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NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are summoned to attend the meeting of Nailsworth Town Council to be held at the Town Hall, Old Bristol Road, Nailsworth on Tuesday 2nd July 2024 starting at **6.30pm**.

Mrs K Kearns
Town Clerk
27th June 2024

All residents of the Parish are welcome to attend and a 15 minute period will be set aside for members of the public to raise questions.

- 1 Apologies
- 2 Verbal Introductions
- 3 Declarations of interest and applications for dispensations
- 4 Public Participation
- 5 Consideration of Planning Applications received as follows:

CONSULTATION

- a) S.24/1052/VAR. Calder Cottage, Spring Hill, Nailsworth, Stroud. Application: Variation of Condition. Variation of condition 3 (ecological impact assessment) and 4 (biodiversity enhancements) from S.24/0176/HHOLD.
- b) S.24/1087/LBC. Springhill Court, Spring Hill, Nailsworth, Stroud. Application: Listed Building Application. Rebuild front wall with wider gate openings & extended electrical gates
- c) S.24/1092/PBC. Ruggers Green Barn, Tetbury Lane, Nailsworth. Application: PBC. Notice for 60 day camping rule.
- d) S.24/0795/LBC. Weavers House, Horsley Road, Nailsworth, Stroud. Application: Listed Building Application. Removal of electric gates.
- e) S.24/0794/HHOLD. Weavers House, Horsley Road, Nailsworth, Stroud. Application: Householder Application. Removal of electric gates.
- f) S.24/1146/HHOLD Kingsgate, Horsley Road, Nailsworth, Stroud. Application householder. Erection of a detached, single storey outbuilding
- g) S.24/1161/HHOLD. The Rest, Shortwood, Nailsworth, Stroud. Application: Householder Installation of a fence. Existing access gate to be replaced with timber gate
- h) S.24/1162/LBC Springhill Court, Spring Hill, Nailsworth, Stroud. Application: Listed Building Application. External repairs & alterations. Repairs of roof, windows, flume pit, repointing gutters, drains. Demolish garden wall, rebuild wall with reused stone, reinstall wrought iron gate
- i) S.24/1170/LBC. Springhill Court, Spring Hill, Nailsworth, Stroud. Application: Listed Building Application. Internal repairs and alterations
- j) S.24/0784/CPE. 19 Colliers Wood, Nailsworth, Stroud, Gloucestershire. Application: Certificate Existing Lawful Use/Dev. Certificate of Lawfulness for a garage conversion for a period in excess of four years.

TREES IN A CONSERVATION AREA

- k) S.24/1103/TPO. Swedish House, Spring Hill, Nailsworth, Stroud. Application: Tree Preservation Order. T1 (TPO 484) Copper beech tree to be inner crown thinned by 20%. Remove deadwood and crossing branches.



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- l) S.24/1131/TPO. Beaudesert Park School, Box, Stroud, Gloucestershire. Application: Tree Preservation Order. TPO group 0245 - Crown raise over the road to 6.0m & cut back to the inside of the wall between the 2 entrances. Small Chestnut tree - fell to near ground level.

PREVIOUSLY TRACKED APPLICATIONS

- m) S.24/0853/TPO. 29 Whitecroft, Forest Green, Nailsworth. Application: Tree Preservation Order. Description: T1 - Ash tree – fell. Application permitted. NTC: No Observations
- n) S.24/0679/HHOLD. The Nook, Watledge Road, Nailsworth, Stroud. Application: Householder. Erection of a single storey rear extension. Application permitted. NTC: No observations.
- o) S.24/0488/HHOLD. Tudor Cottage, Harley Wood, Nailsworth, Stroud. Application: Householder. Erection of single storey side extension and renovation works to existing dwelling. Application permitted. NTC: No Observations
- p) S.23/2489/FUL. Beaudesert Park School, Box, Stroud, Gloucestershire. Application: Full Upgrade pool building, first-floor extension and replace sports hall roof. Application permitted. NTC comment: While NTC welcome these alterations to make the school's buildings more energy efficient, the council wishes it to be recognised that any improvements will attract further traffic to the school. NTC is very concerned that numerous complaints are received about parking on the protected National Trust Common and causing obstructions in the nearby roads. NTC asks that this issue is addressed by the school with adequate car park provided on site. In addition, there's an opportunity for biodiversity improvements with this application and NTC request that universal bird nest bricks are installed on all the mentioned buildings. If swifts are present in existing buildings, it is requested that their nest locations are recorded with the assistance of Stroud Swift Group and the work is carried out outside of nesting season (May – August) with swift boxes being installed in the identified nest locations.

