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# NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: [clerk@nailsworthtowncouncil.gov.uk](mailto:clerk@nailsworthtowncouncil.gov.uk)

Clerk to Council: Katherine Kearns

You are summoned to attend the meeting of Nailsworth Town Council to be held at the Town Hall, Old Bristol Road, Nailsworth on Tuesday 1<sup>st</sup> October 2024 starting at **6.30pm**.

Mrs K Kearns  
Town Clerk  
26<sup>th</sup> September 2024

All residents of the Parish are welcome to attend and a 15 minute period will be set aside for members of the public to raise questions.

- 1 Apologies
- 2 Declarations of interest and applications for dispensations
- 3 Public Participation
- 4 Consideration of Planning Applications received as follows:

#### **CONSULTATION**

- a) S.24/1611/LBC. Calder Cottage, Spring Hill, Nailsworth, Stroud. Application: Listed Building Application. Internal alterations to remove two walls and install ensuite. Installation of French doors and rooflights. Removal of ornate newel posts and rebuild gable walls.

#### **APPEALS**

- b) APP/C1625/W/24/3348792. S.24//1172/FUL. Land At, Old Bristol Road, Nailsworth, Gloucestershire. Application: Full Erection of 4 no. dwellings. Resubmission of S.24/0120/FUL.

#### **FOR INFORMATION: PREVIOUSLY TRACKED APPLICATIONS**

- c) S.24/1511/TPO. Beaudesert Park School, Box, Stroud, Gloucestershire. Application: Tree Preservation Order. Description: (1) T238. Fell to near ground level. (2) T239. Remove major deadwood. (3) T240. Fell to near ground level. 4) G1. Fell to leave as approximate 3.0m stumps for habitat creation. Application: Approved NTC comment: Noted.
  - d) S.24/1240/DISCON. Newt Lodge, Windsoredge Lane, Nailsworth. Application discharge of condition. Discharge of condition 4 (biodiversity enhancement) from S.21/2532/VAR. Application permitted. NTC: No observations
  - e) Appeal Ref: APP/C1625/W/24/3338429. Land at Ringfield Farm, Bath Road, Nailsworth, Gloucestershire GL6 0JB. Appeal dismissed.
  - f) S.24/1559/TPO. 14 Whitecroft, Forest Green, Nailsworth, Stroud. Application: Tree Preservation Order. Crowning of Turkey Oak. Application permitted. NTC: Noted.
  - g) S.24//1172/FUL. Land At, Old Bristol Road, Nailsworth, Gloucestershire. Application: Full Erection of 4 no. dwellings. Resubmission of S.24/0120/FUL. Application: refused. NTC supports this resubmission and requests 'S boxes' (swift boxes) are installed, and that CIL Funds are allocated to Nailsworth.
- 5 To confirm minutes of the Full Council meeting held on Tuesday 17<sup>th</sup> September 2024.

**NAILSWORTH TOWN COUNCIL**  
**Minutes of a meeting of the Town Council**  
 Held at 6.30pm in the Town Hall, Old Bristol Road  
**on Tuesday 17<sup>th</sup> September 2024**  
**DRAFT**

**Present:**

Cllr Peter Bodkin (Chair)  
 Cllr Ros Mulhall  
 Cllr Steve Robinson  
 Cllr Phil Sullivan  
 Cllr Tyler White  
 Cllr Julian Dennis

**Minutes:**

Clerk

**Apologies:**

Cllr Paul Francis  
 Cllr Louis Nicolas  
 Cllr Shelley Rider  
 Cllr Luke Stewart

**Also present:**

District Cllrs Kate Kay and Maggie Dutton.

**2024/076****Public Participation**

There were no members of the public present.

**2024/077****Declarations of Interest & Applications for Dispensations**

There were none.

**2024/078****Consideration of Planning Applications received as follows:****CONSULTATION****TREES IN A CONSERVATION AREA**

- a) S.24/1559/TPO. 14 Whitcroft, Forest Green, Nailsworth, Stroud. Application: Tree Preservation Order. Crowning of Turkey Oak  
**NTC comment:** Noted.

**PREVIOUSLY TRACKED APPLICATIONS**

S.24/1169/PBC. Beechwood Farm Windorsedge Lane Nailsworth. Application: PBC. Use of land for temporary recreational campsite. Application: decided.

SDC have noted that the owner needs to enter into a legal agreement with SDC re. the Sites of Conservation (biodiversity mitigation). Until this is in place, camping is not lawful. The temporary toilets must be removed between the listed camping dates.

It was noted that these are new regulations and it is not clear what biodiversity mitigation will be acceptable. The new regulations do not allow for the usual planning issues to be addressed.

**2024/079****To confirm minutes of the Full Council meeting on Tuesday 3<sup>rd</sup> September 2024**

These were noted.

All agreed

**2024/080****To confirm minutes of the Environment Committee on Tuesday 3<sup>rd</sup> September 2024**

These were noted.

