

2024-12-03 NTC agenda _____	2
2024_11_19_NTC_minutes_DRAFT _____	3
2024-12-03 RAM_agenda _____	8
2024-12-03 RAM Item 2 KGV Building s WP TORs _____	9
2024-12-03 RAM Item 3 Town Hall major projects WP _____	13
2024-12-03 RAM Item 4 Action Plan _____	16



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are summoned to attend the meeting of Nailsworth Town Council to be held at the Town Hall, Old Bristol Road, Nailsworth on Tuesday 3rd December 2024 starting at **6.35pm**.

Mrs K Kearns

Town Clerk

28th November 2024

All residents of the Parish are welcome to attend and a 15 minute period will be set aside for members of the public to raise questions.

- 1 Apologies
- 2 Declarations of interest and applications for dispensations
- 3 Public Participation
- 4 Consideration of Planning Applications received as follows:

CONSULTATION

- a) S.24/2056/FUL. Blencathra, Dark Lane, Nailsworth, Stroud. Application: Full. Erection of a replacement dwelling with linked garage
- b) S.24/2118/HHOLD. Yew Tree Cottage, Bath Road, Nailsworth, Stroud. Application: Householder. Erection of a replacement single storey side extension and a first floor extension.

TREES IN A CONSERVATION AREA

- c) S.24/2112/TCA. 19 Goldwater Springs, Station Road, Nailsworth, Stroud. Application: Trees in a Conservation Area. 5 No. dead Alder trees - fell. Ash tree - reduce height by 50%.
- d) S.21/2023/TCA. **Amended** Wellington House (Renishaw PLC), Inchbrook Trading Estate, Bath Road, Woodchester. Application: Trees in a Conservation Area. Coppicing work to a large area of 36 trees. T14 Ash, T21 Alder, T22 Ash, T23 Willow - Fell. Unknown tree - coppice".

FOR INFORMATION: PREVIOUSLY TRACKED APPLICATIONS

- e) S.24/1691/HHOLD. 2 Laurel Cottages, Church Street, Nailsworth, Stroud. Application: Householder Application. Removal of existing extensions and erection of a single storey rear extension. Application permitted. NTC: Support.
- f) S.24/1817/LBC. 2 Quakers Close, Chestnut Hill, Nailsworth, Stroud. Application: Listed Building Application. Installation of an additional handrail to the staircase. Application consent. NTC: No Observations
- g) S.24/1862/TPO. TPO 245, Beaudesert Park School, Box, Stroud. Application: Tree Preservation Order. T987 Copper Beech - Fell to near ground level. Application consent. NTC: No Observations
- h) S.24/1942/TPO St Georges Church, Church Street, Nailsworth, Gloucestershire. Application: Tree Preservation Order. Leylandii - Cut back overhanging branches. Sycamore - reduce 50% of its height. Application approved. NTC: no comment.

- 5 To confirm minutes of the Full Council meeting held on Tuesday 19th November 2024.

NAILSWORTH TOWN COUNCIL
Minutes of a meeting of the Town Council
 Held at 6.30pm in the Town Hall, Old Bristol Road
on Tuesday 19th November 2024

Present:

Clr Peter Bodkin (Chair)
 Clr Ros Mulhall
 Clr Shelley Rider
 Clr Steve Robinson
 Clr Tyler White
 Clr Louis Nicholas
 Clr Phil Sullivan
 Clr Luke Stewart
 Clr Colleen Rothwell

Minutes:

Clerk

Apologies:

Clr Julian Dennis
 Clr Paul Francis

Also present:

District Cllr Maggie Dutton. Eight members of the public were present for planning application S24/1845/FUL Goldwater Springs.

A minute's silence was observed to mark the passing of ex-councillor Sally Millet who served on the Council from 2015 to 2020.

2024/118**Public Participation**

A member of the public representing residents opposing planning application S24/1845/FUL Goldwater Springs spoke on their behalf.

2024/119**Declarations of Interest & Applications for Dispensations**

There were none made.