- 6 To confirm minutes of the Full Council meeting held on Tuesday 18th June 2024.

NAILSWORTH TOWN COUNCIL
Minutes of a meeting of the Town Council
 Held at 6.30pm in the Town Hall, Old Bristol Road
on Tuesday 18th June 2024
DRAFT

Present:

Cllr Peter Bodkin (Chair)
 Cllr Ros Mulhall
 Cllr Julian Dennis
 Cllr Paul Francis
 Cllr Shelley Rider
 Cllr Steve Robinson
 Cllr Phil Sullivan
 Cllr Tyler White

Minutes:

Clerk

Apologies:

There were none.

Verbal Introductions

These were made.

2024/038**Public Participation**

There was one member of the public present.

2024/039**Declarations of Interest & Applications for Dispensations**

Cllr Tyler White noted a declaration of interest in planning application S24/0929/HHOLD 34 Park Road.

2024/040**Consideration of Planning Applications received as follows:****CONSULTATION**

- a) S.24/0929/HHOLD. 34 Park Road, Nailsworth Stroud. Application: Householder. Erection of a single storey rear extension, raised level area of front garden and dropped kerb.
Comment: No observations.
- b) S.24/0919/HHOLD Harley Wood House, Bath Road, Nailsworth, Stroud. Application: Householder. Erection of a replacement garage.
Comment: No observations.
- c) S.24/0991/LBC. Park Hill Cottage , Cow Lane, Inchbrook, Stroud. Application: Listed Building Application. Conversion of the existing garage into an accessible bedroom and en-suite
Comment: No observations.
- d) S.24/0990/HHOLD Park Hill Cottage, Cow Lane, Inchbrook, Stroud. Application: Householder. Conversion of the existing garage into an accessible bedroom & ensuite
Comment: No observations.
- e) S.24/0983/LBC. Barley House, Horsley Road, Nailsworth, Stroud. Application: Listed Building Application. Installation of an EV charger (Ohme ePod) on the side rear wall
Comment: Support; this application is in line with NTC's policies on Climate Change.
- f) S.24/0982/HHOLD Barley House, Horsley Road, Nailsworth, Stroud. Application: Householder. Installation of an EV charger (Ohme ePod) on the side rear wall
Comment: Support in line with NTC's policies.

TREES IN A CONSERVATION AREA

None.

PREVIOUSLY TRACKED APPLICATIONS

- a) S.24/0120/FUL. Land At Old Bristol Road, Nailsworth, Gloucestershire. Application: Full. Erection of 4 no. dwellings. Application refused. NTC: NTC asks that S106/CIL is allocated to Nailsworth parish for this development. As there is an active Swift colony in the nearby Town Hall, NTC request that S-brick (Swift boxes) be included in these new dwellings.

The reasons for refusal were noted.

- b) 4/0838/TCA. Bramshaw, Theescombe, Amberley, Stroud. Application: Trees in a Conservation Area. Yew (T1) - fell. Silver birch (T2) - fell. Application consent NTC: No Observations.

2024/041**To confirm minutes of the Full Council held on Tuesday 4th June 2024.**

These were noted.

All agreed

2024/042**To confirm minutes of the Recreation & Amenities Committee meeting held on Tuesday 4th June 2024.**

These were noted.

All agreed

2024/043**Accounts****To agree payments in accordance with the budget as listed in the attached reports**

Cllrs Peter Bodkin and Julian Dennis agreed to authorise the payments by midday on Friday 21st June, with Cllr Steve Robinson as back up authoriser.

The Clerk raised an amendment to the list of payments. The Deputy Clerk's expenses includes a payment of £30.99 for timber. The supplier failed to deliver the timber and this amount has been credited. When the payments from NTC are made, the Deputy Clerk's expenses will be reduced by £30.99 to take this into Account.