All agreed

**2024/081****To consider the recommendations of the Environment Committee on Tuesday 3<sup>rd</sup> September 2024.**

There was a discussion about whether the dedicated bench can have a plaque and it was clarified that this is at the discretion of the family. A change to NTC's Commemorative Policy will clarify this.

It was **agreed** that the two Clocktower Garden benches are replaced at the same time at a cost of c. £2,800, with crowdfunding for one bench and additional funding from budget heading 6020 Town Improvements Reserve.

All agreed

It was **agreed** that the request for a dedicated bench at the Clocktower Garden is approved.

All agreed

It was **agreed** that a budget of £1,000 be earmarked for Nailsworth to participate in the VE Day 80 Celebrations on the 8<sup>th</sup> May 2025.

All agreed

**2024/082****To confirm minutes of the Recreation & Amenities Committee meeting held on Tuesday 6<sup>th</sup> August 2024.**

These were noted.

All agreed.

**2024/083****To consider the recommendations of the Recreation & Amenities Committee on Tuesday 6<sup>th</sup> August 2024.**

It was noted that Cllr Julian Dennis has an interest in this matter.

The Rehearsal Rate is a new rate, and although it is the same amount as a normal room rate, this was to distinguish it from other uses.

It was **agreed** to introduce a new concessionary Set Building Rate (£55 a day) and Performance Rate (£276) for all hirers of the Town Hall.

All agreed.

It was **agreed** to introduce a Rehearsal Rate charged at the current room rate (£48 per session).

All agreed.

It was recommended to introduce these rates immediately and then review them in January 2025. An amendment was tabled for the recommendation to introduce these rates immediately. The amendment was accepted and;

It was **agreed** that the new Set Building Rate and Performance Rate be introduced for NDS in two increments: 1<sup>st</sup> November 2024 – 50% increase; 1<sup>st</sup> April 2025 increase to full amount.

All agreed.

**2024/084**

**To confirm minutes of the Personnel Committee held on Thursday 6<sup>th</sup> September 2024.**

These were noted.

All agreed.

**2024/085**

**To consider the recommendations of the Personnel Committee held on Thursday 6<sup>th</sup> September 2024.**

The Clerk and Cllr Julian Dennis will meet to discuss the terms of reference for the review.

It was **agreed** that a staffing review of the 'estate' roles be commissioned.

All agreed

**2024/086**

**Accounts**

**To agree payments in accordance with the budget as listed in the attached reports**

The payment list was reviewed.

Cllr Peter Bodkin and Colleen Rothwell agreed to authorise payments online before midday on Friday.

All agreed.

**2024/087**

**Reports for information (no decisions required):**

**Financial summary:**

- a) Income and Expenditure report**
- b) Budget comparison report**
- c) Main bank account reconciliation report**
- d) Premier bank account reconciliation report**

These reports were noted.

There was a discussion about whether a different financial report can be produced, which helps council see how the budget is progressing according to expectations. This would be different from the budget comparison report.

**2024/088**

**To review NTC's Risk Assessment**

There was a discussion about the recent damage to the Mortimer Room from flooding.

**2024/089**

**Report from Town Mayor**

The Mayor invited cllrs to use the Monthly Market Saturday to visit different events, groups and gatherings, and to invite conversations with residents, to increase cllr visibility.

**2024/090**

**Report from Deputy Mayor**

The report was noted.

**2024/091**

**Report from District and County Councillors**

District Cllrs Kate Kay and Maggie Dutton reported on SDC business.  
All three Nailsworth District cllrs intend to come to Nailsworth monthly market, to meet residents.

Particular SDC news to highlight;

- New SDC crowdfunding scheme via SDC, enabling community groups to bid for funds.
- New equipment for removing chewing gum from pavements
- New canal project wetland will increase biodiversity

County Cllr Steve Robinson’s report was noted.  
The Mayor offered to meet with the County Cllr and PC Hutchins and to report back to council on PCSO provision for Nailsworth, rather than having restricted time at a council meeting.

**2024/092**

**To receive an update on NTC office activities**

The report was noted.

**2024/093**

**Review NTC [Action Plan](#).**

The Action Plan was noted.

.....  
Town Mayor  
Nailsworth Town Council  
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....  
Date



# NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: [clerk@nailsworthtowncouncil.gov.uk](mailto:clerk@nailsworthtowncouncil.gov.uk)

Clerk to Council: Katherine Kearns

You are invited to attend a meeting of the Recreation & Amenities Committee to be held in the Town Hall, Old Bristol Road, Nailsworth on Tuesday 1<sup>st</sup> October 2024 starting at **6.45pm**.

