00	£2,000.00	100%	£88.00	110%		
		Total TIC Expenditure	£1,713.60	£1,800.00	£856.00	£856.00	£1,712.00	£1,800.00	£2,000.00	100%	£88.00	110%		
		TIC TOTALS	£1,713.60	£1,800.00	£856.00	£856.00	£1,712.00	£1,800.00	£2,000.00	0	100%	£88.00	110%	
EXPENDITURE														
1	38%	4000 Upkeep council land	£4,046.17	£4,000.00	£2,341.66	£1,658.34	£4,000.00	£5,500.00	£6,000.00	£1,500.00	138%	£1,500.00	164%	
2		4010 Norton Wood	£5,744.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	£0.00	0%	
3	500%	4050 Bunting Hill Nature Reserve	£1,507.13	£0.00	£0.00	£0.00	£0.00	£500.00	£0.00	£500.00	0%	£500.00	0%	
4		4060 Environmental enhancement projects	£1,136.13	£500.00	£0.00	£500.00	£500.00	£0.00	£0.00	£-500.00	0%	£-500.00	0%	
5		4080 Tree maintenance	£0.00	£8,000.00	£1,725.00	£6,275.00	£8,000.00	£8,000.00	£8,500.00	100%	£500.00	111%	£500.00	0%
6	11%	4090 Tourism promotion	£2,000.00	£4,500.00	£0.00	£4,500.00	£4,500.00	£5,000.00	£5,000.00	£500.00	111%	£500.00	0%	
7	13%	4120 Christmas lights	£5,475.19	£8,000.00	£417.23	£7,582.77	£8,000.00	£9,000.00	£10,000.00	£1,000.00	113%	£1,000.00	340%	
		4140 Upkeep of All Saints graveyard	£3,190.00	£4,000.00	£1,740.00	£2,260.00	£4,000.00	£4,000.00	£4,000.00	100%	£0.00	100%	£0.00	0%
		1080 Town Archives	£1,480.10	£600.00	£0.00	£600.00	£600.00	£600.00	£600.00	100%	£0.00	100%	£0.00	0%
		Total Expenditure	£24,578.72	£29,600.00	£6,223.89	£23,376.11	£29,600.00	£32,600.00	£34,100.00	£3,000.00	110%	£3,000.00	148%	
		GRAND TOTAL - Environment	£25,692.32	£31,400.00	£7,079.89	£24,232.11	£31,312.00	£34,400.00	£36,100.00	£3,000.00	110%	£3,088.00	144%	

NOTES

- 1 This covers general repairs and miscellaneous landscape tasks e.g. signs, gates, trellis
- 2 Norton Wood tree maintenance is taken from the general Tree Maintenance budget for all NTC's trees.
- 3 Bunting Hill Nature Reserve is managed for biodiversity
- 4 This budget is used for grit bins. To simplify the budgets, this will be merged with the Upkeep of Council Land budget
- 5 This was a new budget heading in 2022-23, to group all tree maintenance costs together.
- 6 £2,000 is usually earmarked for Nailsworth Festival. This budget can be used for Town Maps, walking leaflets and other promotional projects.
- 7 Increased costs are expected to install temporary festoons in Mortimer Garden and to manage the permanent uplighters. This budget includes maintenance costs for streetlight motifs which have been



Nailsworth Town Council

Agenda Item 7a

Meeting of Environment Committee

Meeting date Tuesday 7th November 2023

Subject To acknowledge the tree works scheduled to be carried out over the winter period following the professional tree survey report.

Author Deputy Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

The 2023 annual tree survey has identified trees which need work to make them safe or improve their lifespan, in accordance with NTC's Open Spaces Policy.

Detail

In line with NTC's Open Spaces policy Para 9, the annual tree survey highlighted the works required to ensure NTC's trees are safe and extend their life.

A list of the works to be carried out can be found at item 7b.

Total cost of winter tree work in 2022/23 was: £5,148

Total cost of winter tree work for 2023/24: £7,653

The work is usually carried out in January to February.

The work to be carried out is in line with NTC's Open Spaces Policy para 9, the Environment Committee are requested to acknowledge the winter tree work as identified in the recent survey at a cost of £7,653.

The committee are requested to approve the transfer of £3,000 to the Emergency Tree Works Budget to cover the cost of the works.

Climate Emergency Impact

What are the Climate Emergency benefits or impacts?

Carbon Reduction: Good management of trees and open spaces and prioritising the health of trees for the benefit of wildlife.

Health & Wellbeing: Providing good quality, safe public open spaces for the enjoyment of all residents.



Nailsworth Town Council

Nature Restoration and Biodiversity: Good management of woodland and public open spaces improves the natural landscape, provides better habitat and food for birds and insects, flood alleviation and improves air quality. NTC has signed the Woodland Trust Tree Charter and has a commitment to manage trees for their longevity.

Resilience: Strengthening the natural landscape's ability to mitigate climate change.

Recommendation

To approve the of transfer of £3,000 to the Emergency Tree Works Reserve

Costs

£7,653

Funding Source

4070 Tree Maintenance

6240 Emergency Tree works reserve

ENDS.

Nailsworth Town Council
Additional winter works 2023-2024

Location	Survey number	Species	Description of work	Postcode	Quote	Purchase order	Further information
Wood Lane Woodland	258	Elm	Fell to ground Level				
	259	Hazel	Fell to ground Level		£340		
Star Hill	260	Sycamore	Remove major deadwood				These two are failing and in a high profile area
	261	Sycamore	Remove major deadwood		£110		
Norton Wood	273	Ash	Fell to leave a 4m section for habitat				
	274	Beech	Remove major deadwood				
	275	Elm	Fell to ground level + dead Elm to left				
	276	Elm	Fell to ground level				
	277	Elm	Fell to ground level				
	278	Ash	Fell to leave a 5m section for habitat				
	NE Grp 5	Maple	Fell to ground level		£1,385		
Shortwood Green	263	Common Ash	Remove major deadwood		£68		
KGV Playing Field	252	Common Ash	Fell to ground level				
	253	Common Ash	Fell to ground level				
	254	Common Beech	Remove major deadwood				
	255	Common Beech	Remove major deadwood				
	256	Common Walnut	Remove major deadwood				
	257	Common Walnut	Remove major deadwood				
	KGV Grp	Maple (8), Oak (1), Horse Chestnut (3)	Crown lift over highway to provide 6m clearance from ground level to first foliage		£1,552		
Mortimer Gardens	251	Silver Birch	Prune to clear lamp posts		£42		Within Tree Conservation Area permission from SDC planning required
Miles Marling Field	264	Ash	Fell to leave a 3mtr section for habitat				
	265	Ash	Remove major deadwood				
	266	Ash	Fell to ground level				
	MMF Grp3	Ash (4)	Fell to ground level		£1,528		
Clock Tower Gardens	262	Prunus	Remove major deadwood		£68		Within Tree Conservation Area permission from SDC planning required
Bunting Hill	267	Elm	Fell to safe height				
	268	Common Ash	Fell to Ground Level				
	269	Common Alder	Fell to safe height				
	270	Common Ash	Fell to safe height				
	271	Common Ash	Fell to safe height				
	272	Common Ash	Fell to safe height				
	BH Grp 4	Common Ash (4)	Fell		£1,580		
Bearlands	B Grp 2	Common Ash (14)	Fell to Ground Level		£980		

Total Cost £7,653