In response to a query the Clerk noted that the final expense due on the Carters Way allotment project will be legal fees for the lease. The remaining project budget will then go into the General Fund.

It was **resolved** to agree the list of payments presented.

All agreed

2024/044**To confirm the disposal of the ride on mower and its removal from NTC's Asset Register.**

This was noted.

2024/045**Reports:****Financial summary:**

- a) **Income and Expenditure report**
- b) **Budget comparison report**
- c) **Main bank account reconciliation report**
- d) **Premier bank account reconciliation report**

These reports were noted.

2024/046

To review NTC's Risk Assessment

Cllr Julian Dennis will meet with the Clerk to look at possible improvements to the NTC Risk Assessment.

2024/046

To receive an update on NTC office activities

It was confirmed that the PCSOs visit the Civic Centre office often to exchange information and progress about anti-social behaviour in the town.

.....
Town Mayor
Nailsworth Town Council
Civic Centre, Old Market, Nailsworth, GL6 0DU

.....
Date



NAILSWORTH TOWN COUNCIL

Civic Centre, Old Market, Nailsworth, Glos. GL6 0DU

Tel: 01453 833592 email: clerk@nailsworthtowncouncil.gov.uk

Clerk to Council: Katherine Kearns

You are invited to attend a meeting of the **Environment Committee** to be held in the Town Hall on Tuesday 2nd July 2024 starting at 7pm.

K Kearns
Town Clerk
27th June 2024

1. Apologies
2. Verbal Introductions
3. Note of Public Participation
4. To consider a tree survey of all NTC's tree stock at a cost of up to £2,715.50
5. To consider the draft Biodiversity Policy
6. To consider a tree planting plan as part of NTC's Biodiversity Action Plan.
7. To review Environment Committee [Env Action Plan](#)



Nailsworth Town Council

Agenda Item 4

Meeting of Environment Committee

Meeting date Tuesday 2nd July 2024

Subject To consider the annual midsummer tree survey of all NTC's tree stock at a cost of up to £2,715.50

Author Deputy Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

There is a requirement in line with policy to carry out the annual midsummer tree survey of all tree's within NTC areas of responsibility

Detail

In line with NTC Open Spaces policy Appendix A and HSE Management of the risk from falling trees or branches SIM01/2007/05. There is a requirement to carry out an annual inspection of all the trees within NTC areas of responsibility to ensure they are safe and in a healthy condition.

The survey will provide NTC with a detailed report on trees that may pose a risk to health and safety and will inform good tree management work over Winter 2024-25 to increase the life and health of the tree stock.

A quote has been received from the usual authorised contractor for £2,715.50. The survey will take approx. 25hrs to complete and will cover 10 areas within NTC.

The Environment Committee is requested to recommend the tree survey is undertaken.

Climate Emergency and Biodiversity Impact

What are the Climate Emergency benefits or impacts?

Carbon Reduction: Good management of trees and open spaces and prioritising the health of trees for the benefit of wildlife.

Health & Wellbeing: Good management of trees to help decrease air pollution and to provide safe open spaces.

Nature Restoration and Biodiversity: Caring for habitats and encouraging a wider range of trees, insects, birds and small mammals.



Nailsworth Town Council

Options

1. To recommend a midsummer tree survey at a cost of up to £2,715.50
 2. To not carry out a tree survey
-

Recommendation

1. To recommend a midsummer tree survey at a cost of up to £2,715.50
-

Costs

£2,715.50

Funding Source

Budget heading 4070 (£8000)

ENDS.



Nailsworth Town Council

Agenda Item 5a

Meeting of Environment Committee

Meeting date Tuesday 2nd July 2024

Subject To consider the draft Biodiversity Policy

Author Clerk

Status Action

If you have any questions about this item and the information is not included in this report, please contact the Clerk or Deputy Clerk by 10am on the Monday before the meeting.

Summary

All councils now have a legal duty to consider biodiversity. A draft Biodiversity Policy has been drawn up. The next stage is a Biodiversity Action Plan, which will be an appendix to the Policy.

Detail

Government guidance published on 17th May 2023 clarifies that, as a public authority, town and parish councils must:

- Consider what they can do to conserve and enhance biodiversity.
- Agree policies and specific objectives based on their consideration.
- Act to deliver their policies and achieve their objectives.