K Kearns  
Town Clerk  
25<sup>th</sup> September 2024

1. Apologies
2. To consider the draft Recreation & Amenities budget for 2025-2026
3. Confidential items
4. To consider the findings of the Town Hall rent review
5. To receive the recommendations of the Support for Town Services working party
6. To receive a report on town centre gardening
7. To review the Recreation & Amenities Committee [RAM Action Plan](#)

**ANNUAL BUDGET - NAILSWORTH TOWN COUNCIL 2025-2026**

Key

% no change; fixed cost, no change forecast or not possible to estimate income from grants, bookings and other payments
% low change; 1-24% increase or decrease
% high change; 25 upwards % increase or decrease

NOTES	Estimated % increase for 2025-2026	BUDGET HEADINGS FOR OFFICE USE	[COLUMN NUMBERS FOR OFFICE USE]					Budget	Estimated				
			1	2	4	4a	3	6	7	VARIANCE 2024-25 vs 2025-26	VARIANCE 2024-25 estimated vs 2025-26 budget	% VARIANCE	
ANNUAL BUDGET - RECREATION & AMENITIES COMMITTEE													
TOWN HALL													
INCOME													
1		205 Town Hall bookings	-£14,361.00	-£17,000.00	-£6,680.00	-£10,320.00	-£17,000.00	-£18,000.00	-£18,000.00	100%	-£1,000.00	115%	
		210 Town Hall rent of offices	-£15,899.88	-£15,900.00	-£6,624.95	-£9,275.05	-£15,900.00	-£15,900.00	-£15,900.00	100%		100%	
		225 Council bookings (all land and facilities)	-£595.00	-£500.00	-£100.00	-£400.00	-£500.00	-£500.00	-£500.00	100%		100%	
		<b>TOTAL</b>	<b>-£30,855.88</b>	<b>-£33,400.00</b>	<b>-£13,404.95</b>	<b>-£19,995.05</b>	<b>-£33,400.00</b>	<b>-£34,400.00</b>	<b>-£34,400.00</b>	<b>-£1,000.00</b>	<b>103%</b>	<b>-£1,000.00</b>	<b>107%</b>
TOWN HALL EXPENDITURE													
2		2000 Town Hall cleaning	£8,668.60	£8,700.00	£3,850.00	£4,850.00	£8,700.00	£9,000.00	£9,000.00	£300.00	103%	£300.00	108%
		2010 Town Hall business rates	£3,976.79	£4,000.00	£0.00	£4,000.00	£4,000.00	£4,000.00	£4,100.00		100%		0%
3		2020 Town Hall gas	£1,566.37	£3,600.00	£1,245.91	£2,322.90	£3,568.81	£2,500.00	£2,600.00	-£1,100.00	69%	-£1,068.81	14%
3		2030 Town Hall electricity	£1,779.62	£3,720.00	£963.63	£2,756.37	£3,720.00	£2,500.00	£2,600.00	-£1,220.00	67%	-£1,220.00	-27%
		2040 Town Hall repairs & maintenance	£17,121.98	£17,000.00	£9,392.91	£7,607.09	£17,000.00	£19,650.00	£20,000.00	£2,650.00	116%	£2,650.00	128%
		2050 Town Hall water rates	£686.02	£700.00	£401.27	£300.00	£701.27	£700.00	£800.00		100%	-£1.27	100%
		<b>TOTAL</b>	<b>£33,799.38</b>	<b>£37,720.00</b>	<b>£15,853.72</b>	<b>£21,836.36</b>	<b>£37,690.08</b>	<b>£38,350.00</b>	<b>£39,100.00</b>	<b>£630.00</b>	<b>102%</b>	<b>£659.92</b>	<b>104%</b>
		<b>TOWN HALL TOTALS</b>	<b>£2,943.50</b>	<b>£4,320.00</b>	<b>£2,448.77</b>	<b>£1,841.31</b>	<b>£4,290.08</b>	<b>£3,950.00</b>	<b>£4,700.00</b>	<b>-£370.00</b>	<b>91%</b>	<b>-£340.08</b>	<b>86%</b>
MORTIMER ROOM													
INCOME													
		220 Mortimer Room lettings	-£5,089.00	-£6,000.00	-£3,228.50	-£2,771.50	-£6,000.00	-£7,000.00	-£7,000.00	-£1,000.00	117%	-£1,000.00	131%
		<b>TOTAL</b>	<b>-£5,089.00</b>	<b>-£6,000.00</b>	<b>-£3,228.50</b>	<b>-£2,771.50</b>	<b>-£6,000.00</b>	<b>-£7,000.00</b>	<b>-£7,000.00</b>	<b>-£1,000.00</b>	<b>117%</b>	<b>-£1,000.00</b>	<b>131%</b>
MORTIMER ROOM EXPENDITURE													
3		2060 Mortimer Room electricity	£429.68	£610.00	£106.62	£503.38	£610.00	£450.00	£460.00	-£160.00	74%	-£160.00	-50%
4		2080 Mortimer Room repairs & maintenance	£1,494.38	£3,000.00	£170.16	£2,829.84	£3,000.00	£3,000.00	£3,000.00		100%		100%
		2090 Mortimer Room - water rates	£310.37	£500.00	£0.00	£500.00	£500.00	£500.00	£500.00		100%		0%
3		2100 Mortimer Room gas supply	£2,142.96	£960.00	£1,197.83	£1,302.17	£2,500.00	£2,500.00	£2,500.00	£1,540.00	260%		100%
		<b>TOTAL</b>	<b>£4,377.39</b>	<b>£5,070.00</b>	<b>£1,474.61</b>	<b>£5,135.39</b>	<b>£6,610.00</b>	<b>£6,450.00</b>	<b>£6,460.00</b>	<b>£1,380.00</b>	<b>127%</b>	<b>-£160.00</b>	<b>89%</b>
		<b>MORTIMER ROOM TOTALS</b>	<b>-£711.61</b>	<b>-£930.00</b>	<b>-£1,753.89</b>	<b>£2,363.89</b>	<b>£610.00</b>	<b>-£550.00</b>	<b>-£540.00</b>	<b>£380.00</b>	<b>59%</b>	<b>-£1,160.00</b>	<b>166%</b>
KGV FIELD													



