

NAILSWORTH TOWN COUNCIL
Minutes of a meeting of the Town Council
 Held at 6.30pm in the Town Hall, Old Bristol Road
on Tuesday 20th February 2024

Present:

Cllr Mike Kelly (Chair)
 Cllr Shelley Rider
 Cllr Jonathan Duckworth
 Cllr Peter Bodkin
 Cllr Colleen Rothwell
 Cllr Ros Mulhall
 Cllr Paul Francis
 Cllr Patsy Freeman
 Cllr Natalie Bennett

Minutes:

Clerk

Apologies:

Cllr Steve Robinson
 Cllr Angela Norman

Verbal Introductions

These were made.

Members of the Public

A resident was present concerning planning application S.24/0120/FUL Land At Old Bristol Road. They made it clear that they didn't object to housing on this site, however they raised concerns;

- on the effect on the neighbouring Grade II Listed building.
- on no consideration of the effect on habitat loss.
- On the choice of materials being not in keeping with the surrounding stone buildings.

2023/189**Declarations of Interest & Applications for Dispensations**

There were none

2023/190**Consideration of Planning Applications received as follows:****CONSULTATION**

- a) S.23/2477/FUL. Rock Cottage, Rockness Hill, Nailsworth, Stroud. Application: Full. Erection of an outhouse store
NTC Comment: no observations.
- b) S.24/0120/FUL. Land At Old Bristol Road, Nailsworth, Gloucestershire. Application: Full. Erection of 4 no. dwellings.
NTC Comment: NTC asks that S106/CIL is allocated to Nailsworth parish for this development. As there is an active Swift colony in the nearby Town Hall, NTC request that S-brick (Swift boxes) be included in these new dwellings.

TREES IN A CONSERVATION AREA

- c) S.24/0186/TCA. 5 Old Bristol Road, Nailsworth, Stroud, Gloucestershire. Application: Trees in a Conservation Area. T1 Walnut - Reduction to previous cuts, (Approx 2.5m). T2 Horse Chestnut - Reduction to previous cuts, (Approx 1m).
NTC Comment: noted

- d) S.24/0238/TCA. Coopers Mill , Dunkirk Mills, Inchbrook, Gloucestershire. Application: Trees in a Conservation Area. Description: T1 - Ash. Remove. T9 - Ash. Remove. T10 - Ash. - Remove. T11 -Ash. Remove. T12 - Ash. Remove. T13 - Crack Willow. Reduce to 12m. T17 - Black Poplar. Remove. T18 - Sycamore. Remove entirely the compromised western stem with bark loss (facing the parking area) to 1.5m above the trifurcation. T19 - Sycamore. Pollard western stem showing signs of a phytopthera or Kretzmaria. T20 -Ash. Remove. T21 - Ash. Remove.

NTC Comment: noted

PREVIOUSLY TRACKED APPLICATIONS

- e) S.23/2435/HHOLD Tulip Cottage, Windsoredge Lane, Nailsworth, Stroud. Application: Householder. Alterations to existing extension roof and erection of an outbuilding. Application permitted. NTC comment: NTC request that the outbuilding's use to be ancillary to the existing dwelling.
NTC's comment was not included as a condition.
- f) S.24/0114/TCA. 1 Egypt, Stroud Road, Nailsworth, Stroud. Application: Trees in a Conservation Area. 2 Willows - fell. Application permitted. NTC no obs
- g) S.23/1972/FUL. Location: September House, Chestnut Hill, Nailsworth, Stroud. Type: Full Planning Application. Description: Demolition of existing dwelling and erection of new dwelling. Application permitted. NTC comment: support. NTC is in agreement as long as the Conservation Officer's concerns can be addressed. NTC ask that a biodiversity consideration includes Swift bricks in the new building.
NTC's comment was not included as a condition.

2023/191

To confirm minutes of the Council meeting held on Tuesday 6th February 2024

All agreed

2023/192

To confirm the minutes of the Recreation and Amenities Committee meeting held on Tuesday 6th February 2024

All agreed

2023/193

Accounts:

To agree payments in accordance with the budget as listed in the attached reports

These were agreed.

Cllrs Peter Bodkin and Natalie Bennett agreed to approve the payments before Friday at midday.

All agreed

2023/194

To ratify the emergency spend above the budget for repairs to the Mortimer Room roof

The reasons were noted.

It was **agreed** to ratify the increase in the final cost of repairs to the roof of the Mortimer Room from £5,000 to £6,600.

All agreed

2023/195

To consider movements of Reserves to fund emergency work to the Mortimer Room

It was agreed to move £7,000 from the General Fund to 6040 Mortimer Room Repairs Reserve

All agreed

2023/196**To approve the appointment of the independent Internal Auditor**

It was **agreed** to appoint the Independent Internal Auditor, Ian Crowe, and to agree the proposed scope of work.

All agreed

2023/197**To amend NTC's Code of Conduct to include recommendations from the Personnel Committee**

There was a discussion about the level of expectation for cllr training and development.

It was **agreed** to amend to the Code of Conduct to include definitions of the Seven Principles of Public Life

All agreed

It was **agreed** to amend to the Code of Conduct to include an expectation that cllrs participate in training and development.

All agreed

2023/197**To consider a digital upgrade to include a new NTC website, email hosting and cloud storage.**

Thanks were given to Cllr Jonathan Duckworth for all of his help over the years with NTC's website, email hosting and IT.

It was noted that due to changes in IT, NTC's office can now operate independently of the office location. This move will put NTC on a more secure footing. It was acknowledged that training will be needed for both staff and cllrs.

A review of NTC's website should be carried out at least during each new council term (every four years) if not sooner.

It was **agreed** to use a contractor to change to Office 365, providing cloud storage via Sharepoint, online meetings via Teams; email hosting, migration and support; IT support.

All agreed

It was **agreed** to outsource this work to Contractor one.

All agreed

2023/198**Financial summary:**

- a) Income and Expenditure report**
- b) Budget comparison report**
- c) Main bank account reconciliation report**
- d) Premier bank account reconciliation report**

These reports were noted.

2023/199**To review NTC's Risk Assessment**

This was noted.

2023/200

To review the Council's [Action Plan](#)

Noted.

2023/201

Report from Town Mayor

Noted.

2023/202

Report from County Councillors

Noted.

2023/203

To receive an update on NTC office activities

Noted.

The Clerk confirmed the bad weather contingency plans for the Annual Town Meeting; the event moves inside to the Town Hall. The market stalls which are now used are more wind and weather resistant, so reducing the need for moving inside.

2023/204

To receive a report from NTC's NCAN representative

Cllr Shelley Rider undertook to send details of an NCAN meeting about Community Energy on 16th March.

2023/205

To receive a report on the Rural Services Network Seminar: Rural Net Zero

Noted.

2023/206

To receive a report from the Police on Nailsworth crime figures.

Noted.

The Clerk undertook to thank the Police for their reports.

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Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

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Date