Nailsworth Town Council fulfilled that duty by considering this at the Environment Committee meeting on 7th November 2023 and resolving;

- *to hold biodiversity awareness training for staff and cllrs.*
- *to address biodiversity when commenting on planning applications.*
- *to change the wording of the Climate Emergency Impact assessment on NTC reports to include biodiversity.*

(Minute 2023/125).

Actions so far

Biodiversity Awareness training was held in January for staff, cllrs and members of several other parishes.

A biodiversity day for residents has been arranged for the Summer (Sunday 15th July) with an all day bioblitz on KGV Field and a bumblebee safari on Miles Marling Field.

NTC has also been working in partnership with Gloucestershire Wildlife Trust (GWT) Stroud Valleys Project (SVP) and Stroud Swift Project to set up a Nailsworth Wildlife Group.

Work has started on a Biodiversity Action Plan which will be informed by grounds maintenance requirements, the findings of the bioblitz, information and involvement from community groups and residents.

The Environment Committee is now asked to consider the draft Biodiversity Policy. The policy is based on a national template devised by NALC and is recommended for adoption by all councils.



Nailsworth Town Council

Climate Emergency and Biodiversity Impact

What are the Climate Emergency benefits or impacts?

Fairness: Ensuring more residents have access to wild areas and can be involved in protecting our biodiversity.

Nature Restoration and Biodiversity: Changing the way NTC looks after its land to protect and enhance biodiversity.

Resilience: restoring resilience in the natural environment by protecting biodiversity.

Options

1. To recommend Council adopts the Biodiversity Policy in accordance with the legislation.
 2. To not adopt a Biodiversity Policy
-

Recommendation

1. To recommend Council adopts the Biodiversity Policy in accordance with the legislation.
-

Costs

None

Funding Source

n/a

ENDS.



Nailsworth Town Council

Biodiversity Policy

Draft

1. Introduction

In accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021, Nailsworth Town Council will in exercising all its functions have regard to the purpose of conserving biodiversity.

This duty also means that Nailsworth Town Council has the legal power to spend funds in conserving biodiversity.

2. Definition

According to Defra (Biodiversity 2020), biodiversity is the variety of all life on Earth. It includes all species of animals and plants – everything that is alive on our planet.

Biodiversity is important for its own sake and has its own intrinsic value. Studies have shown this value also goes further. It is the building block of our 'ecosystems'. These provide us goods and services that support our economic and social wellbeing. These include essentials such as food, fresh water and clean air, but also less obvious services such as protection from natural disasters, regulation of our climate, and purification of our water or pollination of our crops. Biodiversity also provides important cultural services, enriching our lives.

3. Aims and Objectives

The object of this policy is to work towards enhancing and protecting the biodiversity of Nailsworth.

All committees of Nailsworth Town Council will consider sustainability, environmental impact and biodiversity when making decisions and will develop and implement policies and strategies as required. These considerations are stated in the Town Council's report template which is used when decisions are brought to its Committees and the Council.

In particular, Nailsworth Town Council will aim to improve the biodiversity of the area in the following ways:

- consider the potential impact on biodiversity represented by planning applications.
- manage its land and property using environmentally friendly practices that will promote biodiversity.
- support local businesses & council operations in the adoption of low impact practices.
- support residents and local organisation activities to enhance and promote biodiversity.

4. Actions

4.1 Planning applications



Nailsworth Town Council

Biodiversity Policy

Draft

- The council, when commenting on planning applications, will support site and building design that benefits biodiversity through the conservation and integration of existing habitats or provision of new habitats.
- It will support protection of sensitive habitats from development and will consider whether the development would mean the loss of important habitats for wildlife in respect of all applications.
- It will consider what each proposed development might make in terms of biodiversity net gain.
- It will include policies in support of biodiversity within the neighbourhood plan.

4.2 Land and property management

- The council will carry out a biodiversity audit of its landholdings.
- The council will consider the conservation and promotion of local biodiversity when managing open spaces. This will include adopting beneficial practices for cutting and removing vegetation, application of chemicals and the timing of maintenance work.
- Special care will be taken in the specification of grounds maintenance contracts to ensure that the work, whilst reaching acceptable standards, does not harm the natural environment.
- The council will consider biodiversity issues and how best to implement changes when managing its buildings.