	<b>INCOME</b>												
5	305/1 Hire - Tennis Courts	-£2,799.39	-£3,500.00	-£2,049.10	-£1,450.90	-£3,500.00	-£3,000.00	-£3,000.00	£500.00	86%	£500.00	76%	
	305/2 Hire - KGV football pitch	-£1,386.00	-£1,400.00	-£661.00	-£739.00	-£1,400.00	-£1,400.00	-£1,400.00		100%		100%	
	<b>TOTAL</b>	<b>-£4,185.39</b>	<b>-£4,900.00</b>	<b>-£2,710.10</b>	<b>-£2,189.90</b>	<b>-£4,900.00</b>	<b>-£4,400.00</b>	<b>-£4,400.00</b>	<b>£500.00</b>	<b>90%</b>	<b>£500.00</b>	<b>82%</b>	
	<b>KGV FIELD EXPENDITURE</b>												
	3010/1 KGV Field - Grass Cutting	£3,053.84	£4,200.00	£2,163.08	£2,036.92	£4,200.00	£4,200.00	£4,500.00		100%		100%	
	3010/2 KGV Field - Repairs & Maintenance	£2,566.78	£4,000.00	£336.51	£3,663.49	£4,000.00	£4,000.00	£4,500.00		100%		100%	
	3010/3 KGV Field - Tennis Courts	£1,667.63	£1,000.00	£0.00	£1,000.00	£1,000.00	£1,000.00	£1,000.00		100%		0%	
	3010/4 KGV Field - play area/skate ramps	£4,421.54	£5,000.00	£650.00	£4,350.00	£5,000.00	£3,000.00	£4,000.00	-£2,000.00	60%	-£2,000.00	-208%	
	3060 KGV Field changing rooms - maintenance	£1,581.76	£1,000.00	£485.00	£515.00	£1,000.00	£1,000.00	£1,000.00		100%		100%	
	3070 KGV Field changing rooms - electricity	£815.65	£1,360.00	£252.79	£1,107.21	£1,360.00	£1,000.00	£1,200.00	-£360.00	74%	-£360.00	-42%	
	3080 KGV changing rooms - water rates	£421.81	£500.00	£359.66	£140.34	£500.00	£600.00	£600.00	£100.00	120%	£100.00	128%	
	<b>TOTAL</b>	<b>£14,529.01</b>	<b>£17,060.00</b>	<b>£4,247.04</b>	<b>£12,812.96</b>	<b>£17,060.00</b>	<b>£14,800.00</b>	<b>£16,800.00</b>	<b>-£2,260.00</b>	<b>87%</b>	<b>-£2,260.00</b>	<b>47%</b>	
	<b>KGV FIELD TOTALS</b>	<b>£10,343.62</b>	<b>£12,160.00</b>	<b>£1,536.94</b>	<b>£10,623.06</b>	<b>£12,160.00</b>	<b>£10,400.00</b>	<b>£12,400.00</b>	<b>-£1,760.00</b>	<b>86%</b>	<b>-£1,760.00</b>	<b>-15%</b>	
	<b>OTHER OPEN SPACES</b>												
	<b>MILES MARLING FIELD</b>												
	3000 Miles Marling Field maintenance	£2,530.00	£2,300.00	£0.00	£2,300.00	£2,300.00	£2,700.00	£2,400.00	£400.00	117%	£400.00	0%	
	<b>MORTIMER GARDEN</b>												
	<b>INCOME</b>												
	320 Mortimer Garden hire and electricity	-£490.00	-£600.00	£0.00	-£600.00	-£600.00	-£800.00	-£800.00					
3	3035 Mortimer Garden electricity	£385.54	£650.00	£0.00	£650.00	£650.00	£900.00	£900.00	£250.00	138%	£250.00	0%	
	<b>MORTIMER GARDEN TOTAL</b>	<b>-£104.46</b>	<b>£50.00</b>	<b>£0.00</b>	<b>£50.00</b>	<b>£50.00</b>	<b>£100.00</b>	<b>£100.00</b>	<b>£50.00</b>	<b>200%</b>	<b>£50.00</b>	<b>0%</b>	
	<b>TOWN GARDENING</b>												
	3030/1 Plants	£1,177.85	£1,000.00	£183.70	£816.30	£1,000.00	£1,000.00	£1,200.00		100%		100%	
	3030/2 Equipment	£101.19	£200.00	£101.67	£98.81	£200.48	£300.00	£400.00	£100.00	150%	£99.52	198%	
	3030/6 Grass Cutting (Clocktower, greens)	£1,564.03	£1,700.00	£0.00	£1,700.00	£1,700.00	£1,700.00	£1,800.00		100%		0%	
	1170 Gardening contract for town centre	£5,645.83	£6,500.00	£2,392.84	£4,107.16	£6,500.00	£7,000.00	£7,000.00	£500.00	108%	£500.00	121%	
	<b>TOTAL</b>	<b>£8,488.90</b>	<b>£9,400.00</b>	<b>£2,678.21</b>	<b>£6,722.27</b>	<b>£9,400.48</b>	<b>£10,000.00</b>	<b>£10,400.00</b>	<b>£600.00</b>	<b>106%</b>	<b>£599.52</b>	<b>122%</b>	
	<b>MARKET STREET GARDEN</b>												
	<b>INCOME</b>												
	310 Market Street Garden hire and electricity	£0.00	-£200.00	£0.00	-£200.00	-£200.00	£0.00	£0.00	£200.00	0%	£200.00	0%	
	<b>TOTAL</b>	<b>£0.00</b>	<b>-£200.00</b>	<b>£0.00</b>	<b>-£200.00</b>	<b>-£200.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£200.00</b>	<b>0%</b>	<b>£200.00</b>	<b>0%</b>	
3	3120 Market Street Garden - electricity	£176.03	£250.00	£47.51	£202.49	£250.00	£250.00	£250.00		100%		100%	
	<b>TOTAL</b>	<b>£176.03</b>	<b>£250.00</b>	<b>£47.51</b>	<b>£202.49</b>	<b>£250.00</b>	<b>£250.00</b>	<b>£250.00</b>					
	<b>MARKET STREET GARDEN TOTAL</b>	<b>£176.03</b>	<b>£50.00</b>	<b>£47.51</b>	<b>£2.49</b>	<b>£50.00</b>	<b>£250.00</b>	<b>£250.00</b>	<b>£200.00</b>	<b>500%</b>	<b>£200.00</b>	<b>521%</b>	
	3050/1 Grounds maintenance equipment repairs	£698.00	£500.00	£423.80	£76.20	£500.00	£700.00	£700.00					
	3050/2 New & replacement equipment	£221.43	£800.00	£72.28	£727.72	£800.00	£800.00	£1,000.00		100%		100%	
	3050/3 Vehicle expenses & repairs	£1,508.94	£1,365.00	£223.29	£1,141.71	£1,365.00	£1,500.00	£1,500.00	£135.00	110%	£135.00	160%	
	<b>TOTAL</b>	<b>£2,428.37</b>	<b>£2,665.00</b>	<b>£719.37</b>	<b>£1,945.63</b>	<b>£2,665.00</b>	<b>£3,000.00</b>	<b>£3,200.00</b>	<b>£335.00</b>	<b>113%</b>	<b>£335.00</b>	<b>147%</b>	