2024/120**Consideration of Planning Applications received as follows:****CONSULTATION**

- a) S.24/1845/FUL. Goldwater Springs, Station Road, Nailsworth, Gloucestershire.
 Application: Full Planning Application. Demolition of two existing buildings, development of 12 residential units (10 apartments and 2 detached dwellings), extension of existing storage building, closure of existing access to A46, parking, and landscaping
NTC Comment: Object. If the SDC Officer is minded to approve this application, NTC will request that it is 'called in' for debate by the Development Control Committee.

There was a discussion with residents about the application during which some points were raised regarding the scale of the development, flooding and environmental concerns, privacy and impact on existing dwellings, disability access, disruption to the cycle path, biodiversity concerns, Local Plan compliance and heritage. It was agreed to support residents on this matter.

The Clerk undertook to forward a response to cllrs for approval before submitting this to SDC.

- b) S.24/1989/CPE. Holcombe House, Minchinhampton, Stroud, Gloucestershire. Application: Certificate Existing Lawful Use/Dev. Certificate of existing lawful use of land and buildings as part of the residential garden.

NTC Comment: No observations.

- c) S.24/1874/CPL. King George V Playing Field, Wood Lane, Nailsworth, Gloucestershire. Application: Certificate Proposed Lawful Use/Dev. Erection of a replacement groundsman's store with disabled w.c.

NTC Comment: This application has been submitted by Nailsworth Town Council.

TREES IN A CONSERVATION AREA

- d) S.24/2006/TPO. Winslow House, Spring Hill, Nailsworth, Stroud. Application: Tree Preservation Order. T1 - Goat Willow - Fell. T2 - Thuja - Fell. T3 - Holm Oak - To reduce top by removing around 6m of regrowth & also reduce lateral branches by around 6m. T4 - Thuja - Fell. T5 - Atlas Cedar - Remove ivy & also remove crossing & rubbing branches to reduce wind load. T6 - Acacia - Fell. T7 - Holly - Fell. T8 - Sycamore - Fell. T9 - Sycamore – Fell

NTC Comment: Noted.

- e) S.21/2023/TCA. Wellington House (Renishaw PLC), Inchbrook Trading Estate, Bath Road, Woodchester. Application: Trees in a Conservation Area. Coppicing work to a large area of 36 trees.

NTC Comment: Noted.

It was noted that SDC's Development Control Committee will meet on Tuesday 3rd December to debate the FGR planning application. The Mayor, Cllr Peter Bodkin, was nominated to represent NTC at that meeting with Cllr Tyler White as second.

It was noted that as a result of the above meeting, the planned pre-application consultation meeting with the agent for S24/1845 Goldwater Springs, cannot now go ahead. The Clerk will endeavour to find an alternative date.

2024/121

To confirm minutes of the Full Council Meeting held on Tuesday 5th November 2024.

These were noted.

All agreed

2024/122

To confirm minutes of the Environment Committee of Tuesday 5th November 2024

These were noted.

All agreed

2024/123

To consider the recommendations of the Environment Committee of Tuesday 5th November 2024

To **recommend** a request for a dedicated bench of the same style as existing ones is approved for Mortimer Garden.

All agreed

To **recommend** to change the Tourism working party to a Town Information working party.

All agreed

To **recommend** the terms of reference for the Town Information Working Party as;

- To establish a working party of TIC volunteers, councillors and residents with expertise
- To consider the current services offered by the TIC, the purpose, who uses the service and why
- To consider the purpose of the TIC and how it can be improved for residents, visitors and volunteers
- To develop an action plan to bring back to the Environment Committee

And for Cllrs Louis Nicolas and Luke Stewart to be appointed members of the working party.

All agreed

To **recommend** Stroud Landscape Project carry out the ground works and wildflower seeding of the KGV extension Field as part of NTC's commitment to biodiversity.

All agreed

2024/124

To confirm the minutes of the Personnel Committee meeting on 11th October 2024

These were noted.

All agreed

2024/125

To confirm the minutes of the Personnel Committee meeting on 24th October 2024

These were noted.

All agreed

2024/126

To confirm the Council's Strategic Priorities following a six-month review

The updated Strategic Priorities were noted.