4.3 Local community

- The council will raise public awareness of biodiversity issues, including through its website and newsletters.
- The council will engage with local businesses and residents regarding biodiversity in the community, and how members of the community can assist and make a difference.
- It will, where feasible, involve the community in biodiversity projects on its land, for example tree planting, wildflower meadows, birdbox making.

4.4 Partners

- Nailsworth Town Council will work in partnership with other organisations to protect, promote and enhance biodiversity within areas of the parish.
- It will review Local Nature Recovery strategies, species conservation strategies, or protected site strategies in respect of local sites of special scientific interest (SSSIs) and consider how it may become more involved in implementing the strategies' recommendations.

5. Strategic position

Nailsworth Town Council's Biodiversity Policy supports the Council's strategic visions and is in line with the;

- Open Spaces Policy
- Climate Emergency declaration (Minute 2019/057) and
- Environment Policy



Nailsworth Town Council

Biodiversity Policy

Draft

6. Monitoring and review

The Environment committee and the Recreation and Amenities committee have responsibility for the implementation of the Policy and will agree open space priorities and targets for recommendation to Full Council. This Policy will be reviewed and updated according to strategic, environmental and recreational priorities annually.

Policy Title:	Biodiversity Policy			Last updated by:
Version, Date and Change History:	Version 1.0	July 2024	Adopted x July 2024 (Minute 2024/0xx)	
	Review Date:	March 2025		
Author	Clerk			



Nailsworth Town Council

Agenda Item 6a

Meeting of Environment Committee

Meeting date Tuesday 2nd July 2024

Subject To consider a tree planting plan as part of NTC's Biodiversity Action Plan.

Author Clerk

Status Action

Summary

A tree planting plan for KGV Field, for new and replacement tree planting over five years.

A plan will enable the council to seek grant funding and organise community involvement, rather than ad hoc replacement of trees.

Annual tree planting events will involve the community and has the potential to benefit residents' health and wellbeing.

Detail

NTC has planted trees on its land on an ad hoc basis and when funding has been available. In 2021-2022 NTC planted 860 trees in Miles Marling Field and Norton Wood as part of GCC's Ash Dieback Replanting scheme.

There are regular tree surveys covering all NTC's tree stock and this ensures both public safety and the health of the council's trees. Each year trees are lost due to storm damage or age. A tree planting plan will complement the council's safety regime by providing trees for the future.

A tree planting plan will

- Easily identify suitable locations
- Allow residents to contribute by purchasing commemorative trees
- Help when NTC is applying for funding
- Allow the council to plan community tree planting events

Why KGV Field?

KGV Field offers many more opportunities for tree planting than any other piece of NTC owned land. A tree planting proposal for KGV was drafted in 2021 by a local landscape architect. This has been used as a guideline for the tree species, numbers and locations, although these are not fixed.

There are compelling reasons to plant trees in NTC's popular KGV Field. There is no shade in the play area; year one provides some trees for future shade. There is space on the sloping banks of the football pitch to provide shade, absorb excess rainwater on some wetter parts of the field and provide shade for residents. The trees will also provide homes and food for birds and insects.

Trees around the skate park will help shield it from stray footballs from the training pitch, and soften the appearance of this part of the park.

A mix of small, medium and large trees allow for a few large, standalone trees plus many opportunities to see the views through the valley as the trees grow above head height.

There is ample room between the edge of the car park and the football pitch for a staggered row of trees, providing a barrier to unauthorised vehicles on the pitch.



Nailsworth Town Council

Five year plan

Tree planting has been divided up over five years. Tree species may vary according to availability and ground conditions, but are an indication of the kind of species which might be used. There may also be opportunities to gap up hedges and to create new hedges.

There are funds in the Climate Emergency Reserve which can be put towards tree planting, and a request from a resident to plant a cherry tree near the skate park in October, in memory of a loved one. In addition, NCAN has previously expressed an interest in collaborating with NTC on a community tree planting event and has some funds which might go towards this.

An annual community tree planting event, led by one of NTC's partners in the Biodiversity Action Plan, will give a chance for residents to get involved in providing trees for the future.