	<b>OTHER OPEN SPACE TOTALS</b>	<b>£13,518.84</b>	<b>£14,465.00</b>	<b>£3,445.09</b>	<b>£11,020.39</b>	<b>£14,465.48</b>	<b>£16,050.00</b>	<b>£16,350.00</b>				
	<b>OTHER PROPERTY EXPENDITURE</b>											
3	2110 Memorial Clock - electricity	£492.97	£550.00	£167.66	£382.34	£550.00	£550.00	£550.00		100%		100%
	2120 Memorial Clock - repairs	£30.00	£600.00	£0.00	£600.00	£600.00	£600.00	£700.00		100%		0%
	2140 Hazelwood Bungalow	£652.00	£1,500.00	£0.00	£1,500.00	£1,500.00	£1,500.00	£2,000.00		100%		0%
	3100 Garage storeroom	£91.66	£100.00	£0.00	£100.00	£100.00	£500.00	£500.00	£400.00	500%	£400.00	0%
	<b>TOTAL</b>	<b>£1,266.63</b>	<b>£2,750.00</b>	<b>£167.66</b>	<b>£2,582.34</b>	<b>£2,750.00</b>	<b>£3,150.00</b>	<b>£3,750.00</b>	<b>£400.00</b>	<b>115%</b>	<b>£400.00</b>	<b>339%</b>
	<b>OTHER PROPERTY INCOME</b>											
	245 Leases/Licences//Wayleaves	-£214.22	-£1,000.00	-£100.00	-£900.00	-£1,000.00	-£1,000.00	-£1,000.00		100%		100%
	<b>TOTAL</b>	<b>-£214.22</b>	<b>-£1,000.00</b>	<b>-£100.00</b>	<b>-£900.00</b>	<b>-£1,000.00</b>	<b>-£1,000.00</b>	<b>-£1,000.00</b>		100%		100%
	<b>OTHER PROPERTY TOTAL</b>	<b>£1,052.41</b>	<b>£1,750.00</b>	<b>£67.66</b>	<b>£1,682.34</b>	<b>£1,750.00</b>	<b>£2,150.00</b>	<b>£2,750.00</b>	<b>£400.00</b>	<b>123%</b>	<b>£400.00</b>	<b>691%</b>
	<b>SUPPORT FOR TOWN SERVICES</b>											
6	3130 Playrangers	£2,350.04	£3,540.00	£0.00	£3,540.00	£3,540.00	£3,200.00	£3,300.00	-£340.00	90%	-£340.00	0%
7	3140 Youth provision	£46,070.00	£46,070.00	£23,035.00	£23,035.00	£46,070.00	£51,070.00	£51,070.00	£5,000.00	111%	£5,000.00	122%
8	3160 Community Development (ends 2024)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		0%		0%
	<b>TOTAL</b>	<b>£48,420.04</b>	<b>£49,610.00</b>	<b>£23,035.00</b>	<b>£26,575.00</b>	<b>£49,610.00</b>	<b>£54,270.00</b>	<b>£54,370.00</b>	<b>£4,660.00</b>	<b>109%</b>	<b>£4,660.00</b>	<b>120%</b>
	<b>GRAND TOTAL - Rec &amp; Am</b>	<b>£75,566.80</b>	<b>£81,375.00</b>	<b>£28,779.57</b>	<b>£54,105.99</b>	<b>£82,885.56</b>	<b>£86,270.00</b>	<b>£90,030.00</b>	<b>£4,895.00</b>	<b>106%</b>	<b>£3,384.44</b>	<b>112%</b>

## NOTES

- 1 A rent review in September 2024 advised no change.
- 2 Cleaning specifications are under review.
- 3 Predicted 10% increase in utility costs for 2025-26. Uncertainty with utility cost meant this year's budgeted figures were higher than needed.
- 4 Some furniture needs replacing.
- 5 Tennis court income is generally the same each year.
- 6 Playrangers for 5 days at estimated £590 per day.
- 7 Report from working party recommends £5k increase for 2025-26.
- 8 2 years funding for Community Development Work comes to an end in December 2024.



# Nailsworth Town Council

## Agenda Item 6

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**Meeting** of Recreation & Amenities Committee

**Meeting date** Tuesday 1<sup>st</sup> October 2024

**Subject** To receive a report on town centre gardening

**Author** Clerk

**Status** Information

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**If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.**

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### Summary

A summary of the plans for the town centre gardens in the next few months, from discussions with Nailsworth in Bloom and the Town Centre Gardening contractors.

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### Detail

There are regular meetings with Nailsworth in Bloom, the Town Centre Gardening contractors and NTC to share plans for the next few months.

### Mortimer Garden planting

The Town Centre Gardeners have been planning improvements to a large shrub bed between the stream and the paved circle. The large evergreen shrubs (Portuguese Laurel) dominate this area and are full of gaps where litter collects. They are also a place where drink, drugs and people can hide.

Working with the Groundsman, the Town Centre Gardeners plan to reduce the height of the shrubs and remove some of them, opening up the bed to make it more visible. The gaps can then be replanted with a mix of perennials, shrubs and small trees. NailsworthCAN has offered £450 towards the cost of small trees for Mortimer Garden.

The Town Centre Gardeners plan to use plants with connections to Nailsworth's textile history – dye plants for example – in line with the proposed Textile Trail. There will be an emphasis on sustainable planting.

### Town centre planters

Nailsworth in Bloom recently assessed 14 annual bedding planters in the town centre that have been looked after by a cllr for many years.

There are 14 planters in total on Bridge Street, Market Street/Fountain Street and Cossack Square.

- Five planters are on railings (Bridge Street) above the stream. The railings (GCC owned) need repair and for safety reasons the planters will be removed and stored.
- There may be scope to replace these with a large planter underneath the road sign.
- Three planters on railings outside Amalfi are no longer needed and will be removed and stored.
- One planter outside Betty & Beatties partially blocks their window display, so this will be removed.



## **Nailsworth Town Council**

Nailsworth in Bloom are happy to take on the maintenance of these planters and to replant them according to their planting designs in October. NTC will continue to contribute to costs for compost and plants.

**ENDS.**

Ser No	Date added	Vision	Priority	Task detail	Comments	Budget	Estimated Cost	Minute Reference	Documents	Owner	Projected completion date	Remarks
5	23-Aug-23	1, 2, 3, 5	High	Market Street Improvements	Feasibility and design study for an accessible Market Street commissioned. Costs shared with GCC Drainage Team. Community engagement costs included in project budget. 15 Jan Market Street closed 8-9 Jan to allow for a utilities survey to be carried out by GCC. Progress meeting held on 06.03.2024: walk through of design options. Work delayed due to GCC timetables. Public consultation will be the next step. 02 April WP meeting 23 April held with designers as there weren't enough options provided.	6140	£25,000.00	19 Sept 2023: 2023/086	<a href="#">Agenda Item 13</a>	WP Cllr Kelly (Chair)	01-Dec-23	Name change to Town Centre Regeneration Working Party
6	23-Aug-23	1, 2, 3, 5	High	Civic Centre Complex	Meeting to be held with South West Project Management who managed the new build Civic Centre in Tidworth on 6th December. 10 Oct Zoom meeting to be set up at the end of Oct beginning of Nov with SWPM and WP to review Tidworth project 13 Nov. awaiting confirmation dates from contractor. 21 Dec Awaiting confirmation from SWPM on a new date for the brief. Meeting with Nailsworth Community Land Trust who stated their interest in exploring potential for CLT flats to be included in the scheme. Funding bid needed for project manager/feasibility study. 25 July Meeting held with local architects to discuss options.					WP		External funding for project manager depending on new council Strategic Plan.
25	29-Aug-23	1, 6	High	Town Hall heating	Investigating replacement heating systems for the Town Hall, including looking at energy efficiency measures for the building and green solutions. 13 Nov. Meeting held with Matt Partridge GCEC reference solar panels and new heating system. Meeting to be scheduled with Minchampton Hub who have had similar works carried out. 27 Nov Additional information reference electric bills passed to GCEC. 22 Mar No response yet from GCEC. 20 Jun 24 Meeting being held on 24 Jun with councillors to discuss. 22 Jul A visit to Minchampton Hub was carried out on the 19th July to view their newly installed aircon units and solar panels. The design of the ACU's requires further consideration due to the installation design.					Cllr Rider		One contractor has been approached to provide a quote for the installation on new boiler.

29	29-Aug-23	1, 2	High	<p>KGV buildings; new Groundsman's store and removing of wooden pavilion</p> <p><b>Further detail in Major Projects #19</b></p>	<p>Contractors have been approached, so far 1 quote received £50K, other contractors require drawing prior to submitting a quote. Alternative solution may require investigating. 29 Aug additional contractor to visit the site week of 4th Sept to carry out survey. 8th Sept also came back with a quote of over £50K.</p> <p>Alternative solution may need to be sought. Deputy Clerk looking into alternatives 13 Nov. WP to review project with Deputy Clerk to further discuss the project, with regards to the structure of the building. 13 Dec. Architects approached with regards to providing plans for the building. 15 Jan Previous drawing received from architect dated 2016. Site visit held with architect to discuss options. Awaiting design. 20 Mar. Architect contacted for update on plans. 23 Apr 24 - Design has been agreed, 2 quotes have been received from the architects awaiting approval from WP/Council. 20 May Recommended changes to WP TORs submitted to committee for approval. The changes are to allow for the project to progress without delay. 22 Jul A planning application has been submitted. Once this has been approved contractors will be approached to provide quotes. Investigation will continue to be carried out with regards to funding lines. <b>24 Sept - contractors have been approached and quotes requested for the building of the store.</b></p>	Reserve £20k	Architect approx £3600			Deputy Clerk/WP		See Major Projects #19 <b>Project could be eligible for Rural SPF: planning permission needed prior to an application.</b>
			High	Removal of pavilion at KGV playing fields	<p>10 Nov. Contractors approached to provide quotes for the removal of the wooden building and the brick foundations. No quotes have been received to date. 15 Dec contractors have been hastened, one contractor visited the site and recommended the work be carried out in the summer. This will reduce the costs due to the ground being dry. 22 Jul linked to funding for the Store <b>24 Sept - contractors have been approached and quotes requested</b></p>	Reserve	Quotes from £10000 - £13000				01-Apr-24	Part of the KGV Buildings project.
			High	Relocation of the basketball hoop	<p>Once the work starts on the new store the basket ball hoop will be removed. There is a requirement for it to be relocated within the park 22 Jul linked to funding for the Store</p>							
31	29-Aug-23	2, 6, 7	Low	Shortwood Green improvements	<p>Consult residents on improvements to Shortwood Green for all ages e.g. seating, mowing regime, tree planting and play equipment. (Shortwood Green is Common land and cannot be fenced).</p>	6010				WP required		Replacement bridge complete March 24
34	29/823	3, 7		Service Level Agreement for youth service provision, currently funded by NTC since 2011.	<p>29 Aug meeting to take place on the 31 Aug with all stakeholders to review SLA 19 Sept SLA agreed and ready to be signed. 05 Oct SLA signed by all parties. 13 Nov. SLA agreed, further discussion reference the monitoring process to be considered. 28th Mar 1st Monitoring form submitted</p>	none	£0.00	19 Sept 2023: 2023/090	<a href="#">Youth Club SLA</a>			Council agreed to remove from action plan 11 June 2024

35	29-Aug-23	1	High	Structural survey to retaining walls below Town Hall to provide information on the remedial action to be carried out.	Visual survey report has been received. Recommendation to have geotechnical and stone survey carried out. 29 Aug Awaiting response from contractor regarding date of surveys. 12th Sept. contractor hastened, they are awaiting a response from the ground surveyors. Once they have any information we will be informed. 03 Oct - Contractor hastened again via email 11 Oct - Contractor hastened again via email 15 Nov. loss assessor visited the site to carry out assessment of the wall. Copy of the survey to be forwarded. 18 Nov Loss assessor report received, assessment is that the damage is not covered by NTC insurance. However, once the survey reports have been received a final decision will be made. 8th Dec contractor emailed reference removal of the shed, awaiting start date. 15 Jan Contractor submitted incorrect quote, decision passed to council for decision 23 Jan. 24 Jan Contractor currently busy, removal of the storage shed start date to be confirmed. 11 Mar Work has started on the removal of the building at the rear of the Town Hall. 18 Mar. Storage building has been removed. Surveyors have been approached, awaiting on site meeting date to discuss plans and start date for the surveys. 23 Apr Site visit carried out, awaiting potential start dates for the survey work to start. 18 Jun contractor hastened by email requesting a start date 15 Jul Survey due to be carried out on the 31 July. Once report has been received council will be informed of the findings. <b>12 September Report being updated, it is believed there will be a requirement for additional surveys of the areas closer to the walls to confirm thickness and structure. Report hastened 13 Sept.</b>	Reserve	unknown	2023/065 01 August 23	<a href="#">Loss Assessors letter</a>	Deputy Clerk/WP		
45		1	Low	Town Hall main hall floor	Work on the floor is due to take place in the summer of 2024. 15 Jul Work due to commence the week starting 29 July.	Town Hall repair & maintenance	£6k	18th April 2023: 2022/240	Deputy Clerk	01-Sep-24	Work has been booked in with contractor.	
46	03-Jan-24		High	Mortimer Room Toilet repairs	02 Jan The Mortimer Room toilet block required maintenance work to be carried out. Due to extreme bad weather the repairs have become a priority. 15 Jan Work started should hopefully be completed within 2 weeks. 29 Jan Additional concerns raised reference the cap stones. They were damaged and the incorrect size. They have been replaced to match with the rest of the roof. 15 Feb. task complete		Between £3-£5K	23 Jan 24 Passed to Full council due to pty	Deputy Clerk	End Jan 24		

47	29-Apr-24	1, 3,		Miles Marling Paths and drainage	29 April Due to inadequate drainage, the water run off from the amphitheater is causing the path to erode. There is a requirement for a 2m of slotted channel with silt trap to catch water run off, with a soak away to the grassed area at the side. In addition, it was highlighted in the H&S report that the paths within MM have degraded to the point where there are numerous trip hazards. There is a need to gravel the paths, raise the levels where required to eliminate trip hazards and generally refresh the paths with Cotswold path Hoggin. 28 Jun consideration has been given to replacing the centre path with paving or concrete to reduce the risk of further erosion.	3000 MM Field Maint, 4000upkeep NTC land	between £4-6K			Deputy Clerk	01-Aug-24	
53	12-Jun-24	1	High	Replacement Town Hall Windows	To ensure the Town Hall is energy efficient, the old single glazed window should be replaced with double glazing. 24 July Two contractors have been approached and requested to provide quotes for a phased replacement of the windows. Quotes are yet to be received.		£100-£200K					
54	12-Jun-24	1, 2, 3, 6	High	Repairs to skate park	The ROSPA report highlighted several areas for improvement in the skate park. As well as the repairs a consultation will be held with users of the park to ensure any improvements are agreed. 3rd Jul Meeting held with the users of the skate park. They are content with the suggested repairs and possible improvements. Funding lines are being investigated. <b>24 Sept A grant application has been approved, NTC are awaiting confirmation. Once received the contractor will be approached reference a date for the repairs.</b>		£4,000.00			Deputy Clerk		
64	12-Jun-24	1, 2, 4	Med	Town Hall Sound and vision	The lighting rig at the town hall will be serviced on the 21st June. This is part of the annual PA testing of all portable appliances. During the service the engineer will carry out review of the lighting and provide advice on how best to improve it. 15th Jul meeting held with NDS to discuss the lights and ownership. They are to provide us with proof of ownership. In addition the lighting specialist will provide a plan of what would best suit the space. <b>24 Sept NDS contacted with a request for information on lighting requirement.</b>							
66		1, 2, 4	Med	Town Hall Kitchen refurbishment	The kitchen is dated and requires modernising, this will encourage hirers to utilise the venue.							
67	12-Jun-24	1, 2, 4	Med	Community room review	A review of all facilities within Nailsworth should be carried out to ensure NTC provide what is required by the town.							
69	12-Jun-24	1, 2, 3, 4	Low	Town Archive refurbishment	A plan has been drawn up to improve the look of the archives. Additional work is required with regards to how the work will be carried out.							