2024/127

Accounts

To agree payments in accordance with the budget as listed in the attached reports

Cllr Colleen Rothwell and Steve Robinson agreed to authorise the payments before 12 noon on Friday 22nd November.

Two Emergency payments were noted and these will be added to the December payments list, to be ratified:

1. TAG heating; £975.54 part payment in advance for water heater replacement and for decommissioning a water tank and converting water heater to mains supply for the Town Hall.
2. Form gallery; £500 grant as previously agreed (minute 2024/104) for Nailsworth Christmas Hall at the Arkell Centre.

2024/128

To consider an Alcohol-free Zone working party for the town centre.

There was a discussion about how this proposal had come about, emerging from an Antisocial Behaviour multi-agency meeting. It was suggested that the PCSO be a member of the working party; the new Police Inspector offered to provide data to gauge the scale of the issue.

It was noted that Stroud and Dursley towns have alcohol-free zones and that this is a district council initiative. It was confirmed that an alcohol-free zone doesn't affect events and stalls, and that Police Officers (not PCSOs) are the ones who can legitimately confiscate alcohol from people. There were questions about whether there were many drink-related incidents in the town centre that weren't related to existing clubs and bars [controlled via SDC Licencing].

It was **agreed** to set up an Alcohol-free Zone working party ('task and finish') with the following aims;

- To investigate the implications of an alcohol-free zone in the town centre on local businesses and events.
- To investigate any costs to NTC, including additional signage, and additional responsibilities.
- To suggest areas to be included in a street drinking ban.

All agreed

It was **agreed** to nominate councillors to the working party and appropriate members of the public or other agencies, and for those members to be PCSO Candice Francis, Cllrs Steve Robinson, Phil Sullivan, Louis Nicolas and Luke Stewart with the Deputy Clerk/Clerk.

All agreed

For the working party to meet, and then to bring their findings back to Council.

2024/129

To consider the introduction of an Emergency Plan for NTC

The Emergency Plan was agreed.

It was suggested that a short 'executive summary' be included at the start of the Plan.

2024/130

Financial summary:

- a) **Income and Expenditure report**
- b) **Budget comparison report**
- c) **Main bank account reconciliation report**
- d) **Premier bank account reconciliation report**

These reports were noted.

2024/131

To review NTC's Risk Assessment

This was noted

2024/132

Report from Town Mayor

The next cllr walkabout is this Saturday.

A skills audit has been drafted for all cllrs and staff.

2024/133

Report from Deputy Mayor

This was noted.

2024/134

Report from District Councillors

This was noted

2024/135

Report from County Councillor

This was noted

2024/136

To receive an update on NTC office activities

SDC have conducted a review of the Neighbourhood Warden service and a presentation will be made to town and parish councils on Monday 2nd December (evening). The Deputy Clerk will attend. Cllrs Shelley Rider and Phil Sullivan also agreed to attend.

A report to SDC’s Strategy & Resources Committee notes that the Market Town Vitality Fund has underspent by £55k with one application, a collaboration between several market towns, not yet determined. District Cllr Steve Robinson undertook to raise these points at the SDC committee meeting.

2024/137

To receive reports from working parties: none received

This was noted

2024/138

To receive reports from council representatives on outside bodies:

- **Nailsworth Community Land Trust**

It was noted that the potential for CLT housing has been raised with FGR/Ecotricity regarding the proposed redevelopment of the stadium.

2024/139

Review NTC [Action Plan](#)

This was noted.

.....
Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....
Date



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are invited to attend a meeting of the Recreation & Amenities Committee to be held in the Town Hall, Old Bristol Road, Nailsworth on Tuesday 3rd December 2024 starting at **6.45pm**.

K Kearns
Town Clerk
28th November 2024

1. Apologies
2. To consider changing the terms of reference for the KGV Buildings working party
3. To consider changes to the Town Hall Major Projects working party
4. To review the Recreation & Amenities Committee [RAM Action Plan](#)



Nailsworth Town Council

Agenda Item 3

Meeting of Recreation & Amenities Committee

Meeting date Tuesday 3rd December 2024

Subject To consider changing the terms of reference for the KGV Buildings Working Party

Author Deputy Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

To consider changing the terms of reference for KGV buildings working party to allow the working party to move forward with the store and pavilion projects.

Detail

In line with the terms of reference, the structural and asbestos surveys have been carried out on the wooden pavilion in the KGV. The structural survey has been passed to the working group and stakeholders for review.

Asbestos Survey

The asbestos survey has highlighted 2 areas that contain asbestos and are to be monitored. The report also highlighted the need for an intrusive asbestos survey should the building be refurbished or demolished. Regardless of the decision reference the pavilion refurbishment, an intrusive asbestos survey will be required.

Building Survey

This survey has been distributed to the working party and stakeholders. The report suggested any refurbishment of the building would not be cost effective. Therefore, removal of the pavilion must be considered and investigated.

New Storeroom progress

Progress is also being made designing and drawing up the specification for the new grounds maintenance store. A grant of £20,000 has been awarded for this project which needs to be spent by the end of February 2024.

To allow for the additional works to be carried out the committee are requested to consider changing the current terms of reference for the working party. Terms of Reference can be changed by Council resolution.

The KGV Buildings Working Party Terms of Reference (TOR) are currently:

- *To consider the current and future uses of the two buildings (changing rooms and pavilion)*
- *To investigate removal of the derelict pavilion, replacement storeroom and alterations/replacement of the changing room*



Nailsworth Town Council

- *To feedback the working party's progress regularly, and to bring an action plan to the Recreation & Amenities Committee for consideration*
- *To approve the working party's choice of storeroom design*
- *To secure planning permission, permission from Fields in Trust and all other permissions for a new grounds maintenance store*
- *To draw up a specification (including fixtures and fittings), carry out initial surveys and seek*
- *costs for the new store, and removal of the wooden pavilion*
- *To approve a budget of up to £6,000 for the working party to carry out this work.*

Suggested new Terms of Reference

- *To consider the current and future uses of the two buildings (changing rooms and pavilion)*
- *To investigate removal of the derelict pavilion, replacement storeroom and alterations/replacement of the changing room*
- *To secure planning permission, and all other permissions for a new storeroom and removal of the pavilion*
- *To draw up a specification (including fixtures and fittings) for the storeroom*
- *Carry out required intrusive asbestos survey of the pavilion, prior to any refurbishment or demolition*
- *To review the quotes for the removal of the pavilion and agree tenders are submitted for the construction of the storeroom.*
- *Working Party to report directly to Full Council on progress and decisions*
- *To approve a budget of up to £20,000 for the working party to carry out this work.*

To ensure the project can continue without delays. It is recommended that the changes to the TORs for the KGV Buildings Working Party are approved.

Options

1. To recommend the changes to the terms of reference for the KGV Buildings Working Party as follows;
 - *To consider the current and future uses of the two buildings (changing rooms and pavilion)*
 - *To investigate removal of the derelict pavilion, replacement storeroom and alterations/replacement of the changing room*
 - *To secure planning permission, and all other permissions for a new storeroom and removal of the pavilion*
 - *To draw up a specification (including fixtures and fittings) for the storeroom*



Nailsworth Town Council

- *Carry out required intrusive asbestos survey of the pavilion, prior to any refurbishment or demolition*
 - *To review the quotes for the removal of the pavilion and agree tenders are submitted for the construction of the storeroom.*
 - *Working Party to report directly to Full Council on progress and decisions*
 - *To approve a budget of up to £20,000 for the working party to carry out this work.*
2. Do not approve the new terms of reference

Recommendation

1. To approve the changes to the terms of reference for the KGV Buildings Working Party.

- *To consider the current and future uses of the two buildings (changing rooms and pavilion)*
- *To investigate removal of the derelict pavilion, replacement storeroom and alterations/replacement of the changing room*
- *To secure planning permission, and all other permissions for a new storeroom and removal of the pavilion*
- *To draw up a specification (including fixtures and fittings) for the storeroom*
- *Carry out required intrusive asbestos survey of the pavilion, prior to any refurbishment or demolition*
- *To review the quotes for the removal of the pavilion and agree tenders are submitted for the construction of the storeroom.*
- *Working Party to report directly to Full Council on progress and decisions*
- *To approve a budget of up to £20,000 for the working party to carry out this work.*

Costs

Nil

Funding Source

6300 (£62,125)

ENDS.



Nailsworth Town Council



Nailsworth Town Council

Agenda Item 3

Meeting of Recreation & Amenities Committee

Meeting date Tuesday 3rd December 2024

Subject To consider changes to the Town Hall Major Projects working party

Author Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

To consider changing the terms of reference for Town Hall Major Projects working party in the light of discussions about future heat and power options, major work and the potential for modernisation.

Detail

There have been recent discussions and actions around the Town Hall energy efficiency and other major projects such as the retaining wall, energy efficient windows and a replacement for the gas boiler. As these projects are all related, it is proposed that they all come under the remit of the Town Hall Major Projects working party, and that the terms of reference for that group change.

Financing any of these projects is something else for discussion, and there is potential for some of the work to be financed from grants or from a loan from the Public Works Loan Board.

Summary of discussions on energy efficiency

1. Solar panels

Since 2021 there have been discussions with both NCAN and with Gloucestershire Community Energy Cooperative (GCEC) exploring the possibility of installing solar panels on the Town Hall roof.

- SWEA energy efficiency report actioned (including loft insulation), to increase energy efficiency in Town Hall (before 2015)
- A report on the Town Hall's roof structure (2018?) showed no major issues
- NTC was approached by GCEC with a proposal for leasing the roof for their solar panels
- In 2021 NTC confirmed to GCEC that the Town Hall is not a Listed building, although it's in a Conservation Area
- Comprehensive information on energy use for the Town Hall was given to GCEC in both 2021 and 2023-4
- A visit to Minchinhampton Hub to see the solar panels installed by GCEC
- Under GCEC's scheme the Town Hall roof would be leased for 25 years
- NTC would buy back electricity from GCEC/Cotswold Energy
- The terms of a lease with GCEC are not known
- Nailsworth Sub Rooms (NYCE) are happy to share their experience of funding and installing solar on the roof of their building (also in the Conservation Area)
- Three Storeys are considering installing solar panels and welcome sharing experiences on submitting an application for work in the Conservation Area

2. Air source heat pumps

Investigations were made into replacing the gas boiler (which provides heating only) with air source heat pumps. The gas boiler replacement is a more urgent project than solar power.



Nailsworth Town Council

After some research it was clear that heat pumps aren't suitable for a building the size and configuration of the Town Hall; heat pumps require external units to be attached to the outside of the building and the number and location of these units would not be practical nor would they be suitable for a large building in a Conservation Area.

3. Replacement windows

Extensive research has gone into the cost of replacing the Town Hall single-glazed windows with double glazed, energy efficient units. This may be the most energy efficient action NTC could take for the Town Hall.

Costs have been gathered for a phased replacement of all the windows.

Other projects

Other projects for consideration include;

- Continuing work on the retaining wall repairs
- Replacement of the heating system/gas boiler
- Upgrading the lights and sound system in the Main Hall
- Replacement kitchen for the main hall
- Replacement front doors to increase accessibility and building security

The current terms of reference for the Town Hall Major Projects working party are;

- *To establish the extent of work needed to repair the retaining wall*
- *To research and advise the council how to finance the work*
- *To delegate the power to spend the Town Hall retaining wall Reserve to carry out surveys, technical and design work*
- *To research and recommend a specialist Structural Engineer/Project manager if needed to oversee this work*

The current members are Cllr Steve Robinson, Cllr Peter Bodkin and Cllr Phil Sullivan.

Proposed new terms of reference;

- *To establish the extent of work required to the Town Hall retaining wall, and the method of repair, through surveys and consultation with a Structural Engineer.*
- *To approve a budget of up to £20,000 to carry out this work for the retaining wall*
- *To identify the priorities for a modern, energy efficient building which serves the community*
- *To research and bring back to council options to finance these priorities for the Town Hall*

The Committee is asked to consider the new terms of reference and to consider the membership of the working party.

Options

1. To change the terms of reference of the Town Hall Major Projects Working Party to;
 - To establish the extent of work required to the Town Hall retaining wall, and the method of repair, through surveys and consultation with a Structural Engineer.
 - To approve a budget of up to £20,000 to carry out this work for the retaining wall
 - To identify the priorities for a modern, energy efficient building which serves the community
 - To research and bring back to council options to finance these priorities for the Town Hall
2. To invite Council to add more members to the Town Hall Major Projects Working Party.
3. To not change the terms of reference.

Recommendation



Nailsworth Town Council

1. To change the terms of reference of the Town Hall Major Projects Working Party to;
 - To establish the extent of work required to the Town Hall retaining wall, and the method of repair, through surveys and consultation with a Structural Engineer.
 - To identify the priorities for a modern, energy efficient building which serves the community
 - To research and bring back to council options to finance these priorities for the Town Hall
 - To approve a budget of up to £20,000 to carry out this work.

2. To invite Council to add more members to the Town Hall Major Projects Working Party.

Costs

Nil

Funding Source

6580 Town Hall retaining wall Reserve – currently £20,000

ENDS.

Ser No	Date added	Vision	Priority	Committee	Task detail	Comments	Budget	Estimated Cost	Minute Reference	Documents	Completed	Remarks
5	23-Aug-23	1, 2, 3, 5	High	Rec & Am	Market Street Improvements	Feasibility and design study for an accessible Market Street commissioned. Costs shared with GCC Drainage Team. Community engagement costs included in project budget. 15 Jan 24 Market Street closed 8-9 Jan to allow for a utilities survey to be carried out by GCC. Progress meeting held on 06.03.2024: walk through of design options. Work delayed due to GCC timetables. Public consultation will be the next step. 02 April WP meeting 23 April 24 held with designers as there weren't enough options provided.	6140	£25,000.00	19 Sept 2023: 2023/086	Agenda Item 13		Name change to Town Centre Regeneration Working Party
6	23-Aug-23	1, 2, 3, 5	High	Rec & Am	Civic Centre Complex	Meeting to be held with South West Project Management who managed the new build Civic Centre in Tidworth on 6th December. 10 Oct 23 Zoom meeting to be set up at the end of Oct beginning of Nov with SWPM and WP to review Tidworth project 13 Nov 23. awaiting confirmation dates from contractor. 21 Dec 23 Awaiting confirmation from SWPM on a new date for the brief. Meeting with Nailsworth Community Land Trust who stated their interest in exploring potential for CLT flats to be included in the scheme. Funding bid needed for project manager/feasibility study. 25 July 24 Meeting held with local architects to discuss options.						External funding for project manager depending on new council Strategic Plan.
25	29-Aug-23	1, 6	High	Rec & Am	Town Hall heating	Investigating replacement heating systems for the Town Hall, including looking at energy efficiency measures for the building and green solutions. 13 Nov 23. Meeting held with Matt Partridge GCEC reference solar panels and new heating system. Meeting to be scheduled with Minchampton Hub who have had similar works carried out. 27 Nov 23 Additional information reference electric bills passed to GCEC. 22 Mar No response yet from GCEC. 20 Jun 24 Meeting being held on 24 Jun with councillors to discuss. 22 Jul 24 A visit to Minchampton Hub was carried out on the 19th July to view their newly installed aircon units and solar panels. The design of the ACU's requires further consideration due to the installation design. September 24 Emergency works were carried out on the boiler safety system. The old system was unserviceable and no longer met regulations. The system was replaced.						One contractor has been approached to provide a quote for the installation on new boiler.

29	29-Aug-23	1, 2	High	Rec & Am	<p>KGV buildings; new Groundsman's store and removing of wooden pavilion</p> <p>Further detail in Major Projects #19</p>	<p>Contractors have been approached, so far 1 quote received £50K, other contractors require drawing prior to submitting a quote. Alternative solution may require investigating. 29 Aug 23 additional contractor to visit the site week of 4th Sept to carry out survey. 8th Sept 23 also came back with a quote of over £50K. Alternative solution may need to be sought. Deputy Clerk looking into alternatives 13 Nov 23. WP to review project with Deputy Clerk to further discuss the project, with regards to the structure of the building. 13 Dec 23. Architects approached with regards to providing plans for the building. 15 Jan 24 Previous drawing received from architect dated 2016. Site visit held with architect to discuss options. Awaiting design. 20 Mar 24. Architect contacted for update on plans. 23 Apr 24 - Design has been agreed, 2 quotes have been received from the architects awaiting approval from WP/Council. 20 May 24 Recommended changes to WP TORs submitted to committee for approval. The changes are to allow for the project to progress without delay. 22 Jul 24 A planning application has been submitted. Once this has been approved contractors will be approached to provide quotes. Investigation will continue to be carried out with regards to funding lines. 24 Sept 24 - contractors have been approached and quotes requested for the building of the store. 15 Oct 24 Planning application submitted, further information requested by SDC. 26 Nov 24 Awaiting planning decision due 30 Dec 24</p>	Reserve £20k	Architect approx £3600					See Major Projects #19 Project could be eligible for Rural SPF: planning permission needed prior to an application.
			High	Rec & Am	<p>Removal of pavilion at KGV playing fields</p>	<p>10 Nov 23. Contractors approached to provide quotes for the removal of the wooden building and the brick foundations. No quotes have been received to date. 15 Dec 23 contractors have been hastened, one contractor visited the site and recommended the work be carried out in the summer. This will reduce the costs due to the ground being dry. 22 Jul 24 linked to funding for the Store 24 Sept 24 - contractors have been approached and quotes requested. 22 Oct 24 Survey of the pavilion being carried out 28 October 26 Nov 24 Structural and asbestos surveys received. Structural passed to all stakeholders for review. Asbestos survey highlighted 2 areas with asbestos, these will be monitored. Full intrusive asbestos survey required prior to any refurbishment or demolition.</p>	Reserve	Quotes from £10000 - £13000				Part of the KGV Buildings project.	
29			High	Rec & Am	<p>Relocation of the basketball hoop</p>	<p>Once the work starts on the new store the basket ball hoop will be removed. There is a requirement for it to be relocated within the park 22 Ju 24 linked to funding for the Store.</p>							
31	29-Aug-23	2, 6, 7	Low	Rec & Am	<p>Shortwood Green improvements</p>	<p>Consult residents on improvements to Shortwood Green for all ages e.g. seating, mowing regime, tree planting and play equipment. (Shortwood Green is Common land and cannot be fenced).</p>	6010					Replacement bridge complete March 24	

35	29-Aug-23	1	High	Rec & Am	Structural survey to retaining walls below Town Hall to provide information on the remedial action to be carried out.	<p>Visual survey report has been received. Recommendation to have geotechnical and stone survey carried out. 29 Aug 23 Awaiting response from contractor regarding date of surveys. 12th Sept 23. contractor hastened, they are awaiting a response from the ground surveyors. Once they have any information we will be informed. 03 Oct - Contractor hastened again via email 11 Oct 23 - Contractor hastened again via email 15 Nov 23. loss assessor visited the site to carry out assessment of the wall. Copy of the survey to be forwarded. 18 Nov 23 Loss assessor report received, assessment is that the damage is not covered by NTC insurance. However, once the survey reports have been received a final decision will be made. 8th Dec 23 contractor emailed reference removal of the shed, awaiting start date. 15 Jan 24 Contractor submitted incorrect quote, decision passed to council for decision 23 Jan 24. 24 Jan 24 Contractor currently busy, removal of the storage shed start date to be confirmed. 11 Mar 24 Work has started on the removal of the building at the rear of the Town Hall. 18 Mar 24. Storage building has been removed. Surveyors have been approached, awaiting on site meeting date to discuss plans and start date for the surveys. 23 Apr 24 Site visit carried out, awaiting potential start dates for the survey work to start. 18 Jun contractor hastened by email requesting a start date 15 Jul 24 Survey due to be carried out on the 31 July. Once report has been received council will be informed of the findings. 12 Sept 24 Report being updated, it is believed there will be a requirement for additional surveys of the areas closer to the walls to confirm thickness and structure. Report hastened 13 Sept 24. 18 October 24 additional meeting held with contractors and residents of Folley Cottage to discuss options. A report on options is expected w/c 21 Oct 24. 24 Oct 24 Report received and passed to the working party. Two additional trial pits in Folly Cottage garden to be dug and the wall depth investigated. Radar survey of the main retaining wall to be investigated by contractor. Costing for both activities not yet received.</p>	Reserve	unknown	2023/065 01 August 23	Loss Assessors letter		
47	29-Apr-24	1, 3,		Rec & Am	Miles Marling Paths and drainage	<p>29 April 24 Due to inadequate drainage, the water run off from the amphitheater is causing the path to erode. There is a requirement for a 2m of slotted channel with silt trap to catch water run off, with a soak away to the grassed area at the side. In addition, it was highlighted in the H&S report that the paths within MM have degraded to the point where there are numerous trip hazards. There is a need to gravel the paths, raise the levels where required to eliminate trip hazards and generally refresh the paths with Cotswold path Hoggin. 28 Jun 24 consideration has been given to replacing the centre path with paving or concrete to reduce the risk of further erosion. 21 Oct 24 Grant application submitted, council will be informed of the decision after 27 Nov 24.</p>	3000 MM Field Maint, 4000upke ep NTC land	between £4- 6K				
53	12-Jun-24	1	High	Rec & Am	Replacement Town Hall Windows	<p>To ensure the Town Hall is energy efficient, the old single glazed window should be replaced with double glazing. 24 July 24 Two contractors have been approached and requested to provide quotes for a phased replacement of the windows. Quotes are yet to be received. 19 Nov 24 Additional investigations are ongoing with other building custodians in town who have carried out window replacement. This is to ensure prior to any applications NTC are well aware of the possible constraints regarding replacing windows.</p>		£100- £200K				

54	12-Jun-24	1, 2, 3, 6	High	Rec & Am	Repairs to skate park	The ROSPA report highlighted several area for improvement in th eskate park. As well as the repairs a consultation will be held with users of the park to ensure any improvements are agreed. 3rd Jul 24 Meeting held with the users of the skate park. They are content with the suggested repairs ans possible improvements. Funding lines are being investigated. 24 Sept 24 A grant application has been approved, NTC are awaiting confirmation and payment. Once recieved the contractor will be approached reference a date for the repairs. 22 Oct 24 repairs to be carried the w/c 28th Oct 24. 5 Nov 24 Repairs have been carried out and the users are pleased with the results.	BOLT Grant funded	£4,000.00					
64	12-Jun-24	1, 2, 4	Med	Rec & Am	Town Hall Sound and vision	The lighting rig at the town hall will be serviced on the 21st June 24. This is part of the annual PA testing of all portable appliances. During the service the engineer will carry out review of the lighting and provide advice on how best to improve it. 15th Jul 24 meeting held with NDS to discuss the lights and ownership. They are to provide us with proof of ownership. In addition the lighting specialist will provide a plan of what would best suit the space. 24 Sept 24 NDS contacted with a request for information on their preferred lighting requirement. 22 Oct 24 No response from NDS regarding their requirements.							
66		1, 2, 4	Med	Rec & Am	Town Hall Kitchen refurbishment	The kitchen is dated and requires modernising, this will encourage hirers to utilise the venue. 21 Nov 24 The boiler in the kitchen was unserviceable and deemed to be beyond economical repair, it was replaced. During the work the downstairs plumbing was changed to mains fed rather than tank fed. This also reduces the need for legionella testing.							
67	12-Jun-24	1, 2, 4	Med	Rec & Am	Community room review	A review of all facilities within Nailsworth should be carried out to ensure NTC provide what is required by the town.							
69	12-Jun-24	1, 2, 3, 4	Low	Rec & Am	Town Archive refurbishment	A plan has been drawn up to improve the look of the archives. Additonal work is required with regards to how the work will be carried out.							