The Environment Committee is asked to recommend the tree planting plan and to include this in the Biodiversity Action Plan.

In addition, the Environment Committee is asked to consider an annual tree planting event for residents, starting with an event this Winter on KGV Field.

Climate Emergency Impact

What are the Climate Emergency benefits or impacts?

Carbon Reduction: Good management of trees and open spaces and prioritising the health of trees for the benefit of wildlife.

Health & Wellbeing: Good management of trees to help decrease air pollution and to provide safe open spaces. Community involvement can benefit residents' physical and mental health.

Nature Restoration and Biodiversity: Caring for habitats and encouraging a wider range of trees, insects, birds and small mammals.

Options

1. To recommend the five-year tree planting plan and to use the Climate Emergency Reserve for tree planting in Winter 2024-25
2. To commission a provider to hold a community tree planting event in Winter 2024-25
3. To approach NCAN for funding for tree planting
4. To approach GCC for funding for tree planting
5. To not have a tree planting plan

Recommendation

1. To recommend the five-year tree planting plan and to use the Climate Emergency Reserve for tree planting in Winter 2024-25
2. To commission a provider to hold a community tree planting event in Winter 2024-25
3. To approach NCAN for funding for tree planting



Nailsworth Town Council

- 4.** To approach GCC for funding for tree planting
-

Costs

Depending on availability and numbers of trees planted.

Funding Source

Budget heading 6510 Climate Emergency Reserve (Currently £4,659)
Possible funding from NCAN (£450) and GCC Climate Change initiatives.

ENDS.

Parish

Potential tree planting

- Orchard
- Birch
- Bird Cherry
- Cockspur Thorn
- Pride of India
- Wild Cherry
- Lime
- Alder
- Golden Willow
- Rowan
- Holm Oak
- West Himalayan Birch
- Hornbeam
- Horse Chestnut
- Crab Apple
- Service Berry
- New Tree



Parish

Potential tree planting

- Orchard
- Birch
- Bird Cherry
- Cockspur Thorn
- Pride of India
- Wild Cherry
- Lime
- Alder
- Golden Willow
- Rowan
- Holm Oak
- West Himalayan Birch
- Hornbeam
- Horse Chestnut
- Crab Apple
- Service Berry
- New Tree



- Potential tree planting**
- Orchard
 - Birch
 - Bird Cherry
 - Cockspur Thorn
 - Pride of India
 - Wild Cherry
 - Lime
 - Alder
 - Golden Willow
 - Rowan
 - Holm Oak
 - West Himalayan Birch
 - Hornbeam
 - Horse Chestnut
 - Crab Apple
 - Service Berry
 - New Tree



Parish

Potential tree planting

- Orchard
- Birch
- Bird Cherry
- Cockspur Thorn
- Pride of India
- Wild Cherry
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- Golden Willow
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- Holm Oak
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- New Tree



Parish

Potential tree planting

- Orchard
- Birch
- Bird Cherry
- Cockspur Thorn
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- Wild Cherry
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- West Himalayan Birch
- Hornbeam
- Horse Chestnut
- Crab Apple
- Service Berry
- New Tree



Ser No	Date added	Vision	Priority	Committee	Task detail	Comments	Budget	Estimated Cost	Minute Reference	Owner	Projected completion date	Status	Remarks
4	23-Aug-23	5	Med	Environment	Town Hall to Dunkirk Mill Route improvements	Grant applications are being looked into to fund this project. See Serial Number 68							
12	23-Aug-23	1, 2, 3, 4,	High	Environment	Town Branding/Maps, walking maps. TIC material to be reviewed	One of three perspex panels has been replaced other 2 to be carried out when the new mpas have been produced. Quotes received to redesign the maps. Design decision by Environment Committee March 2024.	4090	£1,500.00		Deputy Clerk/Clerk		ongoing	
13	23-Aug-23	2, 3, 4, 5	High	Environment	TIC development, promotion and improvement	Regular volunteer meetings resumed. Ticket sales procedures and day-to-day procedues: training ongoing. Volunteer and cllr ilnput required for recruitment and induction process. Office window display planned.	none						TIC procedures, recruitment and induction agreed with volunteers, ready for recruitment drive starting in February 2024.
15	23-Aug-23	1, 2	High	Environment	New NTC website	Quotes received from two suppliers for a new website. Also investigating Office365 to resolve and upgrade online meetings, storage and digital phones. 23 Feb. Contractor has been approached and we are awaiting confirmation regarding the website. 3rd May Draft website link has been provided, site to be reviewed and changes submitted.	none	TBC		Clerk		ongoing	Quotes to be taken to Full Council with a view to migrating email and website in time for 1st May 2024.
24	29-Aug-23		Med	Environment	Tree planting strategy	Agenda item 02 Jul							
26	29-Aug-23	2	Med	Environment	Twinning and friendship; expanding connections internationally	23 Apr 24. Discussions should be held with NTC Twinning rep and the twinning assoc on how this will be acheived. 21 Jun 24 Meeting held on the 17 Jun to discuss the Twinning Charter/Constitution. Further meeting to be held to discuss prompting the aims.	none						
30	29-Aug-23	1, 5	High	Environment	Emergency plan	An emergency plan has been produced and should be passed to council in July for approval. Some work is still required to ensure the document if fit for purpose. 21 Jun Additional information required to complete the plan, once infofrmation received the plan will will be passed to council for approval.							
40	09-Oct-23	1, 6	High	Environment	Star Hill Green flood swale and tree planting	09 Oct. Quote sought for creating swale on Star Hill Green to cope with surface rainwater.	4000: Upkeep of Council Land	£1,000.00	Council meeting 06.09.2022 : 2022/096	Environment Committee	01-Mar-24		Quote for tree planting needed. 4x trees on Star Hill including 2 x Tilia (Lime); 3x small trees (Rowan/Birch/Bird Cherry) on Moffatt Rd green.

42	24-Oct-23		High	Environment	Biodiversity action	Biodiversity Policy and Action Plan needed under new government guidance. Biodiversity Awareness training delivered Jan 2024. Biodiversity policy being drafted. Grounds maintenance investigations for biodiversity improvements: KGV extension Field meeting March 2024. Bioblitz proposal for Summer 2024.	n/a	n/a	Environment meeting 07.11.23	Environment Committee/ Clerk	01-Apr-25	ongoing	Biodiversity Policy being drafted. Action Plan will be required which will affect grounds maintenance.
48	12-Jun-24	1, 2, 3, 6	High	Environment	Norton Wood Improvements	Improvements to Norton wood area and the paths to stop path erosion. 18 Jun 24 further investigation will need to be carried out to decide on a plan and how the work will be carried out.							
49	12-Jun-24	1, 2, 3, 6	High	Environment	KGV Extension Field Improvements	Improvements to the biodiversity and appearance of the extension field.							
52	12-Jun-24	2, 4	High	Environment	Free Parking Signs	Work has been ongoing with regards to free parking sign. Money has been allocated. Detail from GCC highways to be sought to ensure the signage meets GCC Highways requirements.				Cllr Robinson			
55	12-Jun-24	2, 3, 4	High	Environment	TIC development and promotion								
56	12-Jun-24	2, 3, 4	high	Environment	TIC Volunteer management and retention								
57	12-Jun-24	2	High	Environment	Town Centre no alcohol zone	To deter ASB behaviour it is suggested that a non alcohol zone be introduced in the town centre.							
58	12-Jun-24	2	High	Environment	Introduce CCTV to areas of the town	Due to the higher ASB activity in the town it is recommended that a feasibility study be carried out with regards to the installation of CCTV							
59	12-Jun-24	1, 4	High	Environment	Flood management All Saints	An area by All Saints floods action need to be taken to reduce the risk of flooding.							
60	12-Jun-24	1, 2, 3, 4,	High	Environment	High Street Vitality								
63	12-Jun-24	1, 4	Med	Environment	Flood alleviation	Across NTC consideration should be given to flood alleviation and how it can be managed.							
65	12-Jun-24	1, 2	Med	Environment	Mortimer Garden plants	There is a need for the plants in the gardens to be remodelled and the layout changed to ensure hiding places are removed.							
68	12-Jun-24	1, 4, 5	Med	Environment	Route improvements to Dunkirk Mill	The route between the town and Dunkirk Mill needs some attention to ensure visitors are aware of the walking route and the fact that Dunkirk Mill